

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, November 6, 2018

9:00 AM

Assembly Room, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair Cunningham called the meeting to order at 9:03 a.m.

Present 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent 1 - Member Danforth

Others present:

Patrice Evans, Circuit Clerk's Office

Micah Thornton, Circuit Clerk's Office

Jim Chamernik, Sheriff's Office

Joy Gossman, Public Defender's Office

Keith Grant, Public Defender's Office

Simba the dog, Public Defender's Office

RuthAnne Hall, Purchasing

Mike Schieve, Purchasing

Patrice Sutton, Finance and Administrative Services

Danny Davis, Court Administration

Dawn Wucki-Rossbahc, Sheriff's Office

Conor Schultz, County Administrator's Office

Mike Wheeler, Finance and Administrative Services

Shantel Franklin, Finance and Administrative Services

Teri White, State Attorney's Office

Jeff Pavletic, State's Attorney's Office

David Hare, Sheriff's Office

Erin Cartwright-Weinstein, Circuit Court Clerk's Office

Peter Bartels, Resident

Dakisha Wesley, County Administrator's Office

Amy McEwan, County Administrator's Office

Paul Fetherston, County Administrator's Office

Heidie Hernandez, County Board Office

2. Pledge of Allegiance

Member Bartels led the Pledge of Allegiance.

3. Approval of Minutes**3.1 [18-1310](#)**

Minutes from August 28, 2018.

Attachments: [L&J 8.28.18 Minutes](#)

A motion was made by Member Cunningham, seconded by Member Calabresa, that the minutes be approved. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 1 - Member Danforth

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

Chair Cunningham remarked on her attendance at the Stepping Up Program. She discussed the pretrial process which helps to reduce the workload on the Public Defender. She also remarked on the program's ability to provide free medication to the residents of their county.

7. Old Business

There was no old business to conduct.

8. New Business

STATE'S ATTORNEY

8.1 [18-1325](#)

Joint resolution authorizing an amendment for a six-month extension of the State's Attorney's Prosecutor Based Victim Services programs, through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA).

Attachments: [VOCA Extension Letter Oct 2018](#)

Teri White, State's Attorney's Office, reported this is a six-month grant extension through June 30, 2019. She will return in June for next year's renewal which would include funding for two victim coordinators.

A motion was made by Member Hart, seconded by Member Weber, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 1 - Member Danforth

EMERGENCY TELEPHONE SYSTEM BOARD

8.2 [18-1362](#)

Ordinance amending Chapter 31 County Organizations of the Lake County Code of Ordinances - Emergency Telephone System Board (ETSB).

Attachments: [2018-11-02 Ordinance Revision - full redline](#)
[2018-11-02 Ordinance Revision ETSB \(2018\) - clean](#)
[ETSB Ordinance Revision Survey](#)

Interim County Administrator Amy McEwan reported that the ETSB ordinance has not

been amended since 1996. In May 2018 input was received from the existing ETSB and recommendations were made to decrease the size of the board from 17 to nine, define the process for recommendations and consideration of nominations, clarify that the ETSB budget submittal and procurements be consistent with county policies and ordinances, and update communities based on current Lake County 9-1-1 service area. These changes were reviewed by the State's Attorney's Office to ensure compliance.

A motion was made by Member Bartels, seconded by Member Frank, that this ordinance be recommended for adoption to the regular agenda. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 1 - Member Danforth

CIRCUIT COURT CLERK

8.3 [18-1404](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of September 2018.

Attachments: [County Board Report FY18 - Sep - 18 v2](#)

A motion was made by Member Calabresa, seconded by Member Weber, that this communication or report be received and placed on the consent agenda. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 1 - Member Danforth

PUBLIC DEFENDER

8.4 [18-1329](#)

Report from Joy Gossman, Public Defender, for the month of September 2018.

Attachments: [09-18 Main](#)
[09-18 Main PTR](#)
[09-18 JUV Main](#)
[09-18 JUV PTR](#)

A motion was made by Member Calabresa, seconded by Member Weber, that this communication or report be received and placed on the County Board agenda. Motion carried by voice vote.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 1 - Member Danforth

8.5 [18-1330](#)

Presentation of the activities of the Public Defenders comfort dog.

Public Defender, Joy Gossman introduced Keith Grant. Mr. Grant provided a brief background as to why a service canine was considered. The canine is from a nonprofit organization and all necessary food, grooming, and veterinary services will be donated. The goal is that there be no expense to the Public Defender's Office. Ms. Gossman added that State's Attorney Mike Nerheim's Office assisted by providing left over funds from when the State's Attorney's Office purchased it's service canine.

Interim County Administrator Amy McEwan noted that the Public Defender's Office has reported that the presence of the service canine lessens anxiety between human interactions. Ms. Gossman also reported that the Public Defender's Office is the first to have a service canine on staff in North America.

(Member Frank entered the meeting at 9:30 a.m.)

This matter was discussed

9. Executive Session

The committee did not enter into Executive Session.

10. County Administrator's Report

10.1 [18-1331](#)

Update on the Draft Fiscal Year 2019 Legislative Agenda.

Attachments: [Draft 2019 Legislative Program AHLC 11.7.18](#)

Assistant County Administrator Paul Fetherston, reported on the proposed Legislative Agenda. He reported the agenda will be considered by the Ad Hoc Legislative Committee, then at the Financial and Administrative Committee and further for final adoption at the November County Board Meeting. Discussion occurred that items may be submitted after the deadline by request, at respective standing committees or at the Legislative Committee .

This matter was discussed

10.2 [18-1424](#)

Update on the Inmate Food Contract.

RuthAnne Hall of Finance and Administrative Services Department reported that the County is seeking a contract for food services for the Detention Center and the cafeteria that serves the Lake County Courthouse and Administrative Complex. She added that there is an increase in the cost of inmate meals; however, the increase can be absorbed in the budget.

Member Frank thanked Ms. Hall for the information and inquired on the effect new food services would have on the detention center's newly implemented food scrap compost program. Ms. Hall responded that the program will be included in proposals.

Assistant County Administrator Dakisha Wesley reported that there will be an item on the Financial and Administrative agenda requesting an amendment to the Circuit Court Clerk's budget to include \$290,000 for fee structure modifications in their current system, due to a fee structure change at the State level. In addition, Ms. Wesley reminded the committee that the Rules Committee will meet on November 12 and 14.

This matter was discussed

11. Members' Remarks

Chair Cunningham, and Vice Chair Calabresa commended Donna Jo Maki of the County Administrator's Office for all her work and for always being a pleasure to work with.

Member Weber remarked that this is his last Law and Judicial Committee Meeting and thanked the committee members and staff for all their work.

12. Adjournment

The meeting adjourned at 9:47 a.m.

A motion was made by Member Weber, seconded by Member Hart, to adjourned.

The motion carried unanimously.

Aye: 8 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Frank, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 1 - Member Danforth

Next Meeting: To Be Determined

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee