

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 8, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3DshVvF>

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent 1 - Member Parekh

Other Attendees:

In Person:

Sandy Hart, County Board Chair

Carissa Casbon, Board Member

Adam Schlick, Board Member

Shane Schneider, Division of Transportation

Lori Cohen, Public

Tim Christiansen, Public

Jon Nelson, Division of Transportation

Ryan Legare, Division of Transportation

Thomas Borecki, Public

Kent Kasten, Public

Bob Humes, Public

Amy Sarver, Warren Township Highway Department

Tom Hart, Warren Township Highway Department

Mark Tucci, Public

Krystyna Tucci, Public

Joseph Wager, Public

Ryan M. Johnson, Warren Township

Trudy Caprcione, Public

Austin McFarlane, Public Works

Carol Wyncott, Public

Ryan Wyncott, Public

Dennis Dertolotti, Public

JoEllen Dertolotti, Public

Kevin Carrier, Division of Transportation

Matt Meyers, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Patrice Sutton, County Administrator's Office

Bailey Wyatt, Communications

Kevin Quinn, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Mary Ross Cunningham, County Board Vice Chair

Marah Altenberg, Board Member

Kristy Cechini, County Board Office

Jolanda Dinkins, County Board Office

Melanie Nelson, State's Attorney's Office

Melissa Gallagher, Finance

Tammy Chatman, Communications

Thomas Saye, Public

Al Baiocchi, Public

Mary Crain, Division of Transportation

Michael Wheeler, Finance

Kim Eble, Public

Todd Powell, Public

Tami Powell, Public

Julian Rozwadowski, Division of Transportation

Mike Klemens, Division of Transportation

Abby Krakow, Communications

Sonia Hernandez, County Administrator's Office

Mick Zawislak, Daily Herald

Joseph States, News Sun

Kevin Kerrigan, Division of Transportation

Elizabeth Brandon, County Administrator's Office

Justine Gilbert, Communications

Stacey Krzywanos, Division of Transportation

Robin Grooms, County Administrator's Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

Member Hewitt entered the meeting at 8:33 a.m.

Public comment was provided in person by:

Kenneth Malek

Dan Hoffman

Lori Cohen

Thomas Borecki

Kent Kasten

Bob Humes

Mark Tucci

Joseph Wager

Richard Capocciaow

6. Chair's Remarks

Chair Clark thanked the public for attending the meeting and provided background regarding the safety and traffic issues at the intersection of Stearns School Road and Hunt Club Road. Chair Clark also welcomed all Committee Members to the new term.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

MINUTES

8.1 25-0030

Committee action approving the Public Works and Transportation Budget Hearing minutes from October 16, 2024.

Attachments: [PWT Budget Hearing 10.16.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Wasik, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

8.2 25-0028

Committee action approving the Public Works and Transportation Committee minutes from October 30, 2024.

Attachments: [PWT 10.30.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Wasik, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

8.3 25-0029

Committee action approving the Public Works and Transportation Committee minutes from November 6, 2024.

Attachments: [PWT 11.6.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Wasik, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

REGULAR AGENDA

PUBLIC WORKS

8.4 25-0016

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Sewage Disposal between Lake County and the Village of Lake Villa.

Attachments: [25-0016 Lake Villa Wholesale Agreement](#)

Member Hewitt left the meeting at 9:01 a.m.

Austin McFarlane, Director of Public Works, explained that this item is an amended continuation of an intergovernmental agreement between Lake County and the Village of Lake Villa for Sewage Disposal services. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

Not Present: 1 - Member Hewitt

8.5 25-0017

Joint resolution authorizing a contract with SEAL Analytical Inc., Mequon, Wisconsin, in the amount of \$32,536 for the purchase of a Biochemical Oxygen Demand (BOD) analyzer for the Lake County Public Works Department.

Attachments: [25-0017 BOD Analyzer Vendor Disclosure Form](#)
[25-0017 Scoring Matrix for County Board Approval](#)
[25-0017 SEAL Analytical Response to RFP 24374](#)

Austin McFarlane, Director of Public Works, explained that the current Biochemical Oxygen Demand (BOD) analyzer owned by the Public Works Department needs to be replaced.

