

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 13, 2016

3:30 PM

**10th floor Assembly Room
18 N. County Street, Waukegan, IL**

Housing and Community Development Commission

1. ROLL CALL

Vice-Chairman Pedersen called the Housing and Community Development Commission (HCDC) meeting to order at 3:34 p.m.

Guests: John Quintanilla and Maya Ziv-El of Prairie State Legal Services; Mary Ellen Tamasy of Lake County Residential Development Corporation; Kim Ulbrich of Community Partners for Affordable Housing; Rob Anthony of Affordable Housing Corporation; Ted Havy of Legat Architects; Betsy Lassar of Lake County Housing Action Coalition; and Burnell Russell

Staff: Eric Waggoner, Jodi Gingiss, Brenda O'Connell, Monika Bobo, Eric Foote and Laura Walley

Present 11 - Karl Molek, Aaron Lawlor, Harriet Rosenthal, Linda Pedersen, Steve Carlson, Mary Cunningham, Sandra Hart, Diane Hewitt, Janet Swartz, Joel Sikes and Michael Meehan

Excused 6 - Carol Calabresa, Ray Rose, Glenn Swanson, Joe Mancino, Virginia Mulligan and Dan Venturi

2. APPROVAL OF MINUTES

2.1 [16-0342](#)

Approval of the March 9, 2016 Minutes

Attachments: [3.09.16 Minutes.pdf](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Hewitt, to approve the March 9, 2016 minutes minutes. The motion carried by the following vote:

Aye 9 - Ex-Officio Member Lawlor, Commissioner Rosenthal, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Hewitt, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

Not Present 2 - Commissioner Molek and Commissioner Hart

3. CHAIR'S REMARKS

Vice-Chairman Pedersen said that there was a special guest in attendance, former HCDC member Burnell Russell, and that Aaron Lawlor, County Board Chairman, would present a special resolution to him. Chairman Lawlor recognized Mr. Russell's service to the County, reading the resolution aloud and thanking him for his years of dedication. Mr. Russell said that he'd enjoyed his time on the HCDC, stating that he saw yearly improvement in the process to help the County's citizens.

The Lake County Board Chair, Aaron Lawlor updated the HCDC about the meeting Commissioner Cunningham, Jodi Gingiss and he had with PADS Lake County earlier in the day. He stated that it was important to keep PADS' day facility open until the agency and the City of Waukegan could come to a mutually-beneficial resolution. Chairman Lawlor then briefed the HCDC on the steps that PADS had planned to help address residents' and business owners' concerns with having the agency's headquarters located

in their neighborhood.

4. **PUBLIC COMMENTS (items not on the agenda)**

There were no public comments.

5. **OLD BUSINESS**

There was no old business.

6. **NEW BUSINESS**

6.1 **16-0335**

Staff update on actions taken to affirmatively further fair housing since the November 11, 2014 approval of Lake County's Analysis of Impediments to Fair Housing Choice.

Presented by Jodi Gingiss, Community Development Administrator

6.2 **16-0337**

Presentation on Fair Housing

Presented by John Quintanilla and Maya Ziv-El of Prairie State Legal Services

6.3 **16-0336**

Citizen Participation Plan - proposed revisions

Attachments: [Revised Citizen Participation Plan Draft for May 11, 2016 Public Hearing.p](#)

Presented by Jodi Gingiss, Community Development Administrator

6.4 **16-0338**

Project Change Requests - NorthPointe Resources & Waukegan Township 2015.

Attachments: [2015 CDBG Project Change Request Memo.pdf](#)

[2015 CDBG Project Change Request Waukegan Township Detail.pdf](#)

Presented by Eric Foote, Community Development Planner

A motion was made by Commissioner Hewitt, seconded by Commissioner Cunningham, to approve the project change requests for NorthPointe Resources and Waukegan Township, with \$37,000 of Waukegan Township's funds to go to improvements at Park Place and \$63,000 to improve the Eddie Washington Center. The motion carried by the following vote:

Aye 9 - Commissioner Molek, Ex-Officio Member Lawlor, Commissioner Rosenthal, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Hewitt, Commissioner Swartz and Commissioner Sikes

Abstain 1 - Commissioner Meehan

Not Present 1 - Commissioner Hart

6.5 **16-0339**

Staff Presentation on ServicePoint

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

6.6 [16-0340](#)

Resolution authorizing the Lake County Department of Planning, Building and Development (PBD), to apply for ServicePoint grant funding.

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

A motion was made by Commissioner Rosenthal, seconded by Commissioner Molek, to approve the requested authorization to apply for ServicePoint grant funding. The motion carried by the following vote:

Aye 10 - Commissioner Molek, Ex-Officio Member Lawlor, Commissioner Rosenthal, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Hewitt, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

Not Present 1 - Commissioner Hart

7. **STAFF REPORTS**

Jodi Gingiss thanked the HCDC for their attendance and attention to the presented information.

8. **ADJOURNMENT**

A motion was made by Commissioner Cunningham, seconded by Commissioner Sikes, to adjourn the meeting at 5:05 p.m. The motion carried by the following vote:

Aye 10 - Commissioner Molek, Ex-Officio Member Lawlor, Commissioner Rosenthal, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Hewitt, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

Not Present 1 - Commissioner Hart