

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, November 9, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3Mn6qY3>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business

7.1 [23-1101](#)

Resolution establishing the Advisory Committee for Elected Official Compensation.

- Illinois Law requires that the County Board set the compensation for elected officials not less than six months before those officials take office.
- The Financial and Administrative Committee directed County Administration to research the establishment of a committee of residents to recommend annual elected official compensation.
- The Advisory Committee for Elected Official Compensation will be comprised of five Lake County residents to recommend the annual compensation for specified countywide elected officials, County Board Members, and the County Board Chair whose terms begin in December of 2024.
- Advisory Committee Members shall be appointed by the County Board Chair and approved by the County Board no later than December 15, 2023.
- Recommendations for annual compensation of county elected officials whose terms begin in December 2024 shall be provided to the Financial and Administrative Committee no later than April 1, 2024.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.21)

REPORTS

8.1 [23-1630](#)

Report from Anthony Vega, County Clerk, for the month of August, 2023.

Attachments: [LCC Report for August 2023](#)

8.2 [23-1631](#)

Report from Anthony Vega, County Clerk, for the month of September, 2023.

Attachments: [LCC Report for September 2023](#)

8.3 [23-1651](#)

Lake County Treasurer Holly Kim's Cash & Investment Report - August 2023.

Attachments: [August 23 Cash & Investment Report.pdf](#)
[AUG-22_Cash&Investment.pdf](#)

8.4 [23-1654](#)

Lake County Treasurer Holly Kim's Cash & Investment Report - September 2023.

Attachments: [September 23 Cash & Investment Report.pdf](#)
[Sep22_Cash&Investments.pdf](#)

HEALTH & COMMUNITY SERVICES

8.5 [23-1443](#)

Joint resolution approving the Third Amendment to Program Year 2023 (PY23) Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

- HUD requires the submission of an AAP and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- The third amendment to the PY23 AAP makes the following changes:
 - Reallocation of \$350,000 of Community Development Block Grant (CDBG) funds to Community Partners for Affordable Housing (CPAH) to acquire two single-family homes to be resold via the Community Land Trust (CLT) model.
 - Reallocation of \$200,000 of CDBG funds to CPAH to acquire a single-family home to be operated as an affordable rental property.
 - Reallocation of \$96,456 of CDBG funds to Clearbrook to acquire a property to be operated as a Community Mental Health Center (CMHC).

Attachments: [PY23 AAP_THIRD AMENDMENT_DRAFT](#)

8.6 [23-1303](#)

Joint resolution accepting an emergency appropriation of \$11,459.06 for reimbursement as a result of an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of Environmental Reviews Records (ERRs).

- The \$11,459.06 will be used to reimburse personnel costs.
- These funds were received in Fiscal Year (FY) 2023 and will be used for FY 2023 personnel cost.
- These funds have not been previously appropriated because LCHA was billed for ERRs in FY 2023 as work was performed.

Attachments: [Emergency Appropriation 2023-11 LCHA ERRs](#)

8.7 [23-1544](#)

Joint resolution accepting the Supporting Municipalities for Asylum Seeker Services (SMASS) funds from the Metropolitan Mayors Caucus (MMC) and authorizing an emergency appropriation in the amount of \$1,038,081 for grant administration and implementation.

- In September the County Board approved a grant submission seeking funding through MMC's SMASS program, funded through the Illinois Department of Human Services.
- Lake County was awarded \$1,038,081 in pass-through funding for the State's fiscal year 2024 (from July 1, 2023 to June 30, 2024).
- The funding will be distributed to key community providers to supplement their existing services to asylum seekers in Lake County, as follows: \$669,900 to Mano a Mano Family Resource Center, \$272,727 to Hispanic American Community Education Center (HACES) and \$95,454 to North Suburban Legal Aid.

Attachments: [SMASS Lake County Award Letter](#)
[Emergency Appropriation 2023-11 SMASS](#)
[MMC SMASS-2024 Agreement](#)

8.8 [23-1585](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$88,730 for the Special Supplemental Nutrition Program for Women, Infants and Children grant.

- The \$88,730 Illinois Department of Human Services grant will be used to fund two new positions, travel expenses, medical supplies, incentives for breastfeeding, garden supplies, and printing of educational materials.
- The \$88,730 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023 through June 30, 2024.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [IDHS WIC EA \\$88.730](#)

8.9 [23-1586](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$350,000 for the Strengthening Illinois Public Health Administration grant.

