

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 5, 2025

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4h18RwL>**

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent 1 - Member Kyle

Other Attendees

In Person:

Shane Schneider, Division of Transportation

Ed Gallagher, Pace Bus

Carl Kirar, Facilities and Construction Services

Austin McFarlane, Public Works

Stephen Rice, State's Attorney's Office

Matt Meyers, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Bailey Wyatt, Communications

Patrice Sutton, County Administrator's Office

Theresa Glatzhofer, County Board Office

Electronically:

Kristy Cechini, County Board Office

Jolanda Dinkins, County Board Office

Mary Crain, Division of Transportation

Nick Principali, Finance

Matt Finstein, Purchasing

Michael Wheeler, Finance

Kevin Carrier, Division of Transportation

Abby Krakow, Communications

Jon Nelson, Division of Transportation

Julian Rozwadowski, Division of Transportation

Mike Klemens, Division of Transportation

Kevin Quinn, Communications

Alex Carr, Communications

Brea Barnes, Finance

Mick Zawislak, Daily Herald

JazMine' Evans, Finance

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

*Public comment was made by:
Ed Gallagher, Pace Bus*

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 25-0189

Committee action approving the Public Works and Transportation Committee minutes from January 8, 2025.

Attachments: [PWT 1.8.25 Final Minutes](#)

A motion was made by Member Hewitt, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.2 25-0164

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, to provide Phase II professional engineering services for culvert replacements on River Road, Grass Lake Road, and Rollins Road, at a maximum cost of \$801,077 and appropriating \$962,000 of County Bridge Tax funds.

Attachments: [25-0164 Culvert Replacements 2026 Phase II Consultant Agreement](#)
[24-0164 Vendor Disclosure, CBBEL, Culvert Replacements](#)
[25-0164 Location Map, Culvert Replacements 2026](#)

Shane Schneider, Division of Transportation Director, provided an overview of an engineering design contract for three culverts that will be replaced in 2026.

A motion was made by Member Hunter, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative

Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.3 [25-0165](#)

Joint resolution authorizing an agreement with HDR, Inc., Rosemont, Illinois, to provide professional planning and engineering services to prepare a 2050 Long Range Transportation Plan (LRTP), at a maximum cost of \$2,053,836 and appropriating \$2,465,000 of Motor Fuel Tax funds.

Attachments: [25-0165 Long Rang Plan Consultant Agreement](#)
[24-0165 Vendor Disclosure, HDR, Long Range Plan](#)

Shane Schneider, Division of Transportation Director, provided an overview of a contract for professional planning and engineering services to prepare a 2050 Long Range Transportation Plan. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.4 [25-0022](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation Director, provided an overview on the status of federal funding for transportation-related projects. Discussion ensued. Director Schneider also reminded the Committee that there is a public meeting tonight regarding the Duffy Lane 3R project.

PUBLIC WORKS

8.5 [25-0145](#)

Joint resolution accepting a grant from Community Project Funding through the U.S. Environmental Protection Agency (US EPA) Community Grants Projects to support the Lake County Wildwood Water Main Improvements, including an emergency appropriation of \$959,752 in grant funds.

Attachments: [25-0145 Emergency Appropriation -US EPA Grant -Lake County Wildwooc](#)
[25-0145 USEPA Grant Award Agreement](#)

Austin McFarlane, Director of Public Works, explained that the County received a community project funding grant from the U.S. Environmental Protection Agency (US EPA), which will support the Lake County Wildwood Water Main Improvements project. Discussion ensued.

A motion was made by Vice Chair Maine, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.6 [25-0180](#)

Joint resolution authorizing execution of a contract with Stuckey Construction Company, Inc. of Waukegan, Illinois, in the amount of \$1,744,500 for the Public Works Administrative Office Addition and Sprinkler Installation project.

Attachments: [25-0180 Bid Documents-PW Administrative Office Addition](#)
[25-0180 Map - PW Administrative Office Addition](#)
[25-0180 Vendor Disclosure - PW Administrative Office Addition](#)
[25-0180 Bid Tab - PW Administrative Office Addition](#)
[25-0180 Lake CO Public Works Office Addition - ARC Submittal 10232024](#)

Austin McFarlane, Director of Public Works, explained that there is a need to add space to the Public Works Administrative Office. Carl Kirar, Facilities and Construction Services Director, noted that sprinkler installation, as well as other building upgrades, will also take place as part of this project. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Hewitt, Member Hunter, Member Roberts and Member Wasik

Nay: 1 - Vice Chair Maine

Absent: 1 - Member Kyle

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

A motion was made by Member Hunter, seconded by Member Hewitt, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

10.1 [25-0191](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [25-0192](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

11. **Regular Session (for action on Executive Session items)**

11.1 [25-0193](#)

Committee action approving the Public Works and Transportation Committee Executive Session minutes from September 25, 2024.

A motion was made by Member Roberts, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

12. **Member Remarks and Requests**

There were no Member remarks or requests.

13. **Adjournment**

Chair Clark declared the meeting adjourned at 9:41 a.m.

Next Meeting: February 26, 2025

Meeting minutes prepared by Theresa Glatzhofer.