

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, October 20, 2022

9:00 AM

JOINT BUDGET HEARINGS (DAY 3)

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3TiOOhc>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Joint Budget Hearing (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order

Chair Frank called the meeting to order at 9:01 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent 2 - Member Simpson and Member Wilke

** Electronic Attendance: Member Danforth*

Other attendees:

In Person:

Alex Carr, Communications

Bruce Zifika, County Clerk

Carissa Casbon, Board Member

Carl Kirar, Facilities and Construction

Chris Blanding, EIT

Cynthia Pruim Harran, Recorder of Deeds

Diane Hewitt, Board Member

Frank D'Andrea, Finance

Gary Gibson, County Administrator's Office

Griselda Trujillo, Treasurer

Holly Kim, Treasurer

Jacob Andrews, Recorder

Jenny Brennan, Communications

Jim Hawkins, County Administrator's Office

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Matt Meyers, County Administrator's Office

Melissa Gallagher, Finance

Mike Wheeler, Finance

Robin O'Connor, County Clerk

Tammy Chatman, Communications

Todd Govain, Treasurer

Electronically:

Abby Krakow, Communications

Adam Krueger, Finance

Arnold Donato, Stormwater Management

Ashley Rack, Sheriff's Office

Claudia Gilhooley, 19th Judicial Circuit Court
Cynthia Pruim Haran, Recorder of Deeds Office
Daniel Eder, EMA
Daniel Javed, Division of Transportation
Demar Harris, Workforce Development
Diana OKelly, Public
Eric Waggoner, Planning, Building and Development
Ernesto Huaracha, Stormwater Management
Errol Lagman, Finance
Gary Gibson, County Administrator's Office
Gina Roberts, Board Member
Jamie Helton, State's Attorney's Office
Janna Philipp, County Administrator's Office
Jeanine Richards, Public
Jennifer Brennan, Communications
Jennifer White, Division of Transportation
Jeremiah Varco, Facilities and Construction
Jerial Jorden-Woods, Finance
Jim Chamernik, Sheriff's Office
Jolanda Dinkins, County Board Office
Jon Nelson, Division of Transportation
Joy Gossman, Public Defender
Karen Fox, State's Attorney's Office
Kathleen Bader, Recorder of Deeds
Kevin Dominguez, Finance
Kevin Hunter, Board Member
Kevin Kerrigan, Division of Transportation
Kurt Woolford, Stormwater Management
Maddie Bloch, Public
Maria Castellanos, Public
Mark Pfister, Health Department
Mary Crain, Division of Transportation
Meg Weekley, Regional Office of Education
Melanie Nelson, State's Attorney's Office
Michael Danforth, Board Member
Michele Slav, Planning, Building and Development
Mike Haran, Public
Nicole Rogers, Finance
Ruby Acosta, Finance
RuthAnne Hall, Purchasing
Shane Schneider, Division of Transportation
ShaTin Gibbs, Finance
Stephen Rice, State's Attorney's Office

Susan August, Purchasing
Tasha Solomon, Recorder of Deeds
Teri White, State's Attorney's Office
Terri Kath, Enterprise Information Technology
Theresa Glatzhofer, County Board Office
Todd Schroeder, 19th Judicial Circuit Court
Yvonne Mendoza, Finance

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. **Public Comment (Items Not on the Agenda)**

There were no comments from the public.

6. **Chair's Remarks**

There were no remarks from the Chair.

7. **Unfinished Business**

There was no unfinished business to discuss.

8. **New Business**

REGULAR AGENDA

8.F1 [22-1511](#)

Presentation and consideration of proposed Fiscal Year 2023 Budget (see complete recommended budget attached).

Attachments: [FY23 Recommended Budget](#)

FINANCIAL & ADMINISTRATIVE

Items under the Financial and Administrative header will be considered between joint committee hearings throughout the multi-day budget hearing schedule, as time permits, with the exception of certain office budgets. (*) Indicates budget will only be presented Thursday, October 20, 2022 beginning at 9:00 a.m.

8.F2 [22-1516](#)

*

Committee action approving the recommended Fiscal Year 2023 budget for the County Clerk (FY23 Recommended Budget, pg. 95).