- The \$350,000 Illinois Department of Public Health grant will be used to incentivize and reward existing staff members who have served the organization since the beginning of the pandemic.
- The \$350,000 in additional grant funding has not been previously appropriated

because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.

- The grant award will be for the period July 1, 2023 through November 30, 2027.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [SIPA-24 EA \\$350K](#)

8.10 [23-1649](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Quality Jobs, Equity, Strategy, and Training (QUEST) Dislocated Worker grant; and approving an emergency appropriation in the amount of \$700,000.

- The WIOA QUEST grant is designed to support employment equity and individual, community, and industry resilience as the nation prioritizes economic and employment recovery from the COVID-19 pandemic by focusing on serving individuals whose employment has been negatively impacted by the pandemic, including individuals from historically marginalized and underserved populations who have been disproportionately impacted.
- The WIOA QUEST grant of \$700,000 will be used for expenses associated with training, work experiences, support services, and payment processing.
- A vacant case manager position will be reclassified to a Training Manager position with this grant which will be eliminated if or when this grant's funding is no longer available and no other funding source outside of property tax dollars is identified.
- The grant period is October 1, 2023 through September 30, 2025.

Attachments: [Resolution 23-1649 Quest'23 Budget Load](#)

8.11 [23-1655](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Globalization Adjustment and Assistance Act grant modification and authorizing an emergency appropriation in the amount of \$23,580.07.

- DCEO has provided a modification to the Trade Globalization Adjustment and Assistance Act grant to the Lake County Workforce Development Department in the amount of \$23,580.07.
- The grant is for the term of October 1, 2022 to September 30, 2023, which includes funding for individuals certified as eligible under the Act.
- One additional customer is able to be served with the additional funding with a total of four customers being served.
- An emergency appropriation of \$23,580.07 is requested to be approved to allocate these funds into the Workforce Department's Fiscal Year 2023 budget and authorize acceptance of this modification.

Attachments: [TAA Modification Action Item](#)

[Trade Grant Budget Load](#)

LAW & JUDICIAL

8.12 [23-1645](#)

Joint resolution authorizing the acceptance and execution of a Smart Prosecution - Innovation Prosecution Solutions grant awarded by the Bureau of Justice Assistance (BJA) to the Lake County State's Attorney's Office for forensic analysis software (GrayKey) that the Cyber Crimes Unit can utilize to extract data from electronic devices, including an emergency appropriation of \$59,629 in federal funds.

- The Lake County State's Attorney's Office has applied for a Smart Prosecution - Innovation Prosecution Solutions grant through the Bureau of Justice Assistance (BJA).
- The grant term is for two years, from October 1, 2023 through September 30, 2025.
- In recent years, there have been multiple challenges with the forensic examination of newer electronic devices. This has made it difficult for law enforcement and the Cyber Unit to extract data that could be used to obtain critical information in the investigation of violent or white-collar crime cases. With the procurement of GrayKey software, criminal investigators and analysts will be able to quickly extract file information from an electronic device. Additionally, the GrayKey software is constantly being updated as new security features are released by developers.
- Program funding of \$59,629 is allocated to the LCSAO and includes one year of GrayKey software costs. No match is required for this award.
- If funding for this service ends, and new funding is not secured, the service will be eliminated.

Attachments: [Grant Accounting Spreadsheet to FAS - Smart Prosecution FY23](#)

8.13 [23-1567](#)

Joint resolution accepting the State Criminal Alien Assistance Program (SCAAP) grant from the U.S. Department of Justice, Office of Justice Programs (OJP) and authorizing an emergency appropriation in the amount of \$81,609.

- In January 2023, the Sheriff's Office applied for a SCAAP Grant with the OJP. The grant allowed payment to be made to units of local government that have incurred certain types of cost due to undocumented aliens that have been convicted of at least one felony or two misdemeanors and who were incarcerated for at least four days between the reporting period of July 1, 2020, and June 30, 2021.
- The Sheriff's Office received notification on August 30, 2023, that it had been awarded \$81,609 and that the Sheriff can inform the OJP where the grant funds will be spent. Grant funds can be used to defray the cost of construction, training/education, training for corrections officers, consultants, medical services, mental health services, vehicles, pre-release/re-entry programs,

technology, workforce recruitment and retention of the jail workforce and disaster preparedness.

- The Sheriff's Office would like to use the grant funds for medical and mental health services for inmates in the Lake County Jail.

Attachments: [FY22 SCAAP Grant Award Doc 15PBJA-22-RR-05378-SCAA](#)

8.14 [23-1568](#)

Joint resolution accepting the Illinois State Opioid Response Criminal Justice Medication Assisted Recovery Integration Grant and authorizing an emergency appropriation in the amount of \$30,000.

- In September 2023, the Sheriff's Office reapplied for the Illinois State Opioid Response Criminal Justice Medication Assisted Treatment Integration Grant.
- The Sheriff's Office received notification on September 22, 2023, that it had been awarded an additional \$30,000 to continue the current Vivitrol Program in place at the Lake County Jail, for substance abuse groups/counseling at the Lake County Jail or for Narcan Training for inmates at the Lake County Jail.
- The Sheriff's Office will use the grant funds to pay for Vivitrol, a medication that will be administered by the contracted jail medical provider. Vivitrol is an extended-release injectable suspension medication to treat opioid dependence.

Attachments: [IL SOR MAR Grant Executed 2023-2024 MOU #2024-13](#)

PUBLIC WORKS & TRANSPORTATION

8.15 [23-1634](#)

Joint resolution appropriating \$50,000 of County Bridge Tax funds and \$249,200 of Matching Tax funds to provide for Fiscal Year (FY) 2024 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

- Miscellaneous maintenance materials and services are needed to maintain the County highways.
- Before materials can be ordered, or work can be done using the County Bridge Tax fund or the Matching Tax fund, an appropriation is needed.
- The acquisition of these materials and services is included in the Transportation Improvement Program and designated as Section 24-00000-03-GM.

8.16 [23-1635](#)

Joint resolution appropriating \$100,600 of County Bridge Tax funds, \$163,700 of Matching Tax funds and \$168,700 of ¼% Sales Tax for Transportation funds for Fiscal Year (FY) 2024 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

- General engineering and support services are needed throughout the year to supplement in-house design services and improve the County highway system.
- An appropriation of funds is required each fiscal year for these support services.

- The acquisition of these services is included in the Transportation Improvement Program and designated as Section 24-00000-02-EG.

8.17 [23-1636](#)

Joint resolution appropriating \$50,000 of Matching Tax funds for the Fiscal Year (FY) 2024 repair and replacement of various guardrail and fence installations.

- The County owns miles of guardrails and fences along the County highway system, and annual repairs and replacements must be made to various installations which are included in the Transportation Improvement Program, and designated as Section 24-00000-06-GM.
- Before the purchase of material or a contract service can be procured, an appropriation of \$50,000 of Matching Tax funds is required.

8.18 [23-1637](#)

Joint resolution appropriating \$156,500 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

- The County has planted native landscape areas for various projects on the County highway system that require routine inspection and maintenance and are included in the Transportation Improvement Program, and designated as Section 24-00000-14-GM.
- The contract documents and inspection work will be done by a consultant, while the maintenance will be completed by a contractor through the formal letting process.
- Before a project letting can be held, an appropriation of \$156,500 of Matching Tax funds is needed.

8.19 [23-1641](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) to Disconnect Water Service for the Non-Payment of Sanitary Sewer Service Fees.

- The Village of Volo and the former Lakes Region Sanitary district had previously entered into an Agreement to Disconnect Water Service for the Non-payment of Sanitary Sewer Service Fees.
- The County worked with the Village to enter into a new agreement to disconnect the water service of Village customers who fail to pay their sanitary sewer service fees to the County.
- The Village invoices many of the same customers as the County, but the County charges are for the transportation and treatment of the sewage.
- As an alternative to disconnecting a customer's sanitary sewer service for non-payment, disconnecting water service will provide the same incentive for the customer to pay their fees at less impact and disruption.
- County sewer customers will receive at least three notices prior to disconnection.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this Ordinance prior to action by the County Board.

Attachments: [23-1641 IGA Disconnect Water Service Volo](#)

8.20 [23-1638](#)

Joint resolution authorizing an agreement with Horner & Shifrin, Inc., Chicago, Illinois, to provide Phase II design engineering services for concrete pavement repairs and Americans with Disabilities Act (ADA) improvements on Deerfield Parkway, from Illinois Route 83 to Illinois Route 21, at a maximum cost of \$190,000 and appropriating \$228,000 of Motor Fuel Tax funds.

