Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351

Meeting Minutes - Final

Thursday, April 30, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
https://bit.ly/4u4BKxZ

Financial & Administrative Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

1. Call to Order

Chair Frank called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Member Vealitzek led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

**Electronic Attendance: Member Hewitt, for personal illness or disability, and Vice Chair Parekh, for employment reasons*

Other Attendees

In Person:
Sandy Hart, County Board Chair
Keay Crandall, County Administrator's Office
Betsy Brandon, County Administrator's Office
Angela Cooper, Health Department
Carl Kirar, Facilities and Construction Services
Darcy Adcock, Human Resources
Caitlin Everett, Human Resources
Robin Halgrim, County Administrator's Office
Gina Tuczak, Finance
Chris Hoff, Health Department
Yvette Albarran, Purchasing
Brian Udany, Human Resources
Mike Wheeler, Finance
Matt Meyers, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Patrice Sutton, County Administrator's Office

Electronically:
Marah Altenberg, Board Member
Carissa Casbon, Board Member
Kevin Hunter, Board Member
Lacey Simpson, County Administrator's Office
Dominic Strezo, Planning, Building and Development
Demar Harris, Workforce Development
Jon Nelson, Division of Transportation
Lauren Callinan, State's Attorney's Office
Jim Chamernik, Sheriff's Office
Mary Crain, Division of Transportation

Claudia Gilhooley, 19th Judicial Circuit Court
Janna Philipp, County Administrator's Office
Heidie Hernandez, Enterprise Information Technology
Sam Johnson, Health Department
T.E. Sashko, Lake County Board of Health
Austin McFarlane, Public Works
Abby Krakow, Communications
Chris Blanding, Enterprise Information Technology
Mike Jeschke, Finance
Terri Kath, Enterprise Information Technology
Sonia Hernandez, County Administrator's Office
Lisa Wolf, 19th Judicial Circuit Court
Chris Covelli, Sheriff's Office
Shane Schneider, Division of Transportation
Corina Miranda, Human Resources
Tammy Chatman, Communications
Christine Sher, Stormwater Management
Melanie Nelson, State's Attorney's Office
Brea Barnes, Finance
Matt Finstein, Purchasing
Katie Ladis, Sheriff's Office
ShaTin Gibbs, Finance
Kasia Kondracki, Treasurer's Office
Alex Carr, Communications
Krista Kennedy, Finance
Karen Fox, State's Attorney's Office
Erika Osinski, Human Resources

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

MINUTES

8.1 **26-0483**

Committee action approving the Financial and Administrative Committee minutes from April 2, 2026.

Attachments: F&A 4.2.26 Final Minutes.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.2 **26-0484**

Committee action approving the Financial and Administrative Committee minutes from April 9, 2026.

Attachments: F&A 4.9.26 Final Minutes.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REPORTS

8.3 **26-0497**

Report from Anthony Vega, County Clerk, for the month of March 2026.

Attachments: County Clerk Monthly Finance Report for March 2026.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.4 **26-0514**

Resolution authorizing a two-year agreement with renewal options with Altorfer Power Systems, Addison, Illinois, for generator maintenance services for various Lake County locations in the estimated annual amount of $32,388.

Attachments: Agreement # 26214
Altorfer Quote
Altorfer Vendor Disclosure

Carl Kirar, Facilities and Construction Services Director, explained that this item is to authorize an agreement for generator maintenance services for various Lake County locations. Discussion ensued. Yvette Albarran, Purchasing Manager, assisted in answering questions from the Committee.

A motion was made by Member Pedersen, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.5 **26-0515**

Resolution authorizing a two-year agreement, with renewal options, with Johnson Controls of Milwaukee, Wisconsin, for fire protection equipment and related services of various Lake County facilities in the estimated annual amount of $193,141.

Attachments: Johnson Controls Agreement #26215
Johnson Controls Fire Alarm Quote
Johnson Controls Sprinkler Quote
Johnson Controls Vendor Disclosure Form

Carl Kirar, Facilities and Construction Services Director, explained that this item is to authorize an agreement for fire protection equipment and related services for various Lake County facilities. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Finance

8.6 **26-0548**

Discussion of budget-related Finance policies in advance of preparation of the Fiscal Year 2027 Budget.

