

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, September 8, 2010

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - Regular and Executive Session minutes from September 1, 2010.

3.1 [10-0852](#)

Minutes from September 1, 2010

Attachments: [F&A minutes 09.01.10](#)

4. Added to Agenda Items

5. Public Comment

6. Old Business

6.1 [10-0810](#)

Joint resolution authorizing an amendment to the Collar County Transportation Empowerment Funding Policy to include interest rebates from any transportation bond issuance to be treated as additional funding for transportation and transit purposes.

- [Transportation Empowerment Funding Policy Amendment](#)
- The Lake County Board, at its meeting of April 8, 2008, adopted a funding policy for the Transportation Empowerment Funds received from P.A. 95-0708.
- This legislation includes provisions for an additional 0.25 percent in the sales tax paid in the collar counties to go to the Collar County Transportation Empowerment Fund.
- The funds collected through this additional sales tax are distributed to the county of origin to be used by the County Board for local road, transit or public safety projects.
- Transportation is the County Board's top strategic priority and the priority of the additional funding, as set forth by the Lake County Board's "Collar County Transportation Empowerment Funding Policy" is for transportation and transit purposes.
- The Lake County Board, at its meeting of August 10, 2010, approved the issuance of General Obligation Bonds (Sales Tax Alternate Revenue Source) with an interest rebate from the federal government.
- The Collar County Transportation Empowerment Funding Policy for Lake County is amended to add having any interest rebates from any transportation bond issuance to be treated as additional funding for transportation and transit purposes.

6.2 [10-0728](#)

Resolution authorizing the Purchasing Agent to negotiate a contract with Advocate Occupational Health, Park Ridge, Illinois for Pre-Employment Physicals and other medical services for Lake County for a two (2) year period plus renewals in the estimated annual amount of \$95,245.

- Proposals were called for by publication for Pre-Employment Physicals for Lake County.
- Requests for proposals were extended to six (6) vendors, sealed proposals were received from three (3) vendors, and the selection review Committee held interviews with one (1) firm.
- Based on the criteria set forth in the Request for Proposals; the Evaluation Committee selected Advocate Occupational Health as the most favorable proposal for Lake County.

- This contract will cost the County an estimated annual amount of \$95,245 per year for a two (2) year period with three (3) one year renewals. Charging the costs to 206-1440010-71420.

6.3 [10-0820](#)

Resolution approving the County's Health, Life and Dental Insurance Plan for FY 2011.

- Proposed co-pay, deductible, out-of-pocket and plan changes for Lake County's medical insurance.
- Proposed co-pay and plan changes for Lake County's prescription coverage.
- Proposed plan changes for Lake County's dental insurance (see FY11 Health, Life and Dental Recommendations for details).

Attachments: [F&A FY11 Health Life and Dental Recommendations 8.27.10](#)

7. New Business

Planning, Building & Zoning

Law & Judicial

7.1 [10-0747](#)

Joint resolution authorizing a contract with Critical RF Direct, Coral Springs, FL in the estimated amount of \$42,872 for Voice over Internet Protocol Technology for the Lake County Sheriff's Office.

- Lake County Sheriff's Office was awarded grant funding provided by the US Department of Homeland Security to improve the interoperability of public two-way radio communications throughout Lake County.
- Lake County desires to enter into contract for Voice over Internet Protocol Technology for the Lake County Sheriff's Office to achieve inter-operable communications between eighteen (18) public radio systems throughout the County.
- Lake County extended requests to twelve (12) vendors and four (4) proposals were received.
- Based on the criteria set forth in the Request for Proposals; an ad hoc evaluation committee selected Critical RF Direct as the most favorable proposal for Lake County.
- The costs will be charged as follows: 80% to account 101-3001110-84020 and 20% to account 101-1103320-84020.

7.2 [10-0795](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement with the Fox Waterway Agency (FWA) and the Lake County Sheriff to provide permit/sticker enforcement for the Agency.

