

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, May 4, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3ke1k1T>

Public Works, Planning & Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:
<https://bit.ly/3ke1k1T>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works, Planning and Transportation Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent 2 - Vice Chair Pedersen and Member Wilke

Others Present:

Abby Krakow, Communications

Al Giertych, Division of Transportation

Arnold Donato, Stormwater Management

Austin McFarlane, Public Works

Carissa Casbon, Board Member

Cassandra Hiller, County Administrator's Office

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Gary Gibson, County Administrator's Office

Janna Philipp, County Administrator's Office

Jennifer White, Division of Transportation

Jim Hawkins, County Administrator's Office

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Joseph, Public

Kevin Carrier, Division of Transportation

Kevin Hunter, Board Member

Kevin Quinn, Communications

Krista Braun, Planning, Building, and Development

Kristy Cechini, County Board Office

Kurt Woolford, Stormwater Management

Lisle Stalter, State's Attorney's Office

Marah Altenberg, Board Member

Mary Crain, Division of Transportation

Matt Meyers, County Administrator's Office

Matthew Emde, Division of Transportation

Michael Klemens, Division of Transportation

Michael Lukich, Division of Transportation

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Mike Prusila, Stormwater Management

Patrice Sutton, Finance
RuthAnne Hall, Purchasing
Sandy Hart, County Board Chair
Shane Schneider, Division of Transportation
Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no public comments.

6. Chair's Remarks

There were no Chair's Remarks.

7. Unfinished Business

There was no Unfinished Business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.6)

APPROVAL OF MINUTES

8.1 [22-0676](#)

Minutes from March 30, 2022.

Attachments: [PWPT 3.30.22 Final Minutes](#)

A motion was made by Member Maine, seconded by Member Roberts, that the minutes from March 30, 2022 be approved. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

8.2 [22-0677](#)

Minutes from April 6, 2022.

Attachments: [PWPT 4.6.22 Final Minutes](#)

A motion was made by Member Maine, seconded by Member Roberts, that the minutes from April 6, 2022 be approved. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

DIVISION OF TRANSPORTATION

8.3 [22-0642](#)

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$198,955.13 for the resurfacing of various roads in the Mylith Park Subdivision, Wauconda Township Road District, which will be improved under the Illinois Highway Code for a total of 1.01 miles.

Attachments: [22-0642 Bid Tab, Wauconda Road District 2022](#)

[22-0642 Vendor Disclosure, Geske and Sons](#)

[22-0642 Location Map, Wauconda Road District](#)

A motion was made by Member Maine, seconded by Member Roberts, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

8.4 [22-0643](#)

Joint resolution authorizing a contract with Acura Inc., Bensenville, Illinois, in the amount of \$259,314.14 for concrete patching on various County highways, which will be improved under the Illinois Highway Code and appropriating \$315,000 of Motor Fuel Tax funds.

Attachments: [22-0643 Bid Tab, Concrete Patching 2022](#)

[22-0643 Justification of Bid, Concrete Patching](#)

[22-0643 Vendor Disclosure, Acura Inc.](#)

[22-0643 Location Map, Concrete Patching](#)

A motion was made by Member Maine, seconded by Member Roberts, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

8.5 [22-0644](#)

Joint resolution appropriating a supplemental amount of \$12,100 of County Bridge Tax funds and approving Change Order Number Four in the amount of \$49,000, for the replacement of various culverts on Gilmer Road, Monaville Road, and Old McHenry Road.

Attachments: [22-0644 Culvert Replacements 2019, Committee Action Memo](#)
[22-0644 Culvert Replacements 2019, CO Number Four](#)
[22-0644 Vendor Disclosure, Lake Co. Grading](#)
[22-0644 Location Map, Culvert Replacement 2019](#)

A motion was made by Member Maine, seconded by Member Roberts, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

PUBLIC WORKS

8.6 [22-0648](#)

Joint Resolution authorizing execution of a contract with G.P. Maintenance Services, Inc. of Palos Hills, Illinois, in the amount of \$426,000 for the Fiscal Year 2022 Painting Projects for Lake County Public Works.

Attachments: [22-0648 GP Maintenance Painting Project Bid Tab](#)
[22-0648 GP Maintenance Painting Project Bid](#)
[22-0648 GP Maintenance Vendor Disclosure Statement](#)

A motion was made by Member Maine, seconded by Member Roberts, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.7 [22-0645](#)

Joint resolution appropriating \$60,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements to the intersection of Winchester Road at Illinois Route 83.

