

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 1, 2011

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order at 1:00 p.m.

Present 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent 1 - Member Mountsier

Others present:

*Barry Burton, County Administrator
Steve Carlson, Lake County Board
Gary Gordon, Finance & Administrative Services
Matt Guarnary, Finance and Administrative Services
Terry Kuss, County Board Office
Anne Magner, Winchester House
Rodney Marion, Human Resources
Matt McDermott, Lake County United
Amy McEwan, County Administrator's Office
Kent McKenzie, Emergency Management Agency
Evan Moy, Emergency Management Agency
Amy Pechacik, Risk Management
John Roszkowski, Pioneer Press
Mary Stevans, Winchester House
David Stolman, County Board Chair
Patrice Sutton Burger, Finance and Administrative Services
Mary Ellen Vanderverter, Recorder of Deeds Office
Ryan Waller, County Administrator's Office*

2. **Pledge of Allegiance**

Chair Paxton led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **11-0522**

Minutes from May 4, 2011.

A motion was made by Member Taylor, seconded by Member Lawlor, that the minutes be approved for May 4, 2011 meeting and minutes be approved for executive session for May 4, 2011 and April 6, 2011. The Motion was carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

4. **Added to Agenda Items**

There were no items added to the agenda.

A motion was made by Member O'Kelly, seconded by Member Bassi, to remove item 8.1 from the agenda. The Motion was carried unanimously.

5. Public Comment

There were no public comments.

6. Old Business

There was no old business to conduct.

7. New Business

Planning, Building & Zoning

7.1 **11-0519**

Joint resolution authorizing an emergency appropriation in the amount of \$52,500 for the Lake County All Natural Hazards Mitigation Plan Update.

A motion was made by member O'Kelly and a second by member Bassie, to recommend for adoption to the County Board. The motion was carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Health & Community Services

7.2 **11-0516**

Joint resolution directing the issuance of an invitation to bid for the management of Winchester House.

Presented by Ryan Waller, Assistant County Administrator. Matt Guarnery, Finance & Administrative Services, also presented an overview of the March 16, 2011 Winchester House Advisory Board meeting.

The committee members reviewed the charts associated with the three Revenue/Expense models that were used to develop the proposal.

Barry Burton, County Administrator, explained that the privatizing of Winchester House would be a carefully worked out process beginning with a 60-90 day bid process along with the implementation of an advisory committee. The new operator of the Winchester House would be responsible for negotiating with the Union for current employees.

Chairman Paxton assured the committee members that this bid document maintains the mission of the Winchester House and the county board would see everything before decisions were made.

The staff was requested to research and provide the committee with the levy and general fund allocation history for the funding of Winchester House.

The discussion concluded with the clarification that the resolution being presented was to direct the issuance of an invitation to bid for the management of Winchester House.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that resolution language be amended to include the following: "BE IT FURTHER RESOLVED, by this County Board that the County shall continue to evaluate the

financial feasibility of constructing a new skilled nursing facility and soliciting bids from qualified firms specializing in operating skilled nursing facilities will assist with this analysis; and BE IT FURTHER RESOLVED, by this County Board that the County Administrator's Office is hereby directed to publish, in accordance with Illinois Statute, an invitation to bid for the purpose of evaluating the interest and feasibility of providing for the management of Winchester House by contract." as presented. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Nay: 1 - Vice Chair Kyle

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption as amended to the County Board. Motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Nay: 1 - Vice Chair Kyle

Abstain: 1 - Member Bassi

Financial & Administrative

7.3 [11-0523](#)

Resolution to accept an Illinois Emergency Management Agency / US Department of Homeland Security Citizen Corps Second Chance Grant Program and to authorize the emergency appropriation of \$4,000 for support of the Lake County Citizen Corps Council and its related volunteer programs.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board. The Motion was carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.4 [11-0473](#)

Resolution accepting grant funding assistance from the Illinois Terrorism Task Force for replacement of radio equipment with comparable, narrowband compliant, radio equipment in the amount of \$17,429.56.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board. The Motion was carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.5 [11-0511](#)

Resolution ratifying an emergency procurement authorized by the Director of Finance and Administrative Services to enter into a contract with Monaco Mechanical, Inc., Lisle, IL, in the amount of \$ 1,854,000 for boiler replacement for the Lake County Administration and Courts Complex.

Presented by Gary Gordon, Director of Finance and Administrative Services. The Director informed the committee that the original lowest responsible bidder failed to supply the required performance and payment bond. Therefore, the bid must be re-awarded to the second lowest bidder. All costs associated with this modification will be born by the original bidder.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board. The Motion was carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

8. Executive Session

There was no executive session.

8.1 Executive Session item to discuss personnel matter.

9. County Administrator's Report

There was no County Administrator's Report.

10. Adjournment

A motion was made by Member Kyle, seconded by Member Taylor, to adjourn the meeting at 1:50 p.m. The motion was carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Vice Chairman

Finance and Administrative Committee