

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, November 6, 2024

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/48o6ws8>

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Other Attendees

In Person:

Sandy Hart, County Board Chair

Paul Frank, Board Member

Jon Nelson, Division of Transportation

Mike Klemens, Division of Transportation

Shane Schneider, Division of Transportation

John Ambrose, Baxter & Woodman

Kevin Carrier, Division of Transportation

RuthAnne Hall, County Administrator's Office

Matt Meyers, County Administrator's Office

Alex Carr, Communications

Patrice Sutton, County Administrator's Office

Tammy Chatman, Communications

Bailey Wyatt, Communications

Electronically:

Kristy Cechini, County Board Office

Jolanda Dinkins, County Board Office

Melissa Gallagher, Finance

Ellie Sander, Public

Matt Finstein, Purchasing

Mary Crain, Division of Transportation

Nick Principali, Finance

Abby Krakow, Communications

Michael Wheeler, Finance

Jame Klimt, Finance

Yvette Albarran, Purchasing

Joe Surdam, Division of Transportation

Julian Rozwadowski, Division of Transportation

Chuck Gleason, Division of Transportation

Mike Jeschke, Finance

Chris Blanding, Enterprise Information Technology

Brea Barnes, Finance

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.2)

DIVISION OF TRANSPORTATION

8.1 24-1511

Joint resolution appropriating \$165,000 of ¼% Sales Tax for Transportation for software services for the Lake County Division of Transportation's ProjectTracker system.

Attachments: [24-1511 Agreement ProjectTracker](#)
 [24-1511 Vendor Disclosure, EcoInteractive](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Wasik, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Not Present: 1 - Member Campos

8.2 24-1512

Joint resolution authorizing an agreement with ExeVision, Inc., South Jordan, Utah, for construction and materials management software and equipment for the Lake County Division of Transportation, at a maximum cost of \$145,391.98 and appropriating \$175,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1512 Agreement, ExeVision Lake County FY25](#)
 [24-1512 Vendor Disclosure, ExeVision](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Wasik, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Not Present: 1 - Member Campos

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.3 24-1513

Joint resolution authorizing an agreement with Parsons Transportation Group, Inc., Chicago, Illinois, for Phase II design engineering services for the repair of the Dilleys Road bridge over Mill Creek, at a maximum cost of \$453,365 and appropriating \$545,000 of County Bridge Tax funds.

Attachments: [24-1513 Consultant Agreement, Dilleys Road Bridge over Mill Creek Phase II](#)
 [24-1513 Vendor Disclosure, Parsons](#)
 [24-1513 Location Map, Dilleys Road Bridge Repair](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for engineering services to repair the Dilleys Road Bridge over Mill Creek. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.4 24-1514

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Chicago, Illinois, for Phase I professional engineering services for improvements along Lewis Avenue, from Sunset Avenue to Illinois Route 173, at a maximum cost of \$3,883,832 and appropriating \$4,660,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1514 Consultant Agreement, Lewis Ave Improvements Phase I](#)
 [24-1514 Vendor Disclosure, Baxter and Woodman](#)
 [24-1514 Location Map, Lewis Avenue Improvements](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for a Phase I engineering feasibility study along the Lewis Avenue corridor, from Sunset Avenue to Illinois Route 173. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.5 [24-1515](#)

Joint resolution appropriating a supplemental amount of \$570,000 of Motor Fuel Tax funds and approving Change Order Number Two with Christopher B. Burke Engineering, Ltd. in the amount of \$1,026,121 for additions to the Phase II engineering services contract for improvements along Deerfield Road, from Illinois Route 21 to Saunders Road.

Attachments: [24-1515 Change Order Number Two, Deerfield Road Phase II](#)
 [24-1515 Vendor Disclosure, Burke](#)
 [24-1515 Location Map, Deerfield Road Phase II Supplement](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for Change Order Number Two to the engineering services contract for improvements along Deerfield Road, from Illinois Route 21 to Saunders Road. The main reason for this Change Order is the inclusion of a redesign of the drainage system to incorporate new increased rainfall data.

A motion was made by Member Wasik, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.6 [24-1518](#)

Joint committee action item approving Change Order Number 13 with Semper Fi Land Services, Inc., Aurora, Illinois, consisting of an increase of \$185,450 for additions to the Buffalo Creek Wetland Bank construction contract.

Attachments: [24-1518 Summary, Buffalo Creek Wetland Bank Construction Change Or](#)
 [24-1518 Change Order, Buffalo Creek Wetland Bank Construction Numb](#)
 [24-1518 Vendor Disclosure, Semper Fi](#)
 [24-1518 Location Map, Buffalo Creek Wetland Bank](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for Change Order Number 13 for additions to the Buffalo Creek Wetland Bank construction contract. The reason for this Change Order is because of additional treatments needed for droughts and invasive species. Discussion ensued.

A motion was made by Member Campos, seconded by Member Casbon, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.7 [24-1519](#)

Joint committee action item approving Change Order Number Two with Hey & Associates, Inc., Volo, Illinois, consisting of an increase of \$17,500 for additions to the

Buffalo Creek Wetland Bank Phase III professional engineering services contract.

Attachments: [24-1519 Summary, Buffalo Creek Wetland Bank Phase III Change Order](#)
[24-1519 Change Order, Buffalo Creek Wetland Bank Phase III Number T](#)
[24-1519 Vendor Disclosure, Hey](#)
[24-1519 Location Map, Buffalo Creek Wetland Bank](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for Change Order Number 2 for additions to the Buffalo Creek Wetland Bank Phase III professional engineering services contract.

A motion was made by Member Hunter, seconded by Member Hewitt, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.8 [24-1516](#)

Joint resolution authorizing an agreement with Alfred Benesch & Company, Chicago, Illinois, for Phase II professional engineering services for the intersection improvements of Hunt Club Road and Stearns School Road, at a maximum cost of \$2,097,498 and appropriating \$2,517,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1516 Consultant Agreement, Hunt Club at Stearns School Phase II](#)
[24-1516 Vendor Disclosure, Benesch](#)
[24-1516 Location Map, Hunt Club at Stearns School](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is an agreement for Phase II engineering services for intersection improvements of Hunt Club Road and Stearns School Road. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.9 [24-1517](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (Pace) providing terms and conditions for the operation of the Ride Lake County paratransit service as a borderless, countywide service for 2025 and appropriating \$1,000,000 of ¼% Sales Tax for Transportation Funds.

Attachments: [24-1517 Operating Agreement, 2025 Ride Lake County](#)
[24-1517 Location Map, Ride Lake County](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is an

agreement with the Pace Suburban Bus Division of the Regional Transportation Authority for the operation of the Ride Lake County service for 2025. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.10 [24-0003](#)

Director's Report - Division of Transportation.

Attachments: [Rideshare Access Program Presentation](#)

Shane Schneider, Division of Transportation (DOT) Director, introduced Mike Klemens, Principal Planner, DOT, who provided a presentation regarding the Rideshare Access Program (RAP) offered through Pace Suburban Bus. Staff requested Committee direction on whether to have staff investigate the potential for a Lake County subsidized RAP. Discussion ensued. The consensus of the Committee was to direct staff to further investigate the potential for a Lake County subsidized RAP, including cost and need analysis.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no remarks or requests from Members.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:42 a.m.

Next Meeting: TBD

Minutes prepared by Theresa Glatzhofer.

Minutes were approved on January 8, 2025, by the Public Works and Transportation Committee.