

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Tuesday, January 5, 2021

10:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <http://bit.ly/2X2Mu2p>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

**Health and Community Services Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the December 11, 2020, Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**PUBLIC COMMENT:** Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items will be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registered link) then (2) written comments in the order they are received. Written Public Comment not read during the meeting will be included in the minutes.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Health and Community Services Committee  
(Must be the Subject line for written Public Comment)
- \* Name:
- \* Street Address, City, State (Optional):
- \* Phone Number (Optional):
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self"):
- \* Topic or Agenda Item # (if applicable) - followed by the written Comment

0. [21-0069](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

**Attachments:** [Determination - Chair Hart 12.30.20](#)

1. **Call to Order**

*Chair Simpson called the meeting to order at 10:30 a.m.*

**Present** 7 - Chair Simpson, Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

2. **Pledge of Allegiance**

*Chair Simpson led the Pledge of Allegiance.*

3. **Roll Call of Members**

4. **Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

5. **Public Comment (Items not on the agenda)**

*There were no public comments.*

6. **Chair Remarks**

*There were no Chair remark's.*

7. **Unfinished Business**

*There was no unfinished business to discuss.*

8. **New Business**

**CONSENT AGENDA**

**Approval of Minutes**

8.1 [21-0067](#)

Minutes for October 20, 2020 Joint Budget Meeting.

**Attachments:** [HCS 10.20.20 Budget Hearing Minutes](#)

**A motion was made by Member Cunningham, seconded by Member Casbon, that this minutes be approval of minutes. The motion carried by the following vote:**

**Aye:** 8 - Carlson, Chair Simpson, Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

8.2 [21-0068](#)

Minutes for October 27, 2020.

**Attachments:** [HCS 10.27.20 Final Minutes](#)

**A motion was made by Member Cunningham, seconded by Member Casbon, that this minutes be approval of minutes. Motion carried by the following roll call vote:**

**Aye:** 8 - Carlson, Chair Simpson, Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

**REGULAR AGENDA**

**HEALTH DEPARTMENT**

**8.4 [21-0003](#)**

Joint resolution accepting the Illinois Department of Healthcare and Family Services (IDHSF) grant and authorizing an emergency appropriation in the amount of \$1,242,621.77 for the CARES grant.

**Attachments:** [HFS CARES \\$1.2M](#)  
[PDO Naloxone \\$260K](#)

*Mark Pfister, Health Department Director, gave an overview of the grant specifically for the COVID-19 response for technology, computer systems, cleaners, and supplies.*

**A motion was made by Member Cunningham, seconded by Member Altenberg, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Carlson, Chair Simpson, Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

**8.5 [21-0004](#)**

Joint resolution accepting the City of Chicago Department of Public Health grant and authorizing an emergency appropriation in the amount of \$11,414 for the Ryan White Part A CARES grant.

**Attachments:** [RWA CARES \\$11K](#)

*Mark Pfister, Health Department Director, stated the funding is additional for the Ryan White Part A CARES grant. This grant is to ensure individuals with HIV or AIDS stay in care. The majority of funding will pay for transportation to appointments. Discussion ensued.*

**A motion was made by Member Barr, seconded by Member Casbon, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Carlson, Chair Simpson, Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

**8.6 [21-0005](#)**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$280,150 for the Prescription Drug Overdose grant.

**Attachments:** [BH PDO Naloxone \\$20K](#)

*Mark Pfister, Health Department Director, stated this is a continuation of funding for the prescription overdose grant for Naloxone. Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Barr, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 8 - Carlson, Chair Simpson, Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

#### **WORKFORCE DEVELOPMENT**

##### **8.7 [21-0044](#)**

Joint resolution authorizing a contract with the Pat Davis Design Group, Inc., Sacramento, California, for a 12-month agreement with a budget totaling \$50,000 to develop and deliver a Workforce Development Board Strategic Marketing and Communication Plan.

**Attachments:** [Agreement Draft.pdf](#)  
[RFP Document Final.pdf](#)  
[Post Interview Score Matrix Summary.pdf](#)  
[2021-2022 Vendor Disclosure Statement.pdf](#)

*Jennifer Serino, Director of Workforce Development, stated the grant is to partner with the Pat Davis Design Group for a marketing and communication plan. Workforce Development currently does not have a marketing and communication plan. The proposal includes developing the plan and deliverables. Discussion ensued.*

**A motion was made by Member Cunningham, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 8 - Carlson, Chair Simpson, Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

#### **COMMUNITY DEVELOPMENT**

##### **8.8 [20-1647](#)**

Joint resolution approving a third amendment to the 2020 United States Housing and Urban Development (HUD) Annual Action Plan (AAP).

**Attachments:** [2020 AAP 3rd Amendment](#)  
[2021-01 Emergency Appropriation.pdf](#)

*Eric Waggoner, Director of Planning, Building and Development, gave an overview of the of the third amendment for the 2020 HUD Annual Action Plan. Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 8 - Carlson, Chair Simpson, Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

**9. Directors' Reports**

**9.1 [21-0074](#)**

Director's Report.

*Erik Waggoner, Director of Planning, Building and Development, thanked Vice Chair Cunningham for her kind words and Brenda O'Connell and her team in Community Development.*

*Director Waggoner gave an overview of the plan change for the Community Development Work Program event done on an annual basis in January to determine the homeless count in Lake County. This year's event has been canceled upon formal HUD waiver approval. Other contingency plans have been put in place. Discussion ensued.*

**10. County Administrator's Report**

*Cassandra Torstenson, Assistant County Administrator, gave an update from Director Mark Pfister in regards to how much the funds will cover for Naloxone doses which would be approximately 903,000 doses.*

*Cassandra Torstenson, Assistant County Administrator, stated staff is working on the close out of the CARES Act funding. Ms. Torstenson stated the committee has approved a lot of the Community Resources funding and gave a summary of how the funding was used.*

**11. Executive Session**

*There was no Executive Session.*

**12. Members' Remarks**

*Member Altenberg stated all of the Committee Members should give out as much information to their constituents regarding the vaccination and encourage people to go on to the Town Hall scheduled for January 12, 2021.*

**13. Adjournment**

*Chair Simpson declared the meeting adjourned at 11:20 a.m.*

**Next Meeting: January 26, 2021**

*Meeting minutes prepared by Kristy Cechini.*

*Respectfully submitted,*

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*Chairman  
Health and Community Services Committee*