

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, July 9, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Thursday, July 9, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Financial and Administrative Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at

847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

Chair Frank called the meeting to order at 8:30 a.m.

Present 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

Others present:

Krista Braun, Planning, Building and Development

Lynn Buccieri, County Board Office

Erin Cartwright, Circuit Court Clerk

Kristy Cechini, County Board Office

Jim Chamernik, Sheriff's Office

Mary Cunningham, County Board

Dan Eder, Emergency Management Agency

James Edwards, Court Administration

Steve Fabbri, Court Administration

Karen Fox, State's Attorney's Office

Gary Gibson, County Administrator's Office

RuthAnne Hall, Purchasing

Sandy Hart, County Board

Jim Hawkins, County Administrator's Office

Carl Kirar, Facilities and Construction Services

Angelo Kyle, County Board

John Light, Human Resources

Ann Maine, County Board

Judy Martini, County Board

Austin McFarlane, Public Works

Jefferson McMillan-Wilhoit, Health Department

Matt Meyers, County Administrator's Office

Brenda O'Connell, Community Development

Mark Pfister, Health Department

Mike Rummel, County Board

Shane Schneider, Division of Transportation

Jennifer Serino, Workforce Development

Julie Simpson, County Board

Lisle Stalter, State's Attorney's Office

Patrice Sutton, Finance and Administrative Services

Arin Thrower, Communications
Cassandra Torstenson, County Administrator's Office
Blanca Vela-Schneider, County Administrator's Office
Eric Waggoner, Planning, Building and Development
Paul Wieser, Circuit Court Clerk's Office

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

Chair Frank had no remarks.

6. Old Business

There was no old business to discuss.

7. New Business

CONSENT AGENDA (Items 7.1 - 7.27)

APPROVAL OF MINUTES

7.1 [20-0905](#)

Minutes from June 4, 2020.

Attachments: [F&A 6.4.20 Minutes - Final.pdf](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.2 [20-0894](#)

Special meeting minutes from June 23, 2020.

Attachments: [F&A 6.23.20 Minutes - Final.pdf](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

LAW & JUDICIAL

7.3 [20-0718](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$14,600 to implement a Redeploy Illinois Planning Grant for the Nineteenth Judicial Circuit Court.

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.4 [20-0666](#)

Joint resolution approving a Memorandum of Understanding (MOU) between the Lake County Nineteenth Judicial Circuit Court and Gateway Foundation, Inc., located at 55 E. Jackson, Suite 1500, Chicago, Illinois, 60604, to establish coordination of treatment services for Lake County Court referrals.

Attachments: [Gateway Foundation MOU FY20](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

HEALTH & COMMUNITY SERVICES

7.5 [20-0883](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$6,646 for the Crisis Residential grant.

Attachments: [Crisis Res \\$6K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.6 [20-0884](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$18,541 for the Crisis Staffing grant.

Attachments: [Crisis Staff \\$18K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.7 [20-0885](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$5,482 for the Mental Health Community Integrated Living Arrangement (MH CILA) grant.

Attachments: [CILA \\$5K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.8 [20-0887](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$5,148 for the Supervised Residential grant.

Attachments: [Super Res \\$5K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.9 [20-0888](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$4,810 for the Supported Residential grant.

Attachments: [Supp Res \\$4K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.10 [20-0890](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$45,000 for the Outpatient Fitness and Restoration grant.

Attachments: [Outpt Fit Res \\$45K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.11 [20-0881](#)

Joint resolution accepting the Kenneth Young Center grant and authorizing an emergency appropriation in the amount of \$121,196 for the Williams Consent Decree.

Attachments: [KYC \\$596K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.12 [20-0882](#)

Joint resolution accepting the Illinois Department of Public Health (IDPH) grant and authorizing an emergency appropriation in the amount of \$298,756 for the novel coronavirus (COVID-19) Crisis Grant.

Attachments: [IDPH COVID-19 Crisis \\$298K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.13 [20-0886](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$100,150 for the Prescription Drug Overdose grant.

Attachments: [PDO \\$100K](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.14 [20-0862](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response grant modification; and approving an emergency appropriation in the amount of \$14,891.

Attachments: [WDD Rapid Response Grant Modification July 2020](#)

This matter was recommended for adoption to the consent agenda

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.15 [20-0863](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response Layoff Aversion Grant and approving an emergency appropriation in the amount of \$123,942.26.

Attachments: [WDD WIOA Rapid Response Layoff Aversion Grant July 2020](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.16 [20-0865](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Statewide Activities grant and approving an emergency appropriation in the amount of \$166,005.

Attachments: [WDD WIOA Regional TA Grant July 2020.pdf](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.17 [20-0844](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$376,067.56 for the culvert replacement on Deep Lake Road and appropriating \$450,000 of County Bridge Tax funds.

Attachments: [20-0844 Bid Tab - Deep Lake Rd Culvert Replacement](#)
[20-0844 Vendor Disclosure, Campanella & Sons, Inc.](#)
[20-0844 Location Map, Deep Lake Road Culvert Replacement](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.18 [20-0846](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Tempe, Arizona, at a maximum cost of \$80,000, for the annual pavement testing services, and associated components, and appropriating \$100,000 of Matching Tax funds.

Attachments: [20-0846 Vendor Disclosure, IMS](#)
[20-0846 2020 IMS Pavement Management Agreement](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.19 [20-0845](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois, to provide Phase II design engineering services for improvements to the intersection of Stearns School Road at US Route 41 in unincorporated Warren Township and the Village of Gurnee, at a maximum cost of \$407,084.27, and appropriating \$490,000 of Motor Fuel Tax funds.

Attachments: [20-0845 Stearns School Road at US 41 Ph II Cons Contract](#)
[20-0845 Location Map, Stearns School Road at US 41](#)
[20-0845 Vendor Disclosure, Baxter and Woodman](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.20 [20-0848](#)

Joint resolution appropriating \$475,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the intersection improvement of Miller Road at US Route 12.

Attachments: [20-0848 Location Map, Miller Road at US 12](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.21 [20-0849](#)

Joint resolution appropriating \$525,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the intersection improvement of Illinois Route 59 at Grand Avenue.

Attachments: [20-0849 Location Map, Grand Ave at IL Route 59](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.22 [20-0867](#)

Joint resolution authorizing an agreement with Donohue and Associates, Inc., Sheboygan, Wisconsin, in the amount of \$69,680 for preliminary engineering design services for the Supervisory Control and Data Acquisition system.

Attachments: [20-0867 SCADA Phase III. PW 2020.062 Donohue Award Information PW](#)
[20-0867 SCADA Phase III Donohue Vendor Disclosure PW2020.062.pdf](#)
[20-0867 SCADA Ph III Scoring Matrix for County Board Approval PW 2020](#)
[20-0867 SCADA Phase III Donohue Agreement_Final PW2020.062.pdf](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.23 [20-0785](#)

Report from Robin M. O'Connor, County Clerk, for the month of March 2020.

Attachments: [MAR 2020 FEE REPORT](#)
[MAR 2020 FINE REPORT](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.24 [20-0789](#)

Report from Robin M. O'Connor, County Clerk, for the month of May 2020.

Attachments: [MAY, 2020 FEE REPORT](#)
[MAY, 2020 FINE REPORT](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.25 [20-0815](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of May 2020.

Attachments: [May 2020](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.26 [20-0872](#)

Resolution authorizing an emergency appropriation in the amount of \$55,000 for services in Special Service Area Number 17 (SSA #17), Ivanhoe Estates.

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.27 [20-0871](#)

Finance Monthly Report.

Attachments: [Finance June 2020 Report.pdf](#)

A motion was made by Member Wilke, seconded by Member Vealitzek, that Consent Agenda items 7.1, 7.2, and 7.27 be approved and that items 7.3 through 7.26 be approved/received and recommended for adoption on the County Board agenda.

Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

REGULAR AGENDA

LAW & JUDICIAL

7.28 [20-0877](#)

Joint resolution authorizing a three-year agreement with three one-year renewal options with Exela, Irving, Texas, for record digitization services in the estimated annual amount of \$1,000,000.

Attachments: [Award information.pdf](#)
[Exela Services PSA 19028.pdf](#)
[Exela Services SOW 7.1.2020.pdf](#)
[19028 Record Digitization Services.pdf](#)
[19028 Scoring Matrix for CB Approval.pdf](#)
[HOV Inc vendor disclosure statement updated 7.7.20](#)

Circuit Court Clerk Erin Cartwright reported that this contract is for the digitization of approximately 12,000 square feet of Circuit Court Clerk paper records. The digitized records will be stored on the Cloud and will be incorporated into the new case management system (CMS) upon its implementation. Consolidating the files into electronic records minimizes the need for storage space, decreases risk of physical loss of records, and will result in operational and financial savings to the County. Discussion ensued regarding cyber security, estimated timeline in converting the documents, and the vendor disclosure form.

A motion was made by Member Wasik, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.29 [20-0858](#)

Joint resolution accepting the State Criminal Alien Assistance Program (SCAAP) grant from the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP) and authorizing an emergency appropriation in the amount of \$321,543.

Jim Chamernik, Sheriff's Office, reported that this funding will expand behavioral health with social workers and psychiatrists. Money will be set aside for Vivitrol, a suspension medication to treat opioid dependence.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.30 [20-0841](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$290,801 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit Court.

Attachments: [ARI Designation Announcement Letter SFY21.pdf](#)

Steve Fabbri, Court Administration, reported that this grant provides for residential treatment for chemically dependent offenders, recovery coaching services, and access to

recovery home services. Discussion ensued regarding the success of the program.

A motion was made by Member Pedersen, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

HEALTH & COMMUNITY SERVICES

7.31 [20-0792](#)

Joint resolution approving 2020 - 2024 Housing and Community Development Consolidated Plan, including the Program Year (PY) 2020 Annual Action Plan (AAP).

Attachments: [Con Plan Memo](#)

[2020 - 2024 Lake County Housing and Community Development Consolidated Plan](#)

Eric Waggoner, Planning, Building and Development Director, reported that Housing and Urban Development (HUD) requires a plan be submitted every five years for funding eligibility. The plan must identify housing needs, strategies and goals. Borderless transit was identified as a new need this year. Director Waggoner discussed the specified goals and the concurrent plan for year one. Discussion ensued.

A motion was made by Member Carlson, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.32 [20-0793](#)

Joint resolution authorizing 2020 Lake County Affordable Housing Program (LCAHP) grant awards.

Attachments: [PY20 Funding Recs LCAHP](#)

Eric Waggoner, Planning, Building and Development Director, reported that the funding is allocated between proven partners for affordable housing.

A motion was made by Member Pedersen, seconded by Member Wilke, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.33 [20-0854](#)

Joint resolution authorizing four contracts for Comprehensive Career Pathway Workforce Innovation and Opportunity Act (WIOA) Youth with Employee Connections, North Chicago High School (District 187), The Community Works, and First Institute Training and Management totaling \$386,528 to serve 60 WIOA eligible youth.

Attachments: [19190 SCORE Matrix](#)
[Employee Connections Vendor Disclosure Statement](#)
[1st Institute Training & Management Vendor Disclosure Statement](#)
[North Chicago School District 187 Vendor Disclosure Statement](#)
[The Community Works Vendor Disclosure Statement](#)
[Award Information](#)
[WIOA Youth Services Executive Committee](#)
[Employee Connects Inc. NFP Agreement](#)
[First Institute Training & Management Agreement](#)
[North Chicago School District #187 Agreement](#)
[The Community Works Agreement](#)

Jennifer Serino, Workforce Development Director, reported that the Workforce Development Board biannually reviews providers for the WIOA in-school and out-of-school youth programs. Upon inquiry from County Board Chair Sandy Hart, Director Serino noted that several Lake County departments have offered youth work internships outside of this program.

A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.34 20-0860

Joint resolution approving the Workforce Development Workforce Innovation and Opportunity Act (WIOA) Four-Year Regional and Local Plans, Memorandum of Understanding (MOU) with the Job Center of Lake County, and authorizing execution of all necessary correspondence to submit these plans to the Illinois Department of Commerce and Economic Opportunity (DCEO).

Attachments: [WDD WIOA Plans and Job Center MOU Information Sheet July 2020](#)
[WDD Regional WIOA Workforce Plan 2020](#)
[WDD WIOA Local Plan 2020](#)
[Workforce Development Job Center MOU July 2020](#)

Jennifer Serino, Workforce Development Director, reported that as a recipient of WIOA grants, Lake County is required to submit a four year regional and local plan and a three year MOU. Lake County will work with the 10 counties and seven workforce boards to identify common industries throughout the region. The group will develop strategies and leverage each other's strengths and employer supply to help job seekers find employment. It was noted that COVID-19 has impacted the plan. Discussion ensued.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.35 [20-0861](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2020 formula grant and modification to WIOA PY 2019 grant authorizing an emergency appropriation in the amount of increase of \$2,043,884 for the Lake County Workforce Development Department.

Attachments: [WDD PY20 PY19 WIOA Formula Funds July 2020 PDF](#)

Jennifer Serino, Workforce Development Director, reported that the timeframe for this formulaic grant occurred before the pandemic. Lake County's unemployment rate for that time period trended higher than other counties in Illinois.

A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.36 [20-0864](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) National Dislocated Worker Grant Disaster Recovery Grant; and approving an emergency appropriation in the amount of \$1,233,650.

Attachments: [WDD DWG Disaster Recovery Employment Grant July 2020.pdf](#)

Jennifer Serino, Workforce Development Director, reported that this grant is in direct response to COVID-19. Workforce Development, in partnership with the Health Department, has secured grant funding to hire 33 unemployed Lake County Residents to act as contact tracers and will help them transition into permanent employment once the grant funds have been spent. The grant allows up to 2,080 hours of employment, but no longer than 12 months, per person. Discussion ensued. This grant requires a six month to a year commitment from those being employed. Mark Pfister, Health Department Director, discussed the challenges facing contact tracers.

A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.37 [20-0880](#)

Joint resolution accepting the Health Resources and Services Administration (HRSA) grant and authorizing an emergency appropriation in the amount of \$1,490,120 for the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Attachments: [HRSA CARES \\$1.49M](#)

Mark Pfister, Health Department Executive Director, reported that this CARES Act grant is separate from the funds received by Lake County. The funding will be used to support medical assistant salaries and purchase operational supplies.

A motion was made by Member Wasik, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.38 [20-0879](#)

Joint resolution authorizing an emergency appropriation in the amount of \$2,486,592 for previously approved Annual Action Plan for the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funding made possible through the CARES Act and approved by the Lake County Board on May 12, 2020.

Attachments: [CDBG ESG Emerg Appropriation](#)

Patrice Sutton, Finance and Administrative Services Director/Chief Financial Officer, reported that the Annual Action Plan was previously approved. This resolution appropriates the funds that were not approved as part of the budget process.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.39 [20-0878](#)

Joint resolution authorizing the dissolution of the Beach Park Drainage District.

Attachments: [Beach Park resolution.pdf](#)
[Beach Park.pdf](#)

Matt Meyers, Assistant County Administrator, presented the resolution to dissolve the Beach Park Drainage District. The assessment fee will be eliminated and its functions, responsibilities, and remaining funds will be transferred to the City of Waukegan and the Village of Beach Park. The formal process to dissolve the district requires approval by the City of Waukegan and the Village of Beach Park and the dissolution will occur in the fall.

Staff is working on a joint communication with the municipalities to notify residents who reside in the Beach Park Drainage District. Discussion ensued.

