

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, August 5, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Second Floor Conference Room of the Central Permit Facility, 500 W. Winchester Road, Libertyville, Illinois.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Wednesday, August 5, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Public Works Planning and Transportation Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at

847-377-2300.

0. [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

Others Present:

Abby Scalf, County Board Office

Lynn Buccieri, County Board Office

Brittany Albrecht Sloan, Public Works

Jon Nelson, Division of Transportation

Kurt Woolford, Stormwater Management

Shane Schneider, Division of Transportation

Mike Klemens, Division of Transportation

Joel Sensenig, Public Works

Matt Meyers, County Administrator's Office

Jim Hawkins, County Administrator's Office

Joe Surdam, Division of Transportation

Cassandra Torstenson, County Administrator's Office

Kevin Carrier, Division of Transportation

Alex Carr, Communications

Craig Taylor, County Board

Krista Braun, Planning, Building and Development

Bill Durkin, County Board

Sandy Hart, County Board

Diane Hewitt, County Board

Paul Frank, County Board

Angelo Kyle, County Board

Austin McFarlane, Public Works

John Wasik, County Board

Robert Springer, Planning, Building and Development

Jim Hawkins, County Administrator's Office

Eric Waggoner, Planning, Building and Development

Jennifer Clark, County Board

Kathleen O'Connor, Libertyville Township

Larry Mackey, Health Department

Terry Wilke, County Board

Linda Pedersen, County Board

Patrice Sutton, Finance and Administrative Services

Walter Willis, SWALCO

Mike Prusila, Stormwater Management

Jessica Vealitzek, County Board

Gary Gibson, County Administrator's Office

Ann Maine, County Board

Arin Thrower, Communications

Linda Soto, PACE

Paul Frank, County Board

Angelo Kyle, County Board

Diane Hewitt, County Board

Pete Adrian, SWALCO

Sandy Hart, County Board

Hannah Mulroy, Planning, Building and Development

Marah Altenberg, County Board

Mike Warner, Stormwater Management

Terry Wilke, County Board

Eric Waggoner, Planning, Building and Development

2. Pledge of Allegiance

Chair Durkin led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

Chair Durkin had no remarks.

6. Old Business

There was no old business to discuss.

7. New Business

REGULAR AGENDA

STORMWATER MANAGEMENT COMMISSION

7.1 19-1494

Stormwater Management Commission's annual update.

Attachments: [PWPT 2020 reduced.pdf](#)

Mike Warner, Stormwater Management Commission Director, Kurt Woolford, Stormwater Management Commission Chief Engineer, and Mike Prusilla, Stormwater Management Commission Planning Supervisor, provided the Stormwater Management Commission's annual update. Discussion ensued.

This matter was presented

DIVISION OF TRANSPORTATION

7.2 [20-1017](#)

Joint committee action item approving Change Order Number One consisting of an increase of \$5,640 to the Phase II engineering consultant agreement for the reconstruction of the Lake County Division of Transportation (LCDOT) visitor parking lot, 600 West Winchester Road, Libertyville, Illinois.

Attachments: [20-1017 LCDOT Visitor Parking Lot - Hey and Associates Proposal](#)
[20-1017 Vendor Disclosure, Hey and Associates](#)
[20-1017 Location Map, LCDOT Visitor Parking Lot Improvements](#)

Shane Schneider, Division of Transportation Director, reported on a minor change order for the reconstruction of the Division of Transportation visitor parking lot.

A motion was made by Member Hewitt, seconded by Member Clark, that item 7.2 be approved and referred to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.3 [20-1016](#)

Joint resolution authorizing an agreement with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, for Phase II design engineering for the replacement of 12 culverts located on North Avenue, Gages Lake Road, and the Skokie Valley Bike Path, at a maximum cost of \$222,810, appropriating \$270,000 of County Bridge Tax funds.

Attachments: [20-1016 Vendor Disclosure, HLR](#)
[20-1016 Location Map, Culvert Replacements](#)
[20-1016 Culvert Replacement 2020 Phase II Consultant Agreement \(Draf](#)

Shane Schneider, Division of Transportation Director, reported on 12 culvert replacements. All of these culverts are scheduled to be replaced in 2021.

A motion was made by Member Wilke, seconded by Member Wasik, that item 7.3 be approved and referred to the Financial and Administrative Committee. Motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.4 [20-1015](#)

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the modernization of the traffic signals along Butterfield Road, between Illinois Route 137/Buckley Road and Allanson Road/Gregg's Parkway, appropriating \$1,671,600 of ¼% Sales Tax for Transportation funds.