- Horner & Shifrin, Inc., Chicago, Illinois, will be utilized to complete these Phase II design engineering services for concrete pavement repairs and ADA improvements on Deerfield Parkway in Buffalo Grove.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 12 professional firms, which were presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program and designated as Section 23-00248-05-GM.

Attachments: [23-1638 Consultant Agreement, Deerfield Pkwy Ph II](#)

[23-1638 Vendor Disclosure, Horner & Shifrin](#)

[23-1638 Location Map, Deerfield Parkway Concrete Repairs](#)

FINANCIAL & ADMINISTRATIVE

8.21 [23-1662](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2024 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to "carry over" unspent budget authority from one fiscal year to the next under certain conditions as defined in the County's Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2023 and uncompleted or ongoing projects that will not be complete until FY 2024.
- These items must be authorized through what is termed an "emergency appropriation" in order to transfer the budget authority that was previously granted in FY 2023 to FY 2024. The detailed accounts are included in the attachment.

Attachments: [Nov 24 Carryovers - Final](#)

REGULAR AGENDA

LAW & JUDICIAL

8.22 [23-1571](#)

Joint resolution approving an intergovernmental agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Deer Park (Deer Park) from January 1, 2024, to December 31, 2026, in the amount of \$4,374,889.53.

- The LCSO has provided police services to Deer Park for twelve years.
- Deer Park and the LCSO have agreed on terms to continue the police services contract for an additional three-year period from January 1, 2024, through December 31, 2026.
- The contract includes a continuation of current services, which includes three, eight and a half hour shifts per day for the residential areas (24 hours a day seven days a week coverage) and one, eight-and a half hour shift per day, from 2:30 p.m. to 11:00 p.m. for commercial areas (totaling 34 hours per day or 12,410 hours per year).
- The County Administrator, the State's Attorney's Office, County Finance and the Lake County Risk Department have reviewed this renewal contract.
- Deer Park will reimburse the cost of the four (contract deputy positions for all three years.

Attachments: [2024-2026 IGA Village of Deer Park Contract Rate Calculations](#)
[2024 - 2026 Deer Park IGA for Contract Police Final](#)

8.23 [23-1620](#)

Joint committee action approving Contract Modification 4 with Crowe LLP, Oak Brook, Illinois to provide continued consultant services for the system implementation of a shared, scalable, integrated, enterprise family of public safety systems that includes computer aided dispatch (CAD), mobile data, records management systems (RMS) for law enforcement and fire / emergency medical services, and a jail management system (JMS) for the 9-1-1 Consolidation Implementation in the amount of \$319,200 with an estimated 32 percent of that cost paid for by the Lake County Emergency Telephone System Board (LCETSB) in an estimated amount of \$103,000.

- As part of ongoing 9-1-1 and emergency dispatch consolidation efforts, the Lake County Sheriff's Office and Lake County ETSB agreed to be the executive agents for the Public Safety Software Modernization Project, with Lake County and Lake County ETSB funding the implementation of the new software for all partners.
- The contract has been modified to increase the funding, add tasks, and lengthen the term of the agreement for Task 5 - Consultant services for system

implementation. Previous modifications include: Modification 1 in October 2019, Modification 2 in June 2021 and Modification 3 in June 2023, for a revised contract value of \$608,125 and services provided through the end of fiscal year 2023.

- A decision was made to de-couple the systems and institute a tiered Go Live schedule. The last system Go Live date is scheduled for October 14, 2024, creating a continued need for Crowe's project and organizational change management services.
- Modification 4 extends Task 5 services through February 28, 2025, and includes four months post-Go Live support in the amount of \$319,200, increasing the total value for Task 5 services to \$927,325.
- Funding is a combination of Lake County ETSB and Lake County funds.

Attachments: [Modification 4 Crowe Signed \(10.05.2023\)](#)

[Lake County Revised Task 5 Quote](#)

[Crowe LLP 11.01.2023 vendor disclosure statement v6 FINAL \(002\)](#)

PUBLIC WORKS & TRANSPORTATION

8.24 [23-1642](#)

Joint resolution authorizing execution of a contract with CBI Services, LLC of Plainfield, Illinois, in the amount of \$6,123,626 for the Gages Lake Road Elevated Tank Project and an emergency appropriation of \$623,626 of Public Works funds.