- This is a Marine Patrol Services contract for one more year during the months of May through September on the waterways of the Chain O'Lakes.
- During other times of the year, the Sheriff will provide law enforcement assistance to the agency on as needed basis at the sole discretion of the Sheriff. Any assignments outside the regular duties of the Sheriff will be billed at the special duty rate of \$78 per hour for Marine Unit services.
- The Agency shall provide a commercial general liability coverage policy in the amount of \$1,000,000 prior to the commencement of this agreement.
- Representatives from the Administrator and the Sheriff Offices of Lake County and

McHenry County met jointly with the FWA to seek an increase in this contract and to request their support of a new public safety fee to support the marine patrol services.

- This intergovernmental agreement is for \$46,504.50 and represents 3% increase from last year's contract amount.
- A change in state law will generate additional money through fines that will be retained by Lake County and revenues estimated to be at least \$2,500 annually.

Attachments: [Fox Waterway Agency IGA 10](#)

7.3 [10-0794](#)

Joint resolution authorizing the renewal of the State's Attorney's Multi-Jurisdictional Drug Prosecution grant (agreement #809123) awarded by the Illinois Criminal Justice Information Authority, including \$204,858 in federal ARRA 2009 JAG funds and covering the time period October 1, 2010 through September 30, 2011.

- This is a renewal of the Multi-Jurisdictional Drug Prosecution federal grant administered through the Illinois Criminal Justice Information Authority. Funding for this grant began in 1988 and has been renewed each year.
- Program goals have changed from previous years to include the Recovery Act-based goal of preserving jobs; the other goal is to improve the quality of multijurisdictional prosecutions of drug offenders
- This year's grant is comprised of ARRA 2009 JAG funds, with no match required; the federal JAG Multijurisdictional Drug Prosecution Unit grant had, in previous years, required a 25% match.
- The federal funds will provide funding for 80% of the salaries of two Assistant State's Attorneys and one investigator dedicated to the prosecution of drug-related offenses.
- Though a match is not required, the State's Attorney's Office will contribute \$30,000 from its Asset Forfeiture Fund as done in previous years for this grant, in order to reduce the County's contribution to the non-grant funded portion of the salaries and benefits for the two Assistant State's Attorneys and one investigator that are already budgeted in the 2010 State's Attorneys regular budget.

Health & Community Services

7.4 [10-0665](#)

Joint resolution ratifying an emergency procurement authorized by the Winchester House Administrator with Leaderstat, 8181 Worthington Road, Westerville, Ohio for interim staffing services.

- In February, 2010 there was a need to secure interim nursing management positions of Director of Nursing, Assistant Director of Nursing and two Clinical Coordinators due to staff vacancies and the inability to find qualified candidates.
- In accordance with Article 6-103 of the Lake County Purchasing Ordinance, the Winchester House Administrator certified an emergency condition.
- The Purchasing Agent executed an interim staffing agreement.
- This is to ratify an emergency procurement authorized by the Winchester House Administrator with Leaderstat, 8181 Worthington Road, Westerville, Ohio in the amount of \$262,928 for interim staffing services for nursing management positions of Director of Nursing, Assistant Director of Nursing and two Clinical Coordinators.

7.5 [10-0807](#)

Short Sale Policies - Information Only

- The Community Development Commission has approved two policies for recapturing previously awarded funds when the borrower has requested a “short sale” of the assisted housing unit
- These policies were jointly developed by Lake County Community Development and State’s Attorney staff
- There are two policies - one for owner occupied housing (homeownership) and one for non owner occupied (rental)
- The policies are presented as informational items

Attachments: [Short Sale Policy - Non-Owner Occupied Housing](#)
[Short Sale Policy - Owner Occupied Housing](#)

7.6 [10-0840](#)

Joint resolution authorizing the Purchasing Agent to negotiate and enter into a contract with Forum Extended Care Services, Skokie, IL for Pharmaceuticals and Related Services for Winchester House for a two (2) year period with renewals in the estimated annual amount of \$350,000.

- Request for Proposals were called for by publication for Pharmaceuticals and Related Services for Winchester House.
- Requests for Proposals were extended to ten (10) firms and six (6) sealed proposals were received and opened on June 24, 2010.
- All responses were reviewed and two (2) finalists were interviewed.
- Based on the criteria set forth in the Request for Proposal, and the interviews, Winchester House Administration selected Forum Extended Care Services, Skokie, IL as the most favorable proposal for Lake County.
- This contract will cost the County an estimated annual amount of \$350,000 charging \$338,000 to account 218-4102010-62040-000-000-000000 and \$12,000 to 218-4102010-71150-000-000-000-000000.

