

Lake County Illinois

*Lake County Courthouse and Administrative Tower
18 N County Street
Waukegan, Illinois 60085*



Meeting Minutes - Final

Thursday, August 2, 2018

3:00 PM

18 N. County Street, Waukegan IL 60087

Conference Room 6 D

Lake County Board of Review

1. **Call to Order - Member Helm called the meeting into order at 3:00 P.M.**

Board Attendees: Member Helm and Member Glueckert

Staff Attendees: Paulson and Franke

2. **Approval of Minutes**

Regular Session: July 25, 2018

The Board of Review members reviewed the minutes from their July 25, 2018 meeting. Member Helm motioned for approval, Member Glueckert seconded the motion. The vote on the minutes was approved 2-0.

3. **Public Comment - None**

4. **Approval of Certificate of Errors**

The Board of Review reviewed and approved the Certificate of Errors that were presented, with no exceptions.

5. **Old Business**

Member Glueckert inquired about the Boards standing as it relates to the potentially large amount of BR's that may be submitted by a township. Clerk Paulson suggests the Board discuss their approach for handling such cases.

6. **New Business**

Clerk Paulson presented the Board with information related to the Carillon neighborhoods in Avon Township parcels based upon an analysis of the median level of assessments. Member Glueckert was in favor of proceeding on a case by case basis with the review of the assessment appeals that have been filed.

Member Glueckert inquired as to the status of the Avon Township Office and the Assessor's ability to submit evidence for the township appeals. Clerk Paulson advised that another township assessor was providing some resources from his office to assist the Avon Assessor with evidence submissions. Member Glueckert also suggested that the Board Alternate Members be advised of the Board's position in rendering decisions in the absence of township evidence.

6.1 **Approval of assessment appeal case decisions in cases where no hearing was conducted July 23, 2018 through July 29, 2018 as Decision Attachment A.**

The Board reviewed the case decisions through July 29, 2018; Member Helm motioned for approval, Member Glueckert seconded the motion. The case decisions are final by unanimous vote of the members 2-0.

7. **Adjournment**

Motion to adjourn by Member Helm, seconded by Member Glueckert. The motion carried unanimously 2-0. The meeting adjourned at 3:16 P.M.