



Human Resources Office

18 N. County St. – 7th Floor

Waukegan, Illinois 60085

Phone: 847.377.2250

www.lakecountyil.gov

MEMORANDUM

Date: August 3, 2022
To: Finance & Administration Committee
Through: Gary Gibson, County Administrator
From: John Light, Director of Human Resources
Subject: Request for off-cycle increase to base wage

In accordance with Section 8, Article 5.11 of the Lake County Employee Policies and Procedures Manual we are requesting a one-time increase in the salary of employee in position number 42018 of the Stormwater Management Commission. This position is a Regulatory Supervisor, and the incumbent holds a Professional Engineer (P.E.) License, manages employees, and has received good performance reviews during their five (5) year tenure with the organization.

The increase we are recommending is fifteen percent (15%) which will bring the individual in the position in alignment with internal and external comparable positions.

A chart outlining what this look like is below.

Position #	Title	Current Salary	Proposed Salary
42018	Regulatory Supervisor	\$78,950.00	\$90,792.00

The specific motion and action requested by the Committee is to increase the salary of the employee in position 42018 by fifteen percent, effective the beginning the next pay period following the Finance & Administration Committee Meeting on August 5, 2021.

CC: Gary Gibson, County Administrator
James Hawkins, Deputy County Administrator
Kurt Woolford, Executive Director
Darcy Adcock, Assistant Director of Human Resources