Revenue, Records & Legislation

Public Works & Transportation

7.7 [10-0827](#)

Joint resolution authorizing an agreement between Lake County and Wisconsin Central Ltd., Homewood, Illinois providing the terms and conditions by which said Wisconsin Central Ltd. will grant easements necessary for the northerly extension of Midlothian Road. This resolution appropriates \$20,000 of the ¼% Sales Tax for Transportation and Public Safety and designated as Section 09-00244-03-RR.

- Midlothian Road Extension, (Lake County Fair Entrance Northerly to Moorehead Circle) Wisconsin Central Ltd. Permanent Easement Agreement
- Midlothian Road will be extended from the existing county fair entrance northerly to Moorehead Circle.
- Wisconsin Central Ltd., Homewood, Illinois is the owner of real property situated within the proposed right-of-way of Midlothian Road extension.
- In order to accommodate the construction of said Midlothian Road extension, permanent easements are needed.

- This resolution authorizes the execution of an agreement for the acquisition of the necessary easements from Wisconsin Central Ltd. and appropriates \$20,000 of ¼% Sales Tax for Transportation and Public Safety funds

Attachments: [Midlothian Road Extension, \(Lake County Fair Entrance Northerly to Moo](#)

7.8 [10-0828](#)

Joint resolution authorizing an agreement between Lake County and the Wisconsin Central Ltd., Homewood, Illinois to construct and operate a bike path, with pedestrian gates, across the Wisconsin Central Ltd. right-of-way, along the extension of Midlothian Road and rescinds the prior agreement resolution of December 8, 2009.

- Midlothian Road Extension, Lake County Fair Entrance, Northerly to Moorehead Circle: Wisconsin Central License Agreement
- Midlothian Road will be extended from the existing county fair entrance northerly to Moorehead Circle.
- Wisconsin Central Ltd., Homewood, Illinois, is the owner of the Wisconsin Central railway (the RR) right-of-way that crosses the Midlothian Road extension.
- Staffing changes at the RR caused the first agreement between the parties, approved by the County Board on Dec 8, 2009 to not be executed.
- The County took the issue to the Illinois Commerce Commission and a new stipulated agreement amongst the parties has been reached.
- The new agreement provides for the construction of a bike path, with pedestrian gates, along the Midlothian Road extension via a license agreement with the RR.
- This resolution authorizes the execution of a license agreement with Wisconsin Central Ltd. and rescinds the prior agreement resolution of December 8, 2009.

Attachments: [Midlothian Road Extension, Lake County Fair Entrance, Northerly to Moo](#)

7.9 [10-0829](#)

Joint resolution authorizing an agreement between Lake County and the Wisconsin Central Ltd., Homewood, Illinois for the reconstruction and maintenance of the roadway crossing for the extension of Midlothian Road and designated as Section 09-00244-03-RR.

- Midlothian Road Extension, (Lake County Fair Entrance Northerly to Moorehead Circle); Construction and Maintenance: Wisconsin Central Ltd. Agreement
- Midlothian Road will be extended from the existing county fair entrance northerly to Moorehead Circle.
- Wisconsin Central Ltd., Homewood, Illinois, is the owner of the Wisconsin Central Railway that crosses the Midlothian Road extension.
- In order to accommodate the reconstruction and maintenance of the roadway crossing along the Midlothian Road extension, an agreement is needed.
- This resolution authorizes the execution of an agreement with Wisconsin Central Ltd.

Attachments: [Midlothian Road Extension, \(Lake County Fair Entrance Northerly to Moo](#)

7.10 [10-0830](#)

Joint resolution authorizing the Purchasing Agent to enter into a contract with Chicago International Trucks, Grayslake, IL in the amount of \$62,156.64 for installation of truck

emission systems.

- Illinois Environmental Protection Agency Diesel Grant: Contract Award
- The Division of Transportation was granted 100% funding for retrofitting of 16 vehicles with diesel oxidation catalysts and closed crankcase ventilation emission systems.
- Invitations for bid for this work were sent to 28 vendors and two responses were received.
- Chicago International Trucks, Grayslake, IL is the sole responsive, responsible bidder in the amount of \$62,156.64 and one (1) other bidder submitted a "no bid".
- The price is reasonable and acceptable, and in conformance with the Clean Diesel Grant.
- The purchase will be charged to the Division of Transportation Operations Fund Budget.

7.11 10-0831

Joint resolution authorizing the appropriation of \$11,040,000 of ¼% Sales Tax for Transportation and Public Safety funds for the relocation and reconstruction of Peterson Road at IL Rte. 60 and designated as Section 00-00098-11-CH.

- Peterson Rd at IL Rte. 60, Relocation: Construction Appropriation
- The relocation of Peterson Rd at IL Rte. 60 is included in the county's 2010-2015 Highway Improvement Program.
- Before a construction letting can be held an appropriation of \$11,040,000 of ¼% Sales Tax for Transportation and Public Safety funds is required.

7.12 10-0832

Joint resolution appropriating \$905,000 of Matching Tax funds for the resurfacing of Winchester Road from US Rte 45 to Butterfield Road and designated as Section 10-00151-21-RS.

- Winchester Road (US Rte 45 to Butterfield Road) Resurfacing: Appropriation
- This resurfacing improvement has been identified within the county's Pavement Management System and is included in the 2010 program.
- Before a project letting can be held, an appropriation of \$905,000 of Matching Tax funds is necessary.

7.13 10-0833

Joint resolution appropriating \$1,230,000 of Matching Tax funds and \$500,000 of County Bridge Tax funds for the intersection improvement at Hunt Club Road and Stearns School Road and \$20,000 of Matching Tax funds for the acquisition of necessary easements, and designated as Section 08-00195-15-CH.

- Hunt Club Road at Stearns School Road; Intersection Improvement: Appropriation
- The intersection will be realigned with three (3) turn lanes and traffic signals upgrades.
- This intersection improvement is included in the 2010 Program and the acquisition of easements are underway.
- Before a project letting can be held an appropriation of \$1,230,000 of Matching Tax funds and \$500,000 of County Bridge Tax funds are necessary.

7.14 10-0834

Joint resolution authorizing the execution of a supplemental agreement between Lake County and HDR Engineering, Inc., Chicago, Illinois, for the provision of additional Phase II design engineering services for the proposed roundabout at Riverwoods Road and Everett Road at a supplemental cost of services described of \$16,148.01 and designated as Section 04-00136-06-CH.

- [Riverwoods Road at Everett Road, Roundabout; Supplemental Phase II: Consultant Agreement](#)
- The selected firm of HDR Engineering, Inc., Chicago, Illinois, is proceeding with the Phase II engineering services.
- Additional engineering is necessitated by the Illinois Department of Transportation (IDOT) and the Federal Highway Association (FHWA).
- This resolution authorizes the execution of a supplemental agreement with HDR Engineering, Inc., Chicago, Illinois at a cost of \$16,148.01.

Attachments: [Riverwoods Road at Everett Road, Roundabout; Supplemental Phase II:](#)

7.15 [10-0835](#)

Joint resolution authorizing the execution of a supplement to the agreement between the Illinois Department of Transportation and Lake County for the Phase II design engineering services for the proposed roundabout at Riverwoods Road and Everett Road and designated as Section 04-00136-06-CH.

- [Riverwoods Road at Everett Road, Roundabout; Supplemental Phase II: IDOT Agreement](#)
- The County has been allocated federal funds to improve this intersection and IDOT administers all federal highway funds.
- Additional engineering services are being requested by IDOT for several revisions to the original scope of work.
- This resolution authorizes the execution of a supplemental agreement with IDOT to provide for the County to receive 80% reimbursement for the costs of Phase II engineering services.

Attachments: [Riverwoods Road at Everett Road, Roundabout; Supplemental Phase II:](#)

7.16 [10-0837](#)

Ordinance Amending a Rate Surcharge for certain portions of the Combined Water Works and Sewerage System of the County of Lake in the State of Illinois.