Attachments: [20-1015 Butterfield Rd ITS IDOT Agreement \(Draft\)](#)
[20-1015 Location Map, Butterfield Road ITS Passage Interconnect](#)

Shane Schneider, Division of Transportation Director, reported on an agreement with the State of Illinois to incorporate Adaptive Signal Control Technology and flashing yellow turn arrows to the traffic signals along Butterfield Road between Illinois Route 137 to Allanson Road.

John Nelson, Division of Transportation Engineer, discussed the details of the signals and signage that will be provided. Discussion ensued.

A motion was made by Member Clark, seconded by Member Pedersen, that item 7.4 be approved and referred to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.5 [20-1014](#)

Discussion on Paratransit - Lead Agency Working Group Recommendation.

Attachments: [20-1014 Presentation - Paratransit Lead Agency Working Group Recommendation](#)
[20-1014 Letter - Paratransit Lead Agency Working Group Recommendation](#)

Shane Schneider, Division of Transportation Director, introduced the individuals participating in the discussion and informed the committee that the Paratransit Lead Agency Working Group reached consensus that an Executive Sponsor roll should be taken on by Lake County Government.

Kevin Carrier, Division of Transportation Director of Planning and Programming, discussed the history of paratransit in Lake County, existing paratransit and local bus services, top market study recommendations and peer comparisons.

Mike Klemens, Division of Transportation Manager of Planning, presented the lead agencies considered, the Lead Agency Working Group recommendations, proposed rolls and responsibilities and Lake County's Executive Sponsor role.

Director Schneider presented the Lead Agency's next steps. Linda Soto, PACE Board Representative, discussed future meetings, the roll of PACE and getting sponsors on board.

Discussion ensued.

This matter was discussed.

7.6 [20-0003](#)

Director's Report - Transportation.

Shane Schneider, Division of Transportation Director, reported that Lake County received the second allotment from State of Illinois for the REBUILD Illinois Transportation Bond. Director Schneider informed the committee that the Division of Transportation will be publishing the 2020-2025 Transportation Improvement Plan.

PLANNING BUILDING AND DEVELOPMENT

7.7 [20-1041](#)

Ordinance amending the Lake County Temporary Emergency Public Nuisance Ordinance.

Attachments: [MODIFIED LAKE COUNTY TEMPORARY EMERGENCY NUISANCE ORI](#)

Eric Waggoner, Planning Building and Development Director, presented the ordinance amending the Lake County Temporary Emergency Public Nuisance Ordinance. Director Waggoner also discussed the days and times that burning would be permitted. Substantial discussion ensued.

One submission of public comment was read from Jaime Altman regarding the burning of outdoor waste.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that item 7.7 be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.8 [20-1038](#)

Discussion on short-term rental regulations in unincorporated Lake County.

Attachments: [PWPT STR Info Paper 08-05-20](#)
[STR presentation](#)

This item was postponed.

7.9 [20-0041](#)

Director's Report - Planning, Building and Development.

This item was postponed.

PUBLIC WORKS

7.10 [20-1031](#)

Ordinance amending Chapter 51: Water and Sewer Rates and Charges of the Code of Ordinances for certain Lake County systems to account for Village of Fox Lake pass through increase, publish Lakes Region Sanitary District connection and user fees for Fiscal Year (FY) 2020 and adjust the previously approved rate ordinance for FY2021.

Attachments: [08.05.20 Rate Ordinance Fox Lake Pass-thru and FY2021 Highlight.pdf](#)

Austin McFarlane, Interim Public Works Director, presented the ordinance amending Chapter 51.

A motion was made by Member Clark, seconded by Member Wasik, that item 7.10 be approved and referred to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

Absent: 1 - Member Maine

7.11 [20-1032](#)

Presentation and Endorsement of the Public Works Proposed Capital Improvement Program.

Attachments: [08.26.20 2020-2025 LCPW CIP AUG 26 PWPTC final.pdf](#)

This item was postponed.

7.12 [20-0042](#)

Director's Report - Public Works.

Austin McFarlane, Interim Public Works Director, had nothing to report.

8. Executive Session

The committee did not enter into Executive Session.

9. Public Comment

There were no additional public comments.

10. County Administrator's Report

Matt Meyers, Assistant County Administrator, reported that staff continues to work on COVID-19 response and that budget meetings have started between the County Administrator's Office and Finance.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

A motion was made by Member Durkin, seconded by Member Hewitt that the meeting be adjourned at 11:04 a.m.

Next Meeting: August 26, 2020

Meeting minutes prepared by Lynn Buccieri.

Respectfully submitted,

Chair

Vice Chair

Public Works, Planning, and Transportation Committee