Gina Tuczak, Chief Financial Officer, and Patrice Sutton, County Administrator, provided a presentation regarding recommended changes to the budget policies and requested additional feedback from the Committee. Discussion ensued.

Human Resources

8.7 **26-0458**

Human Resources Annual Update.

Darcy Adcock, Human Resources Director, and Caitlin Everett, Deputy Human Resources Director, presented the Human Resources annual update. Discussion ensued. Brian Udany, Loss Control Specialist, Human Resources, assisted in answering questions from the Committee.

County Administration

8.8 **26-0530**

Resolution authorizing an emergency appropriation of $3,807 in fees associated with the filing of a Commercial Property Assessed Clean Energy Program (C-PACE) financing agreement for Millbrook II Offices at 475 Half Day Road, Lincolnshire, Illinois.

Attachments: Emergency Appropriation Sustainability.xlsx

Robin Halgrim, Sustainability Programs Manager, and RuthAnne Hall, Assistant County Administrator, explained that this item is to authorize an emergency appropriation for fees associated with the filing of a Commercial Property Assessed Clean Energy Program (C-PACE) financing agreement for Millbrook II Offices in Lincolnshire. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.9 **26-0493**

Resolution approving an intergovernmental agreement (IGA) to install a public Wi-Fi project and provide service through December 2026 by and between Lake County and the City of North Chicago.

Attachments: 2026-03-19 - Lake County IGA - Public Wi-Fi City of North Chicago.pdf

Keay Crandall, Digital Equity Manager, and Betsy Brandon, Assistant to the County Administrator, explained that this item is to approve an intergovernmental agreement between Lake County and the City of North Chicago to install a public Wi-Fi project and provide service through December 2026. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.10 **26-0421**

Resolution setting the compensation for specified County-wide Elected Office holders, County Board Members, and the County Board Chair.

Attachments: Countywide Elected Salaries Amended 5.7.26.pdf

Matt Meyers, Deputy County Administrator, explained that this item is to set the *compensation for specified County-wide Elected Office holders, County Board Members, and the County Board Chair. Discussion ensued.*

The Committee directed staff to draft an amendment to the compensation for three specific County-wide Elected Office holders, so their salaries would increase by an additional three percent on the third year of their respective four-year terms. The Committee also directed staff to draft a related amendment to the corresponding policy regarding setting compensation for County-wide Elected Office holders. The Committee requested that staff add both aforementioned amended items to the May 7, 2026, Financial and Administrative Committee meeting agenda for consideration.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be postponed to the May 7, 2026, Financial and Administrative Committee meeting. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.11 **26-0536**

Resolution authorizing the conveyance of property owned by Lake County ("County"), located at the southeast corner of Illinois Route 60 and Illinois Route 176 in Mundelein, Illinois, to the Illinois Department of Transportation ("IDOT") for its Illinois Route 60/83 improvement project.

Attachments: Parcel 1NZ0013 Conveyance Docs.pdf
Site.pdf

Matt Meyers, Deputy County Administrator, explained that this item is to authorize the conveyance of property owned by Lake County, located at the southeast corner of Illinois Route 60 and Illinois Route 176 in Mundelein, Illinois, to the Illinois Department of Transportation for its Illinois Route 60/83 improvement project.

A motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.12 **26-0542**

Resolution authorizing the County Administrator to Execute Agreements for the Use of Federal Contingency Funds to Support Lake County Continuum of Care (CoC) Subrecipients.

Patrice Sutton, County Administrator, explained that this item is to authorize the County Administrator to execute agreements for the use of Federal Contingency Funds to support Lake County Continuum of Care (CoC) subrecipients. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The

motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Frank declared the meeting adjourned at 11:04 a.m.

Next Meeting: May 7, 2026

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on May 28, 2026, by the Financial and Administrative Committee.