- The County Board approved an ordinance on October 13, 2009, which established a rate surcharge related to the Hawthorn Woods/Glennshire Water System.
- The October 2009 ordinance established the water capital surcharge for each property as \$170 per bi-monthly bill, prior to the sale of the bonds.
- Based on the favorable sale of bonds, the water capital surcharge will be reduced to \$154 per bi-monthly bill.
- This ordinance amends the October 2009 surcharge ordinance and establishes reduced surcharges by adopting a Certificate of Reduction.
- Based on this ordinance, the water capital surcharge will be effective beginning September 15, 2010.

Attachments: [Exhibit A-1.pdf](#)

[Exhibit A-2.pdf](#)

7.17 [10-0839](#)

Joint resolution executing a contract with Insituform Technologies, of Chesterfield, MO, in the amount of \$ 162,350.92 for the Sanitary Sewer Rehabilitation 2009 Project.

- Public Works has identified many sections of sanitary sewer that are experiencing

deterioration and require rehabilitation.

- The sewer rehabilitation will be performed utilizing sliplining technology.
- The County received bids from three (3) contractors for this work.
- Award of this contract is recommended to the lowest responsive, responsible bidder, Insituform Technologies in the amount of \$ 162,350.92.

7.18 [10-0645](#)

Joint resolution accepting a US Department of Homeland Security equipment sub-grant to provide emergency generators for Lake County.

- Lake County EMA, in consultation with Lake County Public Works, applied to host part of a planned statewide emergency generator cache, and has been selected as one of several host jurisdictions across the state.
- The Illinois Law Enforcement Alarm System (ILEAS) will administer the purchase of the generators and the delivery of those generators to host jurisdictions, using funds awarded through the Illinois Emergency Management Agency, Illinois Terrorism Task Force, and US Department of Homeland Security.
- The trailer-mounted generators will become the property of Lake County, and will be titled and licensed to Lake County.
- Grant funds will provide maintenance for the generators for at least several years.
- When not in use by Lake County agencies, the generators must be available on a mutual aid basis to help other jurisdictions through the coordination of Lake County and the Illinois Emergency Management Agency.

Attachments: [2010 09 14 ILEAS Generator Grant Agreement Lake County.pdf](#)

Financial & Administrative

7.19 [10-0826](#)

Resolution a contract with Joseph J. Henderson & Son, Inc, Gurnee IL for the Floor Remodel & Energy Improvements for the Lake County Administrative Tower, in the amount of \$4,540,000.

- On September 7, 2009, Lake County received program approval and award notification for Lake County's Energy Efficiency and Conservation Block Grant Program (EECBG) as part of the American Recovery and Reinvestment Act in the amount of \$5,658,700.
- One program area for EECBG funding is the Lake County Energy Retrofit Program, including the Administrative Tower Energy Retrofits with an allocation of funding in the amount of \$2,900,000.
- Lake County desires to enter into a contract for comprehensive remodeling and energy efficiency improvements on four (4) floors of the Lake County Administration Tower as part of the Lake County Energy Retrofit Program partially funded by the EECBG program.
- Bids were called for by publication for the work which included demolition, replacement of perimeter glazing, mechanical, electrical and plumbing improvements.
- Invitations for Bids were extended to 103 contractors thirteen (13) sealed bids were received and Joseph J. Henderson & Son, Inc, Gurnee, IL is the lowest responsive and responsible bid in the amount of \$4,540,000.
- Eleven (11) other bidders submitted bids ranging from \$4,774,000 to \$5,995,000 and one (1) non-responsive bid was received in the amount of \$4,198,891.
- This project will reduce energy usage and save energy cost while advancing required infrastructure replacements within County facilities.

- This project will be charged to accounts 101-1103910-82020-000-000-00000 and 101-1103340-82020-000-000-00000.

7.20 [10-0836](#)

Resolution authorizing a contract with Monaco Mechanical Inc., Lisle, IL for Central Cooling Plant Upgrades in the Administrative Tower in the amount of \$1,443,000.

- On September 7, 2009, Lake County received program approval and award notification for Lake County's Energy Efficiency and Conservation Block Grant Program (EECBG) as part of the American Recovery and Reinvestment Act in the amount of \$5,658,700.
- One program area for EECBG funding is the Lake County Energy Retrofit Program, including the Administrative Tower Chiller Retrofits with an allocation of funding in the amount of \$800,000.
- Bids were called for by publication for an Upgrade of the Central Cooling Plant, Invitations for Bids were extended to twenty nine (29) contractors, and ten (10) sealed bids were received and Monaco Mechanical Inc, Lisle IL is the lowest responsive and responsible bidder in the amount of \$1,443,000.
- Other bids received ranged from \$1,480,000 to \$1,780,000.
- The upgrade will serve the Administrative Tower, Court Complex and the Annex Building.
- This project will reduce energy usage and save energy cost while advancing required infrastructure replacements within County facilities.
- This contract will cost \$1,443,000 charging \$800,000 to the EECBG account #101-1103910-82020-000-000-00000 and \$663,000 to the Facility Assessment account #101-1103285-82020-000-000-00000.

7.21 [10-0772](#)

Joint resolution ratifying an emergency procurement authorized by the Facilities Manager with Lakeland Larsen Elevator Corporation of Waukegan IL.

- In August, 2010, there was an emergency need to replace controllers on elevator numbers 1 and 2 at Winchester House.
- The Facilities Manager certified that an emergency condition existed necessitating immediate action.
- A proposal was obtained from the County elevator maintenance contractor.
- The proposal was reviewed and determined to be reasonable by the County independent elevator consultant.
- The Purchasing Agent issued an emergency purchase order to Lakeland Larsen Elevator Corporation of Waukegan, IL for the work.
- The repair cost of \$169,900 charged to account # 101-1103285-82020-000-000-000-11160.

7.22 [10-0842](#)

Resolution authorizing contracts with AFLAC, Columbus, GA for employee paid Accident and Cancer supplemental insurance plans and Healthsmart, Lisle, IL, in an estimated amount of \$30,000 per year, plus renewals, for Section 125 Flexible Spending Program Services, COBRA and Retiree Billing Administration for plan year 2011 (January 1 through December 31).

- Proposals were called for by publication for Section 125 Flexible Spending Program Services, Supplemental Insurance Services and third party administrative services for COBRA and Retiree billing services for Lake County employees.
- The Request for Proposal was divided into four (4) sections: Section I, Section 125

Flexible Spending Program Services, Section II, Accident and Cancer Supplemental Insurance Services, Section III, Retiree Billing Administration, and Section IV, COBRA Administration.

- Requests for proposals were extended to nine (9) vendors, sealed proposals were received from six (6) vendors, and an ad hoc Committee held interviews with three (3) finalists.
- Based on the criteria set forth in the Request for Proposals; the ad hoc Committee selected AFLAC, Columbus, GA for Section II, employee-paid Supplemental Insurance Plans and Healthsmart, Lisle, IL for Section I, III, and IV for the Section 125 Flexible Spending Program Services and Third Party Administrative Services for COBRA and Retiree Billing.
- The cost for COBRA and Retiree Billing services will be passed on to the participants.
- The Contract for Section 125 Flexible Spending Program Services will cost the County an estimated amount of \$30,000, charging the costs thereof to account 730-1450010-74090.

7.23 [10-0843](#)

Resolution a contract with Superior Vision, Milford, MI for voluntary Vision Services for Lake County employees for a two (2) year period plus renewals.

- Proposals were called for by publication for voluntary Vision Services for Lake County employees.
- Requests for proposals were extended to eight (8) vendors, sealed proposals were received from five (5) vendors, and an ad hoc Committee held interviews with two (2) finalists.
- Based on the criteria set forth in the Request for Proposals and the interview, the ad hoc Committee selected Superior Vision as the most favorable proposal for Lake County.
- This contract is 100% employee paid.

8. Executive Session to discuss litigation.

8.1 [10-0855](#)

Committee Action approving settlement of two workers' compensation claims.

9. County Administrator's Report

9.1 [10-0854](#)

Discussion of potential FY 2011 State Legislative initiatives.

10. Adjournment