

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Minutes Report

Tuesday, February 3, 2009

1:00 PM

Conference Room C

**Health & Community Services Committee**

1. **Call to Order**

*Others Present:*

*Barry Burton, County Administrator*

*Dusty Powell, Sr. Assistant County Administrator*

*Anne Wagner, Administrator of Winchester House*

*Chris Stevens, Director of Workforce Development Department*

*Joyce Parnell, Assistant Director of Workforce Development Department*

*Calvin Gwynne, Friend of Winchester House*

**Present** 6 - Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

**Excused** 1 - Chair Carlson

2. **Pledge of Allegiance**

3. **Approval of Minutes - January 6, 2009**

**09-1194**

**A motion was made by Member Maine, seconded by Member Bush, that the January 6, 2009 minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

4. **Public Comment**

5. **Added to Agenda**

6. **Old Business**

7. **New Business**

**09-1080**

Joint resolution ratifying an emergency procurement authorized by the Winchester House administrator with Carrier Corporation of Elmhurst, IL.

- An emergency replacement of two package roof top heating, ventilation and air conditioning (HVAC) units located above the Winchester House kitchen was necessary.
- The Winchester House Facilities Operations did not have the resources available to replace these heating, ventilation and air conditioning (HVAC) units.
- The Winchester House administrator has certified that an emergency condition existed necessitating immediate action to prevent or minimize serious disruption of government services.
- This is to ratify an emergency procurement authorized by the Winchester House administrator with Carrier Corporation of Elmhurst, IL in the amount of \$85,964, charged to account #101-1103285-82020-000-000-000-11160.

*Administrator of Winchester House, Anne Wagner presented this resolution.*

**A motion was made by Member Maine, seconded by Member Bush, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 6 - Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

**09-1171**

Joint resolution entering into an agreement with NorthShore University HealthSystem, Highland Park Hospital - Incumbent Worker Training Grant.

- NorthShore University HealthSystem, Highland Park Hospital, expressed interest in the incumbent worker training program. NorthShore University HealthSystem, Highland Park Hospital's, line of business is operating a healthcare facility and providing individual safety and healthcare to citizens; employs 1,100 employees; and has been in business for 100 years.
- A training solutions curriculum was prepared to upgrade and enhance the skills of full time registered nurses (RNs) in critical care, emergency and surgical nursing, legal issues as well as leadership and management skills; a total of 50 RNs will benefit and improve their knowledge, retention, leadership & management skills, patient outcomes, and increase the number of certified critical care and emergency nurses.
- The state policy requires that an employer with 100 or more employees provide 50 percent of the cost of the training. Employee wages & fringes can be used to off-set the employer match. The total cost of training is \$18,750. Lake County Workforce Development will reimburse \$18,750 and the company will provide employee hourly wages of an additional \$9,375 for their portion of the match. Cost per employee is \$375 for 8 hours training.

*Assistant Director of Workforce Development Department, Joyce Parnell presented this joint resolution.*

**A motion was made by Member Calabresa, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee. Member Maine abstained from the vote due to a conflict of interest. The motion carried unanimously.**

**Aye:** 5 - Vice Chair Cunningham, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

**Abstain:** 1 - Member Maine

**09-1172**

Joint resolution entering into an agreement with Advocate Condell Medical Center - Incumbent Worker Training Grant.

- Advocate Condell Medical Center expressed interest in the incumbent worker training program. Advocate Condell Medical Center is located in Libertyville; has been in business for 81 years; employs 1,292 staff; and is a healthcare facility that provides medical services to residents.
- A training curriculum was developed to train 39 fulltime registered nurses for a total of 312 training hours to enhance and improve the knowledge of the critical care and emergency nursing staff, improve retention, patient outcomes, improve leadership and management skills and increase the number of nurses.
- The state policy requires that an employer with 100 or more employees provide 50 percent of the cost of the training. Employee wages & fringes can be used to off-set the employer match. The total cost of training is \$11,797.50. Lake County Workforce Development will reimburse \$11,797.50 and the company will provide employee hourly wages of an additional \$5,898.75 for their portion of the match.

Cost per employee is \$302.50 for 8 hours of training.

*Assistant Director of Workforce Development Department, Joyce Parnell presented this joint resolution.*

**A motion was made by Member Calabresa, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 6 - Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

**09-1173**

Joint resolution entering into an agreement with G & W Technical Corporation  
-Incumbent Worker Training Grant.

- G & W Technical Corporation expressed interest in the incumbent worker training program. G & W Technical Corp., is a modern precision CNC machine shop that house production machine tools such as CNC lathes, CNC vertical mills and support equipment such as engine lathes, tool grinders, belt sanders and saws and various inspection equipment; employs five employees; located in Island Lake, and has been in business for 12 years.
- A training solution curriculum was prepared to train five employees who have job titles as programmers, operators, and shipping and receiving, to become ISO 9000 certified to conform to customers requirements in the automotive, food & beverage, telecommunications, medical and non-standard fasteners industries. The training will keep the company competitive, increase quality assurance and production, and allow for growth in the manufacturing industry.
- State policy requires that an employer with 50 or less employees provide 10 percent of the cost of the training. Employee wages & fringes can be used to off-set the employer match. The total cost of training is \$9,000. Lake County Workforce Development will reimburse \$9,000 and the company will provide employee hourly wages of an additional \$900 for their portion of the match. Cost per employee is \$1,800 for 60 hours training.

*Assistant Director of Workforce Development Department, Joyce Parnell presented this joint resolution.*

**A motion was made by Member Bush, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 6 - Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

**9. County Administrator's Report**

10. **Adjournment**

*The meeting was adjourned at 1:30 p.m.  
Minutes prepared by Barbara Allen, County Board Office.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health & Community Services Committee*

**A motion was made by Member Calabresa, seconded by Member Bush, that this meeting be adjourned. The motion carried unanimously.**

**Aye:** 6 - Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen