

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, July 31, 2013**

**11:00 AM**

**Conference Room C, 10th Floor**

**Revenue, Records and Legislation Committee**

1. **Call to Order**

*Chair Hewitt called the meeting to order at 11:00 a.m.*

**Present** 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

**Absent** 2 - Member Durkin and Member Paxton

*Others Present:*

*Barry Burton, County Administrator*

*Aaron Lawlor, County Board Chairman*

*Ryan Waller, Assistant County Administrator*

*Gary Gordon, Finance and Administrative Services*

*Mike Gavin, Finance and Administrative Services*

*Martin Paulson, Chief County Assessor's Office*

*Kelly Merz, County Board Office*

2. **Pledge of Allegiance**

*Chair Hewitt led the group in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **[13-0829](#)**

Minutes from June 26, 2013.

**A motion was made by Member Wilke, seconded by Member Rummel, that the June 26, 2013 minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

**Absent:** 2 - Member Durkin and Member Paxton

4. **Added to Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There were no public comments.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**COUNTY CLERK**

7.1 **[13-0783](#)**

Report from Willard R. Helander, County Clerk, for the month of June 2013.

**A motion was made by Member Stolman, seconded by Member Wilke, that this item be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

**Absent:** 2 - Member Durkin and Member Paxton

**7.2** [13-0821](#)

Joint resolution authorizing an emergency appropriation in the amount of \$20,000 for health insurance benefits in the Vital Records Automation Fund.

*Gary Gordon, Finance and Administrative Services, explained the requested funds are to cover employee health insurance benefits, in which a third employee has elected benefits so additional funds must be appropriated to cover the unbudgeted amount.*

**A motion was made by Member Stolman, seconded by Member Rummel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

**Absent:** 2 - Member Durkin and Member Paxton

**RECORDER OF DEEDS**

**7.3** [13-0782](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2013.

**A motion was made by Member Stolman, seconded by Member Wilke, that this item be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Hewitt, Vice Chair Rummel, Member Nixon, Member Stolman and Member Wilke

**Absent:** 2 - Member Durkin and Member Paxton

**8. Executive Session**

*There was not an executive session.*

**9. County Administrator's Report**

**9.1** [13-0382](#)

Discussion regarding the 2014 Legislative Program.

*Ryan Waller, Assistant County Administrator, informed the group that next month other County departments will be asked for their assistance in the process of starting a legislative program. Mr. Waller also advised the group that Chair Lawlor hosted a Federal Delegation staff meeting during which the opportunity was taken to update them on CDBG, court and road projects, and to continue to build a rapport with them.*

*Member Paxton entered the meeting at 11:04 a.m.*

**10. Adjournment**

*Chair Hewitt adjourned the meeting at 11:06 a.m.*

*Meeting minutes prepared by Kelly J. Merz.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Records, Revenue and Legislation Committee*