- The Department of Public Works operates the Wildwood Water System that serves approximately 14,000 people in unincorporated Wildwood including Third Lake, Mariners Cove, Arbor Vista and the College of Lake County.
- The Wildwood Water System requires additional storage capacity to protect system users in the event of increased water demand or emergency circumstances.
- For the Gages Lake Road Elevated Tank Project, the County received bids from two contractors for this work ranging from \$6,123,626 to \$7,168,000.
- The award of this contract is recommended to the lowest responsive and responsible bidder, CBI Services, LLC.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with CBI Services, LLC, in the amount of \$6,123,626.
- \$5.5 million was included in the County's Adopted FY23 Budget but the additional amount of \$623,626 was not budgeted. Sufficient funds in the Public Works reserves exist to accommodate this action.

Attachments: [23-1642 CBI Gages Lake Elevated Tank Bid Docs](#)

[23-1642 CBI Gages Lake Elevated Tank Location Map 2825](#)

[23-1642 CBI Gages Lake Responsible Bidder_Verndor Cert_Vendor Disc](#)

[23-1642 CBI Gages Lake Tank Bid Tab](#)

[23-1642 Gages Lake Road Elevated Tank Project FY23 -Attachment for I](#)

8.25 [23-1643](#)

Joint resolution authorizing execution of a contract with William T. Connelly, Inc. dba Connelly Electric Company, of Addison, Illinois, in the amount of \$2,450,000 for the Northwest Remote Sites Supervisory Control and Data Acquisition (SCADA) Network Project and an emergency appropriation of \$2,450,000 of Public Works funds.

- The Department of Public Works operates a SCADA system, which allows for wireless communication and data collection among the various Public Works water and wastewater systems.
- The Northwest Remote Sites SCADA Network Project will update the SCADA network at eight former Lakes Region Sanitary District lift stations, including associated lift station site improvements and bring them onto the Department's SCADA network.
- A portion of this project was budgeted in previous fiscal years but was not fully budgeted in Fiscal Year (FY) 2023 or FY 2024. Sufficient funds in Public Works' reserves exist to accommodate this action.
- The County received a bid from one contractor for this work in the amount of \$2,450,000 for the Northwest Remote Sites SCADA Network Project.
- The award of this contract is recommended to the lowest responsive and responsible bidder, William T. Connelly, Inc. dba Connelly Electric Company.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with William T. Connelly, Inc. dba Connelly Electric Company, in the amount of \$2,450,000.

Attachments: [23-1643 SCADA Connelly Bid Document](#)

[23-1643 SCADA Connelly NW Remote Sites Bid Tab As Read](#)

[23-1643 SCADA Connelly NW Remote Sites location map](#)

[23-1643 SCADA Connelly NW Remote Sites Vendor Disclosure](#)

[23-1643 SCADA Network Project FY23 -Attachment for Budgeted Amour](#)

FINANCIAL & ADMINISTRATIVE

Human Resources

8.26 [23-1667](#)

Committee action approving the reclassification of position 34000 in the Planning, Building and Development Department from a Principal Building/Structural Inspector, grade K7, to an Assistant Field Superintendent, grade K8, and a corresponding base pay increase.

Attachments: [23-1667_Reclass_Position_34000](#)

8.27 [23-1668](#)

Committee action approving the reclassification of position 37002 in the Office of the County Clerk from Office Coordinator, grade S6, to Administrative Coordinator, grade K7, and a corresponding base pay increase.

Attachments: [23-1668 Reclass Position 37002.V2](#)

8.28 [23-1679](#)

Resolution authorizing an emergency appropriation in the Health Life Dental Fund's IPBC Insurance Premiums Account in the amount of \$400,000 for an unbudgeted benefit expenditure in the Fiscal Year 2023 budget.

- A payment was made for the Intergovernmental Personnel Benefit Cooperative (IPBC) for the month of November in the amount of \$3,518,516.22.
- \$400,000 of this cost has not been budgeted into the account for IPBC Insurance Premiums (510-1430010-72115), requiring an emergency appropriation. The payment has already been made and this action is seeking ratification after the fact.
- This resolution appropriates funds for the balance.

8.29 [23-1669](#)

Resolution amending Policy 4.13, Paid Parental Leave, in the Employee Policies and Procedures Manual.

- The Human Resources Department will periodically review and recommend updates to employee policies in accordance with current best practices.
- The County's current Paid Parental Leave policy includes language that requires further clarification.
- Applied changes based on the Finance and Administrative Committee concerns regarding employee eligibility.

