

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois 60085
Conference Room #3112*



Meeting Minutes - Final

Tuesday, September 3, 2024

5:30 PM

3010 Grand Ave., Waukegan, IL 60085

**Lake County Community Health Center Governing
Council**

1. **Call to Order**

Chair Fornero called the meeting to order at 5:30 p.m.

2. **Roll Call of Members**

Present 7 - Chair Fornero, Vice Chair Smith-Taylor, Member Argueta, Member Chuc, Member Hernandez, Member Ross Cunningham and Member Young

Absent 4 - Secretary Lara, Member Aaroneaux, Member Bejster and Member Scheurer

3. **Pledge of Allegiance**

This matter was presented

4. **Approval of Minutes**

4.1

August 13, 2024 Governing Council Meeting Minutes

Attachments: [GC Minutes 8.13.24 - DRAFT](#)

Chair Fornero stated a correction is needed to item 10.1, paragraph 1, last sentence. It states, "...we are still awaiting feedback from HRSA regarding our memo practice coverage....," and he believes it should be malpractice coverage, not memo coverage. Kim Burke, Director of Healthcare Operations, confirmed that it should state malpractice, not memo.

Chair Fornero called for a motion to approve the minutes of August 13, 2024, as amended. Motion by Member Ross Cunningham, second by Member Argueta. Voice vote, all in favor, motion carried.

Aye: 7 - Chair Fornero, Vice Chair Smith-Taylor, Member Argueta, Member Chuc, Member Hernandez, Member Ross Cunningham and Member Young

Absent: 4 - Secretary Lara, Member Aaroneaux, Member Bejster and Member Scheurer

5. **Public Comment to the Council**

None

6. **Executive Director's Report**

Sam Johnson, Interim Executive Director, stated that he appreciates the Council's confidence in him and is here to serve to the best of his ability for the next 3-4 months. Council members are to reach out to him for anything they would have previously reached out to Mark Pfister for. Sam reminded the Council that HRSA is coming for their site visit some time between January and March 2025. The Council will be provided with preparation for that site visit at their December 10, 2024, meeting. Sam informed the Council that the Health Department's FQHC has been awarded the 2024 Community Health Quality Recognition Silver Badge and thanked Toni Steres and the Physical Health team for their efforts.

7. **Action items**

7.1

Licensed Independent Practitioner (LIP) Privileging and Credentialing - Burke

Kim Burke, Director of Healthcare Operations, informed the Council that the Personnel Committee met prior to this regular meeting to review the application for privileging and credentialing of Desiree Cunningham, APRN, Jean Kim, MD, and Wendy Miralda, APRN, and the Committee recommends approval.

Chair Fornero called for a motion to approve the privileging and credentialing of Desiree Cunningham, APRN, Jean Kim, MD, and Wendy Miralda, APRN, as presented. Motion by Member Ross Cunningham, second by Member Hernandez. Voice vote, all in favor, motion carried.

Aye: 7 - Chair Fornero, Vice Chair Smith-Taylor, Member Argueta, Member Chuc, Member Hernandez, Member Ross Cunningham and Member Young

Absent: 4 - Secretary Lara, Member Aaroneaux, Member Bejster and Member Scheurer

7.2

Licensed Independent Practitioner (LIP) Reappointment - Burke

Kim Burke, Director of Healthcare Operations, informed the Council that the Personnel Committee met prior to this regular meeting to review the application for reappointment of Lauren Schnack, DPM, and Toni Steres, APRN, and the Committee recommends approval. Kim also informed the Council that the application for reappointment of Josephine Dinkha, MD, has been deferred until next month as the Board of Health Credentialing Committee found issues with her paperwork that need to be addressed. Kim also noted that Lauren Schnack is a DPM, not APRN, as noted by the Medical Staff Office Specialist in the provider packet cover memo.

Chair Fornero called for a motion to approve the reappointment of Lauren Schnack, DPM, and Toni Steres, APRN, as presented. Motion by Member Smith-Taylor, second by Member Argueta. Voice vote, all in favor, motion carried.

Aye: 7 - Chair Fornero, Vice Chair Smith-Taylor, Member Argueta, Member Chuc, Member Hernandez, Member Ross Cunningham and Member Young

Absent: 4 - Secretary Lara, Member Aaroneaux, Member Bejster and Member Scheurer

7.3

Approval of FY2025 Proposed FQHC Budget - Cooper

Attachments: [FY25 FQHC Budget Narrative](#)

Angela Cooper, Director of Finance and Administrative Services, informed the Council that their Budget Committee reviewed and approved the FY2025 proposed FQHC Budget at their meeting on August 21, 2024, and recommends approval of the Section 330, H80CS00119 Grant funding from the Health Resources and Services Administration in the amount of \$4,974,007 as detailed in the attached Budget Narrative and the non-federal funds of \$36,687,587 totaling the Physical Health/FQHC FY24 budget amount of \$41,661,594.

Chair Fornero called for a motion to approve the FY2025 proposed FQHC budget, as

presented. Motion by Member Ross Cunningham, second by Member Young.

Motion carried by the following roll call vote:

Aye: 7 - Chair Fornero, Vice Chair Smith-Taylor, Member Argueta, Member Chuc, Member Hernandez, Member Ross Cunningham and Member Young

Absent: 4 - Secretary Lara, Member Aaroneaux, Member Bejster and Member Scheurer

7.4

Proposed Revisions to the Lake County Community Health Center Governing Council Bylaws - Johnson

Attachments: [GC Bylaws 9.3.24 - DRAFT](#)

[GC Bylaws 9.3.24 - FINAL](#)

Chair Fornero called for a motion to approve the proposed changes to the Governing Council Bylaws, as presented. Motion by Member Hegar Chuc, second by Member Hernandez. Voice vote, all in favor, motion carried.

Aye: 7 - Chair Fornero, Vice Chair Smith-Taylor, Member Argueta, Member Chuc, Member Hernandez, Member Ross Cunningham and Member Young

Absent: 4 - Secretary Lara, Member Aaroneaux, Member Bejster and Member Scheurer

8. Presentations

None

9. Discussion Items

None

10. Director of Healthcare Operations Report

10.1

Director of Healthcare Operations Report - Burke

Attachments: [FQHC Healthcare Operations Metric Dashboard 09.24](#)

Kim Burke reviewed her report as provided in the agenda packet. Member Hernandez asked for an update regarding the renovations at the North Chicago Health Center. Kim informed the Council that the City of North Chicago requested additional information and architectural drawings before they could approve the permits needed to begin reconstruction. Those documents are being gathered and submitted. As a result of the delay with the permits, the Health Department anticipates that work will commence after January 1, 2025. Member Cunningham added that she has also been speaking with the Mayor of North Chicago regarding this situation.

11. Director of Finance Report

11.1

Director of Finance Report - Cooper

Attachments: [FQHC Jul 24](#)

Angela Cooper reviewed the information provided in the agenda packet. There were no questions.

12. Added to Agenda

None

13. Old Business

None

14. New Business

Member Ross Cunningham thanked Member Argueta for her support during the recent passing of Member Ross Cunningham's niece, Sandra Booker, as a result of a vehicle accident. Council members shared their condolences with Member Ross Cunningham.

15. Executive Session

None

16. Adjournment

Chair Fornero adjourned the meeting at 5:48 p.m.