

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 7, 2024

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/48ROSfN>**

Public Works and Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent 1 - Member Hewitt

**Member Hewitt was unable to attend the Committee meeting in person and did not meet the criteria for electronic attendance. Even though she was able to attend via electronic means and participated in Committee discussions, she must be marked as absent.*

Other Attendees:

In Person:

Alex Carr, Communications

Austin McFarlane, Public Works

Bailey Wyatt, Communications

Jon Nelson, Division of Transportation

Kevin Carrier, Division of Transportation

Matt Meyers, County Administrator's Office

Patrice Sutton, County Administrator's Office

Paul Frank, Board Member

Sandy Hart, County Board Chair

Shane Schneider, Division of Transportation

Theresa Glatzhofer, County Board Office

Electronically:

Carl Kirar, Facilities and Construction Services

Diane Hewitt, Board Member

Edward Gallagher, Pace

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jeremiah Varco, Facilities and Construction Services

Julian Rozwadowski, Division of Transportation

Kevin Kerrigan, Division of Transportation

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Mary Crain, Division of Transportation

Melissa Gallagher, Finance

Michael Wheeler, Finance

Mick Zawislak, Daily Herald
Mike Klemens, Division of Transportation
Nick Principali, Finance
RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Stacey Krzywanos, Division of Transportation
Stacy Davis-Wynn, Purchasing
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

MINUTES

8.1 [24-0122](#)

Committee action approving the Public Works and Transportation Committee minutes from January 10, 2024.

Attachments: [PWT 1.10.24 Final Minutes](#)

A motion was made by Member Casbon, seconded by Member Campos, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Hewitt

DIVISION OF TRANSPORTATION

8.2 [24-0142](#)

Joint resolution appropriating \$154,500 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests along various County highways.

Attachments: [24-0142 Vendor Disclosure, USIC](#)

A motion was made by Member Casbon, seconded by Member Campos, that this

resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Hewitt

PUBLIC WORKS

8.3 [24-0119](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, LTD, Rosemont, Illinois, in the amount of \$63,458 for design engineering services associated with the Lake County Public Works (LCPW) Deerfield Road Gravity Sewer Replacement Project.

Attachments: [24-0119 Deerfield Rd Sewer Replacement Map](#)
[24-0119 Final Agreement Deerfield Rd Sewer Replacement CBBEL](#)
[24-0119 Vendor Disclosure Deerfield Rd Sewer Replacement CBBEL](#)

A motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Hewitt

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.4 [24-0143](#)

Joint resolution authorizing an agreement with Standard Equipment Company, Elmhurst, Illinois, for a one-year contract with an option to renew for four additional one-year periods to service and repair the two sewer vacuum trucks and ratifying an expense from Fiscal Year 2023 in the amount of \$46,875.88.

Attachments: [01-0143 Contract, Standard Equipment Repair](#)
[24-0143 Vendor Disclosure, Standard](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is an agreement to provide service for and repairs to two sewer vacuum trucks owned by Lake County. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Hewitt

8.5 [24-0144](#)

Joint resolution appropriating \$300,000 of County Option Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with this Washington Street non-motorized improvement project.

Attachments: [24-0144 Location Map, Washington Street Bike Path \(Regional\)](#)
[24-0144 2040 Non-Motorized Plan](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this appropriation is for the acquisition of right-of-way associated with the Washington Street non-motorized improvement project. Discussion ensued.

Kevin Carrier, DOT, provided a brief update on the Hainesville Road project at Member Wasik's request.

A motion was made by Member Casbon, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Hewitt

8.6 [24-0003](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, gave a brief overview and demonstration of a new public-facing GIS website regarding future plans for bike paths.

Discussion ensued.

Director Schneider also provided an update on the Cedar Lake Road project.

Discussion ensued.

PUBLIC WORKS

8.7 [24-0118](#)

Joint resolution authorizing execution of a contract with Joseph J. Henderson & Son, Inc., Gurnee, Illinois, in the amount of \$1,201,846 for the Lake County Public Works (LCPW) Mill Creek Water Reclamation Facility UV Project.

Attachments: [24-0118 Bid Tab Mill Creek WRF UV Disinfection Replacement JJ Hender:](#)
[24-0118 Front End Bid Docs Mill Creek WRF UV Disinfection Replacemen](#)
[24-0118 Map Mill Creek WRF UV Disinfection Replacement JJ Henderson](#)
[24-0118 Vendor Disclosure Mill Creek WRF UV Disinfection Replacement](#)

Austin McFarlane, Director of Public Works, noted that this is a project to update the UV disinfection system at the Mill Creek Water Reclamation Facility and is funded with the County's American Rescue Plan Act funding. Discussion ensued.

Vice Chair Maine requested that Public Works staff provide information to the Committee regarding testing for viruses in the waste water. Discussion continued.

A motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Hewitt

8.8 [24-0145](#)

Joint resolution authorizing execution of a contract with FGM Architects, Inc., Chicago, Illinois, in the amount of \$246,500 for the Lake County Public Works (LCPW) Administrative Building Addition.

Attachments: [24-0145 Architectural Fee Proposal, Bldg 650 Addition](#)
[24-0145 Vendor Disclosure, FGM](#)
[24-0145 Location Map Public Works Bldg 650](#)

Austin McFarlane, Director of Public Works, explained that the purpose of this project is to provide additional office space for staff at the Lake County Public Works Administrative Building. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Hewitt

8.9 [24-0002](#)

Director's Report - Public Works.

There was no Public Works Director's report.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no remarks or requests from members.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:06 a.m.

Next Meeting: February 28, 2024

Minutes prepared by Theresa Glatzhofer.

Minutes were approved on February 28, 2024, by the Public Works and Transportation Committee.