Attachments: [4.13 - PPL-clean version](#)

[4.13 - PPL-red line version](#)

8.30 [23-0096](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.31 [23-1660](#)

Resolution renewing an agreement for one-year with Logicalis, Inc. of Downers Grove, Illinois, for Virtual Chief Information Security Officer (vCISO) professional services for an estimated amount of \$120,253.

- The vCISO assists with continuous improvement of our cybersecurity posture through strategy and execution planning, risk management governance, annual planning, and advisory support as needed.
- Lake County has utilized vCISO advisory services for the past several years as

security personnel remain in high demand; and this service augments onsite expertise with proven, experienced leadership.

- Pursuant to Chapter 33.115 Cooperative Joint Purchasing Authorized, the County may either participate in sponsor, conduct or administer a cooperative purchasing agreement for the procurement of goods, services, constructions, or professional services with one or more public procurement units in accordance with an agreement between those units to do so.
- A cooperative purchasing contract with Logicalis, Inc. has been identified through the Tech Data General Services Administration (GSA) #47QTCA21D00BD to procure needed goods, services, or professional services that have been competitively solicited and awarded.

Attachments: [Logicalis vCISO - QUO](#)

[Logicalis vCISO - VDS](#)

8.32 [23-1661](#)

Resolution authorizing a three-year contract renewal with DELL Technologies in an estimated annual amount of \$2,081,961 for volume licensing of Microsoft Enterprise products and services for Fiscal Year 2024 through 2026.

- The County's current contract for Microsoft Enterprise products and services will expire on November 30, 2023, this is the final year of a three-year Enterprise-wide contract which covers all Lake County Operations.
- Microsoft products and services include Office, email, calendar, SharePoint, Teams, OneDrive, security, server/computer licenses, administrative tools and Teams Voice.
- The County's Microsoft products and services will be renewed for a three-year agreement in the estimated annual amount of \$2,081,961; and by purchasing through the State of Illinois contract, Lake County will leverage negotiated pricing advantages.
- Pursuant Section 33.115 of the County Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement for the procurement of goods, services or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract has been identified with DELL Technologies through the Illinois Department of Innovation and Technology (C000000765005) to procure needed goods, services or professional services that was competitively solicited and awarded.

Attachments: [DELL - MS EA Renewal YR 1 - QUO](#)

[Vender Disclosure](#)

[Lake County M365 3 year](#)

8.33 [23-0097](#)

Director's Report - Enterprise Information Technology.

Finance

8.34 [23-1576](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$14,160 for Special Service Area (SSA) Number 17.

- In 2016 the County Board established the Ivanhoe Estates SSA.
- This SSA provides funds to maintain private roads in the Ivanhoe Estates residential community.
- The Homeowners' Association determines the amount of the levy.
- This special service area was requested by the homeowners' association of the impacted area and the levy is applied only to the homeowners in that area.

8.35 [23-1577](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area (SSA) Number Eight.

- The levy ordinance for this SSA (Loon Lake) is required to be adopted annually.
- This special service area was established by the County Board at the request of the residents and the tax levy is assessed to only the homeowners within that area.

8.36 [23-1578](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$34,400 for Special Service Area (SSA) Number 12.

- In 2004, the County Board established the Woods of Ivanhoe SSA with renewal in 2019.
- This SSA provides funds to maintain private roads in Ivanhoe Subdivision.
- The levy amount was determined by the Homeowners' Association.
- This special service area was requested by the homeowners' association of the impacted area and the levy is applied only to the homeowners in that area.

8.37 [23-1579](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$226,058 for Special Service Area (SSA) Number 13.

- The levy ordinance for this SSA (Spencer Highlands) is required to be adopted annually.
- This special service area was established by the County Board at the request of the residents and the tax levy is assessed to only the homeowners within that area.

8.38 [23-1580](#)

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$164,892.32 for the Northeast Lake Facilities Planning Area Special Service Area (SSA) Number Nine.

- In 1994, the County Board established the Northeast SSA Number Nine.

- The SSA was established to assist in the financing of the Northeast sewer system.
- A special tax roll was created that sets forth the amount to be levied each year against all parcels in the SSA.
- This ordinance lists the amounts to be levied for the tax year 2023 to be collected during calendar 2024.
- This special service area was established by the County Board at the request of the residents and the tax levy is assessed to only the homeowners within that area.

8.39 [23-1581](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925 for Special Service Area (SSA) Number 14.

