

**PSAP CONSOLIDATION COMMITTEE (PCC)**

**RESOLUTION 24-1027**

**RESOLUTION DISESTABLISHING THE PUBLIC SAFETY ANSWERING POINT (PSAP)  
CONSOLIDATION COMMITTEE**

**WHEREAS**, the *Intergovernmental Agreement Regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points* (“Planning IGA”) took effect on September 1, 2022; and

**WHEREAS**, an Amendment to the Planning IGA took effect on March 1, 2024 that extended the term of the Planning IGA to 30 months and updated the Parties to the Planning IGA to the County of Lake, the Village of Fox Lake, the Village of Gurnee, the Village of Mundelein, the Village of Vernon Hills, the Village of Lake Zurich, and CenCom E911; and

**WHEREAS**, the purpose of the Planning IGA as stated in Article 2 of the Planning IGA is to, “develop an Implementing Intergovernmental Agreement (“Implementing IGA”) that establishes a NEW CONSOLIDATED PSAP in Lake County, Illinois to replace and consolidate the PSAPs operated by the Parties to this Agreement;” and

**WHEREAS**, Article 3 of the Planning IGA (as amended) defines the Governance for the Planning IGA in the form of the PSAP Consolidation Committee (PCC); and

**WHEREAS**, on July 2, 2024, Lake Consolidated Emergency Communications (LakeComm) was established with the Founding Members’ approval of the *Intergovernmental Agreement Establishing Lake Consolidated Emergency Communications* (“Implementing / LakeComm IGA”); and

**WHEREAS**, the County of Lake, the Village of Fox Lake, the Village of Gurnee, the Village of Mundelein, the Village of Vernon Hills, the Village of Lake Zurich, and a majority of the members of the CenCom E911 Intergovernmental Cooperative are members of LakeComm through their approval of the Implementing / LakeComm IGA; and

**WHEREAS**, Article XVI of the Implementing / LakeComm IGA directs, “Upon Member Board establishment, approval of the LakeComm Bylaws by the Member Board, and delivery of requested analysis and documentation, the PCC members who are signatories to this Agreement agree to disestablish the PCC;” and

**WHEREAS**, on July 30, 2024 the first meeting of the LakeComm Member Board occurred where LakeComm Officers and elected members of the Executive Committee were selected, LakeComm Bylaws were approved, and a LakeComm Transition Manager was appointed and provided access to required PCC analysis and documentation; and

**WHEREAS**, the PCC has determined that the purpose of the Planning IGA as defined in Article 2 of the Planning IGA has been achieved with the establishment of LakeComm through approval of the Implementing / LakeComm IGA by the Parties to the Planning IGA as well as numerous other municipalities and agencies; and

**WHEREAS**, the PCC has further determined that the direction to the Parties to the Planning IGA in Article XVI of the Implementing / LakeComm IGA has been completed and warrants the disestablishment of the PSAP Consolidation Committee.

**NOW, THEREFORE, BE IT RESOLVED, BY THE PSAP CONSOLIDATION COMMITTEE, AS FOLLOWS;**

**SECTION 1:** The above recitals are full, true, and correct and are hereby referenced, incorporated, and made part of this Resolution as findings.

**SECTION 2:** The purpose of this Resolution is to document and direct the disestablishment of the PSAP Consolidation Committee (PCC).

**SECTION 3:** Based on achieving the purpose of the *Intergovernmental Agreement Regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points* (“Planning IGA”) and fulfilling the criteria defined in the *Intergovernmental Agreement Establishing Lake Consolidated Emergency Communications* (“Implementing / LakeComm IGA”), the PSAP Consolidation Committee is hereby disestablished.

**SECTION 4:** With the purpose of the Planning IGA achieved and the disestablishment of the PCC, the following are in affect:

**4.1 Regional PSAP Consolidation Fund.** Any funds remaining in the Regional PSAP Consolidation Fund will be used for Lake Consolidated Emergency Communications (LakeComm) expenses until the remaining funds can be transferred to LakeComm as directed in PCC Resolution 24-1026 (Resolution Authorizing the Final Disposition of the Remaining funds in the Regional PSAP Consolidation Fund).

**4.2 Approval of Final Minutes.** In order to have a complete record, the Chair of the PCC is directed to review the minutes of the final PCC meeting and is authorized to approve the final version of said minutes.

**4.3 Records Retention.** As the Executive Agent for the execution of the Planning IGA, the County has provided administrative support to include purchasing, contracting, meeting agendas and minutes, and financial oversight of the Regional PSAP Consolidation Fund. The County, on behalf of the PCC and the Parties of the Planning IGA, is directed to retain the following PCC records:

- a. The agendas and approved minutes of all PCC meetings
- b. The final version of the “LakeComm Proposal” dated May 17, 2024
- c. The summary of Regional PSAP Consolidation Fund transactions
- d. The Federal Engineering contract and the deliverables listed in the contract
- e. Any other PCC records required to be retained by the State of Illinois

**4.4 Records Destruction.** As the Executive Agent for the execution of the Planning IGA, the County, on behalf of the PCC and the Parties of the Planning IGA, is directed and authorized to destroy all PCC records (documents, recordings, etc.) that are not required to be retained by the State of Illinois or by this Resolution. The County will comply with any destruction processes and protocols required by the State of Illinois. All destruction of PCC records must be properly documented.

**4.5 Freedom of Information Act Requests.** As the Executive Agent for the execution of the Planning IGA, the County, on behalf of the PCC and the Parties of the Planning IGA, will coordinate and respond to PCC specific Freedom of Information Act (FOIA) requests received by the County for the administrative support provided (purchasing, contracting, meeting agendas and minutes, and financial oversight). The County will use its established FOIA processes and protocols. If required, the County will contact a Party to the Planning IGA to respond to any future PCC specific FOIA request.

**4.6 Transfer of Records.** If at a later date, upon written agreement between the County and LakeComm, and in accordance with all State of Illinois requirements, the official transfer of all retained PCC records from the County to LakeComm is authorized. Upon transfer, LakeComm would have responsibility for the requirements listed in Sections 4.3, 4.4, and 4.5 of this Resolution.

**SECTION 5:** This Resolution shall be in effect and in full force immediately upon passage by the PSAP Consolidation Committee.

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**ADOPTED** at Lake County, Illinois, on \_\_\_\_\_, 2024.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

	Aye	Nay	Abstain	Absent
CenCom				
Village of Fox Lake				
Village of Gurnee				
County of Lake				
Village of Lake Zurich				
Village of Mundelein				
Village of Vernon Hills				

\_\_\_\_\_  
CHAIR  
PSAP CONSOLIDATION COMMITTEE

\_\_\_\_\_  
ATTEST