

Lake County Illinois

*Central Permit Facility
500 W. Winchester Rd
Libertyville, Illinois 60048-1331*



Minutes Report - Final

Thursday, October 1, 2020

6:00 PM

Limited public attendance will be accommodated at the address
above. Virtual meeting information is on the next page
Lake County Stormwater Management Commission

Meeting information:

Topic: SMC Monthly Commission Meeting

Time: October 1st, 2020 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

Meeting Link:

[https://us02web.zoom.us/j/86271989590?](https://us02web.zoom.us/j/86271989590?pwd=VGZCUWkrNlIkMTN4ejF0YUVpYzNGUT09)

pwd=VGZCUWkrNlIkMTN4ejF0YUVpYzNGUT09

Meeting ID: 862 7198 9590

Passcode: 704942

Join by Telephone

Dial: +1 312 626 6799

Meeting ID: 862 7198 9590

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Stormwater Management Commission Chair, this meeting will be held via audio and video conference with limited attendance at the Central Permit Facility located on the 500 W. Winchester Road, Libertyville, Illinois.

Per the Governor's June 26, 2020 Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the regular meeting location but limited by the number of attendees that are practicable in keeping with social distancing requirements in those meeting locations not to exceed 50 persons.

Public comments are welcomed and encouraged. Emails can be sent to stormwater@lakecountyil.gov. Public comments received by Noon on August 6th, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Public comment on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. Please note: public comments are limited to three minutes each pursuant to the Stormwater Management Commission adopted Rule Governing Public Comment. All comments received will be included in the Commission's meeting minutes regardless of whether they are read aloud at the meeting.

1. CALL TO ORDER

The meeting was called to order by Chairman Taylor at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

The following were in attendance

Present 12 - Member Wasik, Member Hewitt, Member Pedersen, Member Taylor, Member Maine, Alternate Frank, Member Rockingham, Member Kovarik, Member Schmit, Alternate Gust, Alternate Talbett and Member Wysocki

4. PUBLIC COMMENT

Others present: Lisle Stalter, Brian Frank, Paula Randall, Grant Benjamin, Rosemary Heilemann and SMC staff: Mike Warner, Kurt Woolford, Mike Prusila, Sharon Østerby, Glenn Westman, Juli Crane, Dijana Silber, Kelcey Traynoff

5. APPROVAL OF MINUTES

[20-1298](#)

The September 2020 minutes were presented, there were no questions.

A motion was made by Member Kovarik, seconded by Member Rockingham, that this minutes be . Motion passed by unanimous roll call vote.

Aye: 12 - Member Wasik, Member Hewitt, Member Pedersen, Member Taylor, Member Maine, Alternate Frank, Member Rockingham, Member Kovarik, Member Schmit, Alternate Gust, Alternate Talbett and Member Wysocki

6. COMMISSION REPORTS

6.1 Director's Report

6.2 Chairman's Report

Chairman Taylor thanked SMC staff Mike Warner and Kurt Woolford for the presentation to PWPT on 09/30.

6.3 Commissioner's Report

7. ACTION ITEMS

7.1 September Treasurer's Report

[20-1342](#)

Mike Warner presented the treasurer's reports for September. Mr. Warner emphasized the revenue for SMC's permit program and mentioned that the current revenue is already very close to the full year's revenue for permitting.

A motion was made by Member Hewitt, seconded by Alternate Talbett, that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 12 - Member Wasik, Member Hewitt, Member Pedersen, Member Taylor, Member Maine, Alternate Frank, Member Rockingham, Member Kovarik, Member Schmit, Alternate Gust, Alternate Talbett and Member Wysocki

7.2 Des Plaines River Lincolnshire and Mill Creek Old Mill Creek Streamgauge Joint-Funding Agreement

20-1245

Kurt Woolford presented and requested approval for the USGS stream and precipitation gauge joint funding agreements (JFA). The first agreement was for the Mill Creek Streamflow Gauge, Des Plaines River at Russell Road Precipitation Gauge, and Des Plaines River at Gurnee Precipitation Gauge. As the local funding partner, SMC is billed annually for a cost-share in the amount of \$12,640 and the USGS provides \$8,160 in the annual cost-share funding. The second agreement was for the Des Plaines River at Lincolnshire Streamflow Gauge. The USGS does not provide cost-share funding but the Villages of Lincolnshire and Riverwoods participate in cost-sharing with SMC. For a three-year period from October 1, 2020 to September 30, 2023, the total local funding is \$43,200. SMC is the primary local funding partner with USGS and the Villages of Lincolnshire and Riverwoods reimburse SMC 50% of the local funding commitment.