A motion was made by Member Clark, seconded by Member Wasik, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.40 [20-0843](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$6,201,261.72 for the Grass Lake Road and Millburn Road resurfacing improvements, which will be improved under the Illinois Highway Code for a total of 5.28 miles, and providing a supplemental appropriation of \$270,000 of County Bridge Tax funds, \$400,000 of Matching Tax funds, and \$500,000 of ¼% Sales Tax for Transportation funds.

Attachments: [20-0843 Bid Tab - Grass Lake Rd and Millburn Rd Resurfacing](#)
[20-0843 Vendor Disclosure, Peter Baker & Son Co](#)
[20-0843 Location Map, Grass Lake and Millburn Resurfacing](#)

Shane Schneider, Division of Transportation Director, reported that this contract is for resurfacing at Grass Lake Road and Millburn Roads and includes a new bikepath and sidewalk. The bid is 13 percent below the engineer's estimate and construction is expected to take two years to complete.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.41 [20-0847](#)

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for improvements at the intersection of Fremont Center Road and Illinois Route 60.

Attachments: [20-0847 Fremont Center Rd at IL 60 IDOT Agreement draft](#)
[20-0847 Location Map, Fremont Center Road at IL 60](#)

Shane Schneider, Division of Transportation Director, reported that this agreement is with the Illinois Department of Transportation for a safety improvements at the intersection of Fremont Center Road and Illinois Route 60. IDOT will reimburse the County 50 percent for the construction. Construction is expected to begin in late 2021 but staff is investigating whether the project can be accelerated.

A motion was made by Member Vealitzek, seconded by Member Wasik, that this

item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.42 [20-0859](#)

Resolution appointing Judges of Election to serve in various precincts.

Attachments: [Rep Election Officer Commission List & Certification](#)
[Dem Election Officer Commission List & Certification](#)

Chair Frank reported that the Illinois State Election Code requires the County Clerk's Office to appoint Judges of Election biannually.

A motion was made by Member Wasik, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.43 [20-0869](#)

Resolution authorizing a contract with Call One, Chicago, Illinois, for various traditional phone lines for Lake County in an estimated annual amount of \$478,500.

Attachments: [Lake County Vendor Disclosure completed.pdf](#)
[Lake County CENTREX SPC Agreement.pdf](#)
[Lake County POTS Agreement.pdf](#)

RuthAnne Hall, Purchasing, reported that this is a national cooperative contract and is based on a per unit per line cost and can fluctuate based on usage. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.44 [20-0875](#)

Resolution authorizing line-item transfers between various funds for the purpose of reducing the Fiscal Year (FY) 2020 Budget spending authority in response to the novel coronavirus (COVID-19) pandemic.

Attachments: [COVID-19 Related Budget Reductions \(Round 3 0720\).pdf](#)

Patrice Sutton, Finance and Administrative Services/Chief Financial Officer, presented line-item transfers that reduce the County's FY 2020 budget. She noted that this third

round of budget cuts is significantly less than the first two reductions due to the difficulty in finding cost savings. The task force continues to look for additional savings. Discussion ensued regarding the reductions.

A motion was made by Member Wasik, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.45 [20-0822](#)

Resolution authorizing an emergency appropriation in the amount of \$10,000,000 for municipal and fire protection district reimbursement, funded by the Coronavirus Aid, Relief, and Economic Security (CARES) Act Relief Fund.

Attachments: [MuniFPD IGA - Cares Act Funds Agreement DRAFT.pdf](#)
[Lake County - MuniFPD Reimbursement Guidance DRAFT.pdf](#)
[CARE Act Emergency Appropriation - Municipalities/Fire Protection District](#)

Chair Frank reported that this is an allocation to municipal and fire protection districts. This funding will help with some of the financial burden associated with the pandemic. Matt Meyers, County Administrator's Office, reviewed the draft agreement and funding guidelines. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.46 [20-0922](#)

Resolution authorizing an emergency appropriation in the amount of \$1,000,000 for community prevention support and resources, funded by the Coronavirus Aid, Relief, and Economic Security (CARES) Act Relief Fund.