A motion was made by Member Roberts, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

Not Present: 1 - Member Hewitt

8.6 [25-0018](#)

Joint resolution authorizing a contract with Skalar Inc., Buford, Georgia, in the amount of \$74,400 for the purchase of a Total Organic Carbon and Total Nitrogen (TOC_TN) analyzer for the Lake County Public Works Department.

Attachments: [25-0018 Scoring Matrix for County Board Approval](#)
[25-0018 Skalar Full Response to RFP 24375](#)
[25-0018 Vendor Disclosure Form](#)

Austin McFarlane, Director of Public Works, explained that the current Total Organic Carbon and Total Nitrogen (TOC_TN) analyzer at the Lake County Environmental Laboratory is no longer operational and needs to be replaced.

A motion was made by Member Hunter, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

Not Present: 1 - Member Hewitt

DIVISION OF TRANSPORTATION

8.7 [25-0010](#)

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for improvements at the intersection of Illinois Route 59 and Miller Road, and appropriating \$20,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0010 IL Route 59 at Miller Road IDOT Agreement](#)
[25-0010 Location Map, IL Route 59 at Miller Road](#)

Member Hewitt re-entered the meeting at 9:07 a.m.

Shane Schneider, Division of Transportation (DOT) Director, explained that the Illinois Department of Transportation (IDOT) will be upgrading the traffic signal equipment at the intersection of Illinois Route 59 and Miller Road.

A motion was made by Member Hunter, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

8.8 [25-0011](#)

Joint resolution authorizing an agreement with Northern Illinois Gas Company (NICOR) to relocate a gas main as part of the intersection improvement of Darrell Road at Dowell Road and Fisher Road, and appropriating \$216,000 of the ¼% Sales Tax for Transportation funds.

Attachments: [25-0011 Darrell Road Intersection Improvement Nicor Agreement](#)
 [25-0011 Location Map, Darrell Road Corridor](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for the improvement of Darrel Road at Dowell Road and Fisher Road. Director Schneider noted that the project will require the relocation of an existing Northern Illinois Gas Company (NICOR) gas main at the County's expense. Discussion ensued.

A motion was made by Member Roberts, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

8.9 [25-0012](#)

Joint resolution authorizing an agreement with the Wisconsin Central Limited railroad (WCL) for engineering plan review for the proposed Old McHenry Road railroad overpass and appropriating \$40,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0012 Old McHenry Crossings Railraod Engineering Agreement](#)
 [25-0012 Location Map, Old McHenry Road - Wisconsin Central](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for an agreement with the Wisconsin Central Limited railroad for engineering for the proposed Old McHenry Road railroad overpass. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

8.10 [25-0013](#)

Joint resolution authorizing an agreement with V3 Companies, Ltd., Woodridge, Illinois, for Phase II professional engineering services for the improvements of Rollins Road, from Grand Avenue to Washington Avenue, at a maximum cost of \$2,267,786 and appropriating \$2,725,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0013 Rollins Road Improvements Phase II Consultant Agreement](#)
 [25-0013 Vendor Disclosure, V3, Rollins](#)
 [25-0013 Location Map, Rollins Road Improvements](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this project is for improvements on Rollins Road from Grand Avenue to Washington Avenue. Discussion ensued. Vice Chair Maine requested that the Committee look at the 20 Percent Municipal Match Policy at a future meeting.

A motion was made by Member Roberts, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

8.11 [25-0014](#)

Joint resolution authorizing an agreement with Williams Architects, Itasca, Illinois, for professional architectural services for a feasibility study and space needs assessment for a new Maintenance and Fleet Services Facility for the Lake County Division of Transportation (LCDOT), at a maximum cost of \$164,798 and appropriating \$198,000 of County Option Motor Fuel Tax funds.

Attachments: [25-0014 Maintenance & Fleet Services Facility - 2024 Scope and Fee](#)
 [25-0014 Vendor Disclosure, WA, Maintenance and Fleet](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is an agreement for a feasibility study for a new Maintenance and Fleet Services Facility for the Lake County DOT. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Parekh

9. County Administrator's Report

Matt Meyers, Deputy County Administrator, noted that there is an item on tomorrow's Financial and Administrative Committee agenda regarding adding a position to the Public Works (PW) Department. Deputy County Administrator Meyers explained that the request is to add a second Assistant Director position, similar to the Division of Transportation. Discussion ensued.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:47 a.m.

Next Meeting: January 29, 2025

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on February 5, 2025, by the Public Works and Transportation Committee.