A motion was made by Member Wasik, seconded by Member Rockingham, that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 12 - Member Wasik, Member Hewitt, Member Pedersen, Member Taylor, Member Maine, Alternate Frank, Member Rockingham, Member Kovarik, Member Schmit, Alternate Gust, Alternate Talbett and Member Wysocki

7.3 Executive Director Employment Agreement

20-1301

SMC Executive Director, Mike Warner, discussed the agreement for his continuation as SMC's Executive Director under contract until his retirement date on December 18, 2020. Approval of the employment agreement was requested.

A motion was made by Member Kovarik, seconded by Member Maine, that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 12 - Member Wasik, Member Hewitt, Member Pedersen, Member Taylor, Member Maine, Alternate Frank, Member Rockingham, Member Kovarik, Member Schmit, Alternate Gust, Alternate Talbett and Member Wysocki

7.4 CCIP Floodplain Buyout Fund Carryover and Grant Application Approval

20-1312

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2020 for the local match portion of three Stormwater Management Commission projects in the amount of \$210,771 as well as the remaining funds available of \$270,063 previously dedicated by the County Board for floodplain buyouts in prior years.

- The floodplain buyout funds were inadvertently not “carried over” from FY 2019 into FY

2020.

- This emergency appropriation re-appropriates the funds for their intended purpose.
- \$210,771 is proposed for local match of three known FEMA grants and the remainder will be utilized for additional flood-prone property buyouts.
- Additional authorization is sought utilizing these funds as direct match for FEMA grant needs.

Sharon Østerby requested approval to submit three separate FEMA grant applications; one Flood Mitigation Assistance (FMA) Program project in the amount of \$843, 082 and two Building Resilient Infrastructure & Communities (BRIC) Program projects in the amount of \$229,507.

A motion was made by Member Schmit, seconded by Member Kovarik, that this resolution be approved. Motion passed by a unanimous roll call vote.

Aye: 12 - Member Wasik, Member Hewitt, Member Pedersen, Member Taylor, Member Maine, Alternate Frank, Member Rockingham, Member Kovarik, Member Schmit, Alternate Gust, Alternate Talbett and Member Wysocki

7.5 Watershed Development Ordinance Amendment

20-1311

Ms. Traynoff presented and briefly discussed the comments received during the public comment period for the WDO amendments. She also discussed how the comments were categorized based on whether they referenced a specific amendment or were a general comment. This was presented as an information item only and approval was not needed.

Kurt Woolford and Kelcey Traynoff presented the updates on the Watershed Development Ordinance (WDO) amendments. Mr. Woolford requested that the Commission accept the rescinding of Amendment #2. During the public comment period, SMC staff received unfavorable comments for Amendment #2, which reduced the top-of-berm safety factor (from 12" to 6") for the emergency overflow/spillway design requirement.

A motion was made that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 12 - Member Wasik, Member Hewitt, Member Pedersen, Member Taylor, Member Maine, Alternate Frank, Member Rockingham, Member Kovarik, Member Schmit, Alternate Gust, Alternate Talbett and Member Wysocki

7.6 WRAPP Adoption

20-1358

Mike Prusila briefly discussed the Wetland Restoration and Preservation Plan (WRAPP) and requested approval to adopt the WRAPP as an addendum to the Lake County Comprehensive Stormwater Management Plan.

A motion was made by Member Maine, seconded by Alternate Frank, that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 12 - Member Wasik, Member Hewitt, Member Pedersen, Member Taylor, Member Maine, Alternate Frank, Member Rockingham, Member Kovarik, Member Schmit, Alternate Gust, Alternate Talbett and Member Wysocki

7.7 SMC Principal Engineer Salary Increase Determination

20-1364

Mike Warner introduced Brian Frank as the new Principal Engineer and presented options with regard to salary adjustments due to the increased scope of responsibility Mr. Frank will have in his new position with SMC. After a brief introduction, it was requested by Commissioners to have this discussion in the next available executive session and the item was deferred to the November SMC meeting.

Commission action item will be deferred to November meeting.

8. INFORMATION SECTION

8.1 Regulatory Reports

20-1343

Kelcey Traynoff briefly discussed the reports for inspection status, wetland reviews, and stormwater reviews.

This matter was approved

8.2 Correspondence

8.3 Community Relations/Public Info

9. EXECUTIVE SESSION

This matter was adjourn

10. ADJOURNMENT

Motion to adjourn by Chairman Taylor at 7:03pm.