Attachments: [22-0645 Location Map, Winchester Road](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this intersection improvement project includes the purchase of right-of-way and necessary easements. Director Schneider noted that the Illinois Department of Transportation (IDOT) has agreed to pay for up to 50 percent of the total project cost and that the project is scheduled for construction in 2023.

Discussion ensued.

A motion was made by Member Maine, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

8.8 [22-0646](#)

Joint resolution authorizing an agreement with V3 Companies, Woodridge, Illinois, to provide Phase II professional design engineering services for improvements along Hainesville Road, from Washington Street to Rollins Road, at a maximum cost of \$2,552,508 and appropriating \$3,065,000 of ¼% Sales Tax for Transportation funds.

Attachments: [22-0646 Consultant Agreement, Hainesville Road](#)
[22-0646 Vendor Disclosure, V3 Companies](#)
[22-0646 Location Map, Hainesville Road](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that the project includes modernization, as well as safety and stormwater improvements. Director Schneider noted that the project will widen the road to three lanes (pending land acquisition) and that significant time and effort will be spent to alleviate flooding issues along the corridor. Director Schneider further noted that the project is projected for construction in 2024.

Discussion ensued.

A motion was made by Member Wasik, seconded by Member Roberts, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

8.9 [22-0022](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, had nothing to report.

STORMWATER MANAGEMENT COMMISSION

8.10 [22-0660](#)

Joint resolution accepting grant award and authorizing an emergency appropriation for Regional Stormwater Projects in the amount of \$30,000,000 and funded by the IL Department of Commerce and Economic Opportunity (DCEO) in a newly created

fund, Fund 743 Regional Stormwater Management Projects Fund.

Attachments: [Stormwater Round 1 Project List](#)
[21-413010 Updated Notice of Grant Award](#)
[21-413010 Uniform Grant Budget](#)
[Budget Template May-22](#)

Kurt Woolford, Executive Director of Stormwater Management, introduced himself as well as Mike Prusila, Planning Supervisor, and Arnold Donato, Capital Improvement Manager. Executive Director Woolford noted that round one of this grant would fund 14 different stormwater projects for various locations throughout the County. Executive Director Woolford explained that staff is working on the design for round two of the potential grant funding and that an request for proposal (RFP) will soon be released for round three.

Discussion ensued.

Executive Director Woolford clarified that the County requested a cash flow advance for the grant-funded projects and the request was approved. Thus, the County will receive approximately \$10 million upfront, in order to begin the projects. Executive Director Woolford further noted that the County will be reimbursed for the remaining \$20 million of the grant-funded projects.

A motion was made by Member Roberts, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:

Aye: 5 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek and Member Wasik

Absent: 2 - Vice Chair Pedersen and Member Wilke

PLANNING, BUILDING AND DEVELOPMENT

8.12 [22-0023](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning, Building and Development (PBD) Director, gave an update on the waste hauling franchise agreements and open burning regulations, noting that staff are fielding resident questions on a daily basis and are working to coordinate with the new vendors. Due to the current wet weather, Director Waggoner offered options regarding what to do with wet woody materials that cannot be burned immediately.

Director Waggoner noted that staff are working with Communications to develop a press release to remind residents about the new waste hauling services and new open burning restrictions that go live on June 1.

Chair Clark thanked Director Waggoner and his staff for all their hard work.

Discussion ensued.

Member Maine explained that a request had been received by Vice Chair Pedersen from a resident for the County to extend the temporary open burning ordinance for an additional two weeks, due to the wet weather and the inability to burn wet leaves.

Discussion ensued.

The consensus of the Committee was not to extend the temporary open burning ordinance.

PUBLIC WORKS

8.13 [22-0024](#)

Director's Report - Public Works.

Austin McFarlane, Interim Director of Public Works, had nothing to report.

9. County Administrator's Report

9.1 [22-0705](#)

Discussion regarding temporary Capital Programs Manager position in the Stormwater Management Commission (SMC).

Assistant County Administrator Matt Meyers explained that an additional temporary management position is needed to support the grant-funded projects approved by the Illinois Department of Commerce and Economic Opportunity (DCEO).

Executive Director of Stormwater Management Kurt Woolford added that the temporary staffing request will go to the Stormwater Management Commission for approval tomorrow night and will then proceed directly to the County Board for final approval. Executive Director Woolford further explained that the funding for this position will be taken from consultant funds and will be reimbursed with the administrative revenue the County receives from the municipalities involved with these projects.

Discussion ensued.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Member Wasik welcomed Member Roberts to the Committee.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:17 a.m.

Next Meeting: June 1, 2022

Minutes prepared by Theresa Glatzhofer.

Respectfully submitted,

Public Works, Planning and Transportation Committee Chair