Attachments: [Comm Prev Support Emerg Approp.pdf](#)
[ACL AACPG CARES Act Proposal 6-23-20 \(002\).pdf](#)

Eric Waggoner, Planning, Building and Development Director, Eric Waggoner reported that this grant is being provided at the request of The Asociación Comunitaria Latina (ACL) and African American Community Partnership Group (AACPG). Funding will be used to purchase materials for resource kits and provide outreach and prevention support. Waukegan Public Library will serve as the fiscal agent. Administrative expenses will be funded through a separate grant.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be recommended for adoption to the County Board agenda. The motion

carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

7.47 [20-0928](#)

Discussion regarding the County's overall budgeting of CARES Act Coronavirus Relief Funds.

Attachments: [7.47-CARES_Budget\(07-09-20\).pdf](#)

Jim Hawkins, Deputy County Administrator, presented a draft proposed budget for the CARES Act funds. He provided an overview of task force efforts and reviewed the decisions and guidance that the Committee provided regarding the funds.

The six categories of funding include resident support and assistance; business and economic assistance, public health support and assistance, municipal and local essential services, county-wide essential services, and contingency/reserve.

Mark Pfister, Health Department Executive Director, reviewed funding that the Health Department has received separate from the County's allocation. It was noted that some existing staff salaries will be offset by CARES Act funding because their primary responsibilities have shifted to contact tracing.

Discussion ensued regarding outreach of services to potential agency providers, proposed funding for municipal and essential services, eligibility for employee reimbursement, and supporting documentation. Quarterly reporting begins July 17, 2020.

Chair Frank reported that there is flexibility to make adjustments in the future. Staff will move forward with the following plan, pending County Board approval.

The County's overall budgeting of CARES Act funds was discussed.

7.48 [20-0925](#)

Presentation by the Department of Human Resources.

Attachments: [HR_Presentation_7.9.20\(V3\).pdf](#)

John Light, Human Resources Director, provided an overview of Human Resources responsibilities and tasks including labor relations, benefits administration, risk identification, payroll, and employee relations.

Over the last year, the 457 plan was transitioned, three collective bargaining agreement (CBA) contracts were negotiated, and several personnel policies were updated. Human Resources identified a five percent decline in worker's compensation claims.

In the upcoming year, the Health Department will continue to focus on CBA negotiations,

employee recruitment, policy development, and diversity and inclusion. Discussion ensued regarding recruitment efforts, diversity and inclusion, and employee leave.

A presentation was provided.

8. Executive Session

The Committee did not enter into Executive Session.

9. Department Head Reports

9.1 [20-0896](#)

Department head reports.

Attachments: [Financial Update.pdf](#)

*Facilities and Construction Services
There was no report.*

*Finance and Administrative Services
Patrice Sutton, Finance and Administrative Services Committee/Chief Financial Officer, provided a financial update regarding operating funds. A deficit of \$30,600,000 up to \$40,700,000 is projected for Fiscal Year (FY) 2020. Revenue will be down in FY 2020 although a small recovery is expected for FY 2021. Director Sutton reviewed the challenges the County is facing in the upcoming year. Discussion ensued regarding Capital Improvement Projects and reserves.*

*Human Resources
There was no report.*

*Information Technology
There was no report.*

A department head report was provided.

10. Public Comment

There were no additional public comments.

11. County Administrator's Report

Gary Gibson, County Administrator, reported on two lawsuits that have been settled. Winchester House residents are moving into the new facility today. There have been more than 300 applications that have been submitted to the Small Business Assistance Grant Program since the application period began. The Waukegan Community Based Testing Site is now experiencing an increase in testing activity. Discussion ensued regarding the settled lawsuits.

12. Members Remarks

There were no member remarks.

13. Adjournment

The meeting was adjourned at 11:26 a.m.

Next Meeting: July 30, 2020

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Financial and Administrative Committee