Items 8.F2 - 8.F5 were discussed and voted on together.

Frank D'Andrea provided an overview of the County Clerk's budget and stated the Recorder of Deeds will be added to the County Clerk's Office.

Cynthia Pruim-Haran, Deputy Recorder, thanked the Recorder of Deeds staff and provided an overview of the office. Discussion ensued.

Robin O'Connor, County Clerk, and Todd Govain, Chief Deputy County Clerk, provided an overview of the County Clerk's Office. Discussion ensued.

A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F3 [22-1517](#)

*

Committee action approving the recommended Fiscal Year 2023 budget for Vital Records Automation (FY23 Recommended Budget, pg. 282).

Items 8.F2 - 8.F5 were discussed and voted on together. See consolidated notes in item 8.F2.

A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F4 [22-1518](#)

*

Committee action approving the recommended Fiscal Year 2023 budget for the Recorder Automation Fee (FY23 Recommended Budget, pg. 261).

Items 8.F2 - 8.F5 were discussed and voted on together. See consolidated notes in item 8.F2.

A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that committee action items 8.F2 - 8.F5 be approved. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F5 [22-1519](#)

*

Committee action approving the recommended Fiscal Year 2023 budget for the GIS Automation Fee (FY23 Recommended Budget, pg. 239).

Items 8.F2 - 8.F5 were discussed and voted on together. See consolidated notes in item 8.F2.

A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F6 [22-1521](#)

*

Committee action approving the recommended Fiscal Year 2023 budget for the Treasurer (FY23 Recommended Budget, pg. 163).

Items 8.F6 - 8.F7 were discussed and voted on together.

Holly Kim, Treasurer, and Vasyi Markus, Deputy Treasurer, and Griselda Trujillo, Operational Manager, provided an overview of the Treasurer's Office. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F7 [22-1522](#)

*

Committee action approving the recommended Fiscal Year 2023 budget for Tax Sale Automation (FY23 Recommended Budget, pg. 273).

Items 8.F6 - 8.F7 were discussed and voted on together. See consolidated notes in 8.F6.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F8 [22-1520](#)

Committee action approving the recommended Fiscal Year 2023 budget for the Chief County Assessment Office (FY23 Recommended Budget, pg. 62).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F9 [22-1523](#)

Committee action approving the recommended Fiscal Year 2023 budget for the County Administrator (FY23 Recommended Budget, pg. 84).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1524](#)

0

Committee action approving the recommended Fiscal Year 2023 budget for Enterprise Information Technology (FY23 Recommended Budget, pg. 126).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1525](#)

1

Committee action approving the recommended Fiscal Year 2023 budget for Human Resources (FY23 Recommended Budget, pg. 121).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1526](#)

2

Committee action approving the recommended Fiscal Year 2023 budget for the Liability Insurance Fund (FY23 Recommended Budget, pg. 199).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1527](#)

3

Committee action approving the recommended Fiscal Year 2023 budget for Health-Life-Dental (HLD) Insurance Fund (FY23 Recommended Budget, pg. 313).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1528](#)

4

Committee action approving the recommended Fiscal Year 2023 budget for Finance (FY23 Recommended Budget, pg. 112).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1529](#)

5

Committee action approving the recommended Fiscal Year 2023 budget for FICA (FY23 Recommended Budget, pg. 178).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1530](#)

6

Committee action approving the recommended Fiscal Year 2023 budget for IMRF (FY23 Recommended Budget, pg. 196).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1531](#)

7

Committee action approving the recommended Fiscal Year 2023 budget for Facilities and Construction (FY23 Recommended Budget, pg. 106).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1532](#)

8

Committee action approving the recommended Fiscal Year 2023 budget for County Board (FY23 Recommended Budget, pg. 91).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F1 [22-1533](#)

9

Committee action approving the recommended Fiscal Year 2023 budget for Video Gaming (FY23 Recommended Budget, pg. 279).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F2 [22-1534](#)

0

Committee action approving the recommended Fiscal Year 2023 budget for the General Operating Expense (FY23 Recommended Budget, pg. 117).