- The levy ordinance for this SSA (Oak Pond Lane) is required to be adopted annually.
- This special service area was established by the County Board at the request of the residents and the tax levy is assessed to only the homeowners within that area.

8.40 [23-1619](#)

Ordinance recommending a Real Property Tax Levy, attached hereto, and made part of this Ordinance, providing for the apportionment of taxes across the various items of the Fiscal Year (FY) 2024 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

- This ordinance identifies the determined amount of tax dollars allocated to each of the countywide property tax funds for Tax Year 2023, collected during calendar year 2024.
- The tax levy will be filed with the County Clerk once adopted.

8.41 [23-1575](#)

Ordinance recommending the Fiscal Year (FY) 2024 Annual Budget and Appropriation Ordinance for Lake County, Illinois; said budget having been made conveniently available for public inspection for at least 15 days by posting in the Office of the County Clerk and on the County website.

- Through cooperation with all departments and agencies as well as the Standing Committees and Financial and Administrative Committee, the FY 2024 Budget is presented for approval.
- The operating funds that provide the funding for most governmental operations are balanced.
- This budget reflects all budget actions as approved by Standing Committees and the Financial and Administrative Committee.
- The entire budget is available on the County's website at www.lakecountyil.gov.

Attachments: [Overall Budget Summary](#)

[List of FY24 Budget Amendments](#)

8.42 [23-1632](#)

Finance Monthly Report - September 2023

Attachments: [Monthly Financial Report September 2023](#)

8.43 [23-0098](#)

Director's Report - Finance.

Facilities and Construction Services

8.44 [23-1428](#)

Discussion on Facilities Capital Investment Policy.

Attachments: [3X Facilities Capital Investment Policy DRAFT 09-29-2023](#)

[Facilities Capital Investment Policy Discussion 09NOV23](#)

8.45 [23-1633](#)

Director's Report - Facilities and Construction Services.

County Administration

8.46 [23-1652](#)

Joint resolution authorizing a contract with McGuireWoods Consulting, Richmond, Virginia for federal level advocacy and legislative consulting services in the annual amount of \$96,000.

- There is a need for Lake County to contract with a firm to assist in the development of a long-term cohesive federal lobbying strategy and provide legislative consulting services.
- A Request for Proposal (RFP) was sent to 13 vendors and responses were received from two firms.
- A selection committee comprised of representatives from the County Administrator's Office, State's Attorney's Office, Planning, Building and Development, Stormwater Management, and the Lake County Division of Transportation recommend McGuireWoods Consulting, Richmond, Virginia as the firm that best meets the needs of the County based on the RFP evaluation criteria.
- The contract authorizes the Purchasing Agent to enter into a one-year agreement with four additional one-year renewal options that will cost the County the annual amount of \$96,000.

Attachments: [Summary Score Matrix-Federal](#)

[MWC GB Vendor Disclosure](#)

[Draft Agreement-23124 Federal Lobbyist](#)

8.47 [23-1653](#)

Joint resolution authorizing a contract with Strategic Advocacy Group LLC, Springfield, Illinois for state level advocacy and legislative consulting services in the annual amount of \$75,000.

- There is a need for Lake County to contract with a firm to assist in the development of a long-term cohesive state lobbying strategy and provide legislative consulting services.
- A Request for Proposal (RFP) was sent to 13 vendors and responses were received from two firms.
- A selection committee comprised of representatives from the County Administrator's Office, State's Attorney's Office, Planning, Building and Development, Stormwater Management, and the Lake County Division of Transportation recommend Strategic Advocacy Group LLC, Springfield, Illinois as the firm that best meets the needs of the County based on the RFP evaluation criteria.
- The contract authorizes the Purchasing Agent to enter into a one-year agreement with four additional one-year renewal options that will cost the County the annual amount of \$75,000. For each renewal year exercised the cost shall increase by three percent.

Attachments: [Summary Score Matrix-](#)

[Draft - Strategic Advocacy Group State Lobbyist Agreement](#)

[Strategic Vendor Disclosure](#)

9. County Administrator's Report

10. Executive Session

10.1 [23-0075](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2 [23-0072](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2A [23-1666](#)

Committee action approving settlement authority.

10.3 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.3A [23-1680](#)

Committee action regarding periodic review of closed session minutes.

11. Member Remarks and Requests

12. Adjournment

Next Meeting: November 30, 2023