

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 29, 2016

11:00 AM

Conference Room C, 10th Floor

Revenue, Records, and Legislation Committee

1. **Call to Order**

Chair Hewitt called the meeting to order at 11:00 a.m.

Present 6 - Chair Hewitt, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

Absent 1 - Vice Chair Mathias

Others Present:

Carla Wyckoff, County Clerk's Office

Debra Nieto, County Clerk's Office

Ben Gilbertson, County Administrator's Office

Anthony Cooling, Finance and Administrative Services

Mike Wheeler, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

Ryan Horne, Finance and Administrative Services

Adlil Issakoo, County Administrator's Office

Sonia Hernandez, County Administrator's Office

2. **Pledge of Allegiance**

Member Wilke led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **[16-0646](#)**

Minutes from June 8, 2016.

A motion was made by Member Durkin, seconded by Member Nixon, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

Absent: 1 - Vice Chair Mathias

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

COUNTY CLERK

7.1 **[16-0605](#)**

Report from Carla N. Wyckoff, County Clerk, for the month of May 2016.

A motion was made by Member Wilke, seconded by Member Rummel, that this report be received and placed on the consent agenda. The motion carried by the

following vote:

Aye: 6 - Chair Hewitt, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

Absent: 1 - Vice Chair Mathias

7.2 [16-0628](#)

Resolution appointing Judges of Election in the 415 voting precincts in Lake County townships.

Carla Wyckoff, County Clerk's Office, presented this item. Member Wilke asked that Ms. Wyckoff speak further on conversations regarding the College of Lake County (CLC) becoming an early voting site. CLC has expressed interest and likes the idea but is currently under construction. The County Clerk's office agrees that having CLC as an early voting site would be beneficial but this will cost the county more money as more equipment will be required.

The County Clerk has offered to provide CLC any resources or staff and assistance if they are interested in setting up a voting registration information center for students to register/obtain forms and answer questions.

A motion was made by Member Wilke, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

Absent: 1 - Vice Chair Mathias

RECORDER OF DEEDS

7.3 [16-0614](#)

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of May 2016.

A motion was made by Member Wilke, seconded by Member Rummel, that this report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

Absent: 1 - Vice Chair Mathias

8. **Executive Session**

There was no Executive Session.

9. **County Administrator's Report**

There was no County Administrator's Report.

10. **Adjournment**

A motion was made by Chair Hewitt that this meeting be adjourned at 11:09 a.m.

Minutes prepared by Sonia Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Revenue, Records and Legislation Committee