Items 8.F20 and 8.F22 were discussed and voted on together.

Patrice Sutton, Chief Financial Officer, provided a presentation on items 8.F20, 8.F22, 8.F31, and 8.F32 and provided an overview of the General Operating Expense, the Capital Improvement Program, and the Safe-T Act Requests. Discussion ensued.

Chris Covelli, Deputy Chief, Sheriff's Office, provided an overview of the NPR's for the Sheriff's Office. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this committee action item be amended to include 8.F22. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

A motion was made by Vice Chair Vealitzek, seconded by Member Pedersen, that this committee action item be approved as amended. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F2 [22-1536](#)

2

Committee action approving the recommended Fiscal Year 2023 budget for Capital Projects - the Capital Improvement Program (FY23 Recommended Budget, pg. 293).

Items 8.F20 and 8.F22 were discussed and voted on together. See consolidated notes in item 8.F20.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this committee action item be added to the 8.F20 motion. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F3 [22-1545](#)

1*

Discussion of New Program Requests.

Attachments: [FY23 Joint Cmte Pres Oct 2022 Day 3\(V2\)](#)

Items 8.F20, 8.F22, 8.F31, and 8.F32 were presented together. See consolidated notes in item 8.F20.

8.F3 [22-1546](#)

2*

Discussion regarding Determination of Reallocation to Capital.

Attachments: [FY23 Joint Cmte Pres Oct 2022 Day 3\(V2\)](#)

Items 8.F20, 8.F22, 8.F31, and 8.F32 were presented together. See consolidated notes in item 8.F20.

[22-1536](#)

Committee action approving the recommended Fiscal Year 2023 budget for Capital Projects - the Capital Improvement Program (FY23 Recommended Budget, pg. 293).

A motion was made by Vice Chair Vealitzek, seconded by Member Pedersen, that this committee action item be approved as amended. The motion carried by the following voice vote.

Aye: 5 - Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 2 - Member Simpson and Member Wilke

8.F2 [22-1535](#)

1

Committee action approving the recommended Fiscal Year 2023 budget for the Solid Waste Management Tax (FY23 Recommended Budget, pg. 267).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F2 [22-1537](#)

3

Committee action approving the recommended Fiscal Year 2023 budget for the 2015A Debt Service Fund (FY23 Recommended Budget, pg. 299).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F2 [22-1538](#)

4

Committee action approving the recommended Fiscal Year 2023 budget for 2018 General Obligation (GO) Bonds Debt Service Fund (FY23 Recommended Budget, pg. 302).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F2 [22-1539](#)

5

Committee action approving the recommended Fiscal Year 2023 budget for 2019 General Obligation (GO) Refunding Bonds Debt Service Fund (FY23 Recommended Budget, pg. 305).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F2 [22-1540](#)

6

Committee Action approving the recommended Fiscal Year 2023 budget for the 2022 General Obligation (GO) Bonds Fund (FY23 Recommended Budget, pg. 308).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F2 [22-1541](#)

7

Committee action approving the recommended Fiscal Year 2023 budget for Special Service Area Number 12 (SSA #12) - Woods of Ivanhoe (FY23 Recommended Budget, pg. 335).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F2 [22-1542](#)

8

Committee action approving the recommended Fiscal Year 2023 budget for Special Service Area Number 13 (SSA #13) - Tax Exempt 2007A (FY23 Recommended Budget, pg. 338).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F2 [22-1543](#)

9

Committee action approving the recommended Fiscal Year 2023 budget for Special Service Area Number 16 (SSA #16) - Lake Michigan Water (FY23 Recommended Budget, pg. 341).

This item was discussed and approved at the F&A Committee meeting on October 19, 2022.

8.F3 [22-1544](#)

0

Committee action approving the recommended Fiscal Year 2023 budget for Special Service Area Number 17 (SSA #17) - Ivanhoe Estates (FY23 Recommended Budget, pg. 344).

This item was discussed and approved at the F&A Committee meeting on October 19,

2022.

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

There was no Executive Session.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

Chair Frank declared the meeting adjourned at 10:51 a.m.

Next Meeting: October 27, 2022