

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, April 30, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4u4BKxZ>

Financial & Administrative Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

MINUTES

8.1 [26-0483](#)

Committee action approving the Financial and Administrative Committee minutes from April 2, 2026.

Attachments: [F&A 4.2.26 Final Minutes.pdf](#)

8.2 [26-0484](#)

Committee action approving the Financial and Administrative Committee minutes from April 9, 2026.

Attachments: [F&A 4.9.26 Final Minutes.pdf](#)

REPORTS

8.3 [26-0497](#)

Report from Anthony Vega, County Clerk, for the month of March 2026.

Attachments: [County Clerk Monthly Finance Report for March 2026.pdf](#)

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.4 [26-0514](#)

Resolution authorizing a two-year agreement with renewal options with Altorfer Power Systems, Addison, Illinois, for generator maintenance services for various Lake County locations in the estimated annual amount of \$32,388.

- There is a need to have a maintenance and service contract for generators owned

and operated by Lake County.

- Facilities and Construction Services identified a cooperative purchasing contract with Altorfer Power Systems, Addison, Illinois, through Sourcewell to procure the generator maintenance service that was competitively solicited and awarded.
- Pursuant to Section 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- The current term of the Sourcewell contract expires on November 22, 2027.
- This resolution authorizes the Cooperative Purchasing contract with Altorfer Power Systems for the procurement of contracted hourly rates and equipment costs for future needs as budgeted.

Attachments: [Agreement # 26214](#)

[Altorfer Quote](#)

[Altorfer Vendor Disclosure](#)

8.5 [26-0515](#)

Resolution authorizing a two-year agreement, with renewal options, with Johnson Controls of Milwaukee, Wisconsin, for fire protection equipment and related services of various Lake County facilities in the estimated annual amount of \$193,141.

- The County currently owns and operates Johnson Controls fire alarm and sprinkler systems at multiple Lake County facilities.
- The service and maintenance contracts for the fire alarm and sprinkler systems have expired. There is a need for ongoing routine service intervals and local fire-code authority testing of the fire alarm and sprinkler system to maintain the current level of service and code compliance for the equipment.
- Facilities and Construction Services identified a cooperative purchasing contract with Johnson Controls through Sourcewell (Agreement #121024) to continue to procure fire alarm service testing and preventative maintenance for the equipment by the original equipment manufacturer (OEM) that was competitively solicited and awarded.
- Pursuant to Section 33.115 of the County's Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement with Johnson Controls, which will be effective immediately, and allows for annual renewals through March 30, 2031, for the procurement of fire protection equipment and related services in accordance with the approved hourly rates and equipment costs for future needs as budgeted.

Attachments: [Johnson Controls Agreement #26215](#)

[Johnson Controls Fire Alarm Quote](#)

[Johnson Controls Sprinkler Quote](#)

[Johnson Controls Vendor Disclosure Form](#)

Finance

8.6 [26-0548](#)

Discussion of budget-related Finance policies in advance of preparation of the Fiscal Year 2027 Budget.

- At the April 2, 2026, Financial & Administrative Committee, staff reviewed recommended changes to the budget policies - seeking Committee feedback. The staff team then presented the final draft policies to the County's Policy Coordinator Team of department representatives for additional feedback. The County Administrator and Chief Financial Officer will review comments received during this policy review period and solicit additional feedback from the Committee.
- The final policies, with any proposed changes, will be provided at the May 7, 2026, Financial and Administrative Committee meeting for consideration and action.

Human Resources

8.7 [26-0458](#)

Human Resources Annual Update.

County Administration

8.8 [26-0530](#)

Resolution authorizing an emergency appropriation of \$3,807 in fees associated with the filing of a Commercial Property Assessed Clean Energy Program (C-PACE) financing agreement for Millbrook II Offices at 475 Half Day Road, Lincolnshire, Illinois.

- In 2022, Lake County launched a C-PACE to incentivize commercial property owners to make energy efficient improvements for their business.
- On December 12, 2025, Millbrook II Offices entered into a C-PACE financing agreement at 475 Half Day Road, Lincolnshire, Illinois.
- In accordance with the C-PACE Program Guidelines, a County Fee of \$3,807 was sent by the Program Manager and deposited into the County's General Fund.
- This resolution authorizes an emergency appropriation of \$3,807 to the County Administrator's budget Sustainability Division to fund operational supplies for the Green Business Program and Green Team.

Attachments: [Emergency Appropriation Sustainability.xlsx](#)

8.9 [26-0493](#)

Resolution approving an intergovernmental agreement (IGA) to install a public Wi-Fi project and provide service through December 2026 by and between Lake County and the City of North Chicago.

- Lake County's Broadband and Digital Equity Action Plan has a goal to expand countywide access to reliable, high-speed broadband infrastructure by increasing

- free public Wi-Fi in areas within Lake County.
- Lake County will provide for the purchase, installation, service, and support of a public Wi-Fi project at specific locations, including North Chicago, identified within Lake County by the Broadband and Digital Equity Action Plan.
 - The agreement between Lake County and the City of North Chicago will bring free internet to the community, allowing North Chicago residents to access online resources for their essential needs.
 - Funded by Lake County, using American Rescue Plan Act (ARPA) funds, this agreement will end on December 31, 2026, in alignment with the expenditure deadline of the funds.
 - The City of North Chicago has identified locations where the public Wi-Fi will be installed and service will be made available to its residents, who will benefit from being able to connect to the internet more affordably or with greater bandwidth than they may currently access. Once installed, the City of North Chicago will operate and maintain the Wi-Fi infrastructure according to the terms of the Agreement.

Attachments: [2026-03-19 - Lake County IGA - Public Wi-Fi City of North Chicago.pdf](#)

8.10 [26-0421](#)

Resolution setting the compensation for specified County-wide Elected Office holders, County Board Members, and the County Board Chair.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle of certain officials it is necessary to set compensation for the County Clerk, Regional Superintendent of Schools, Sheriff, Treasurer, County Board Members and the County Board Chair.
- The resolution reflects changes to the future year compensation based on the County Elected Official Compensation policy, adopted by the Lake County Board on April 9, 2024.

Attachments: [Countywide Elected Salaries 4.30.26.pdf](#)

[1.6 County Elected Official Compensation Policy FINAL as APPROVED c](#)

8.11 [26-0536](#)

Resolution authorizing the conveyance of property owned by Lake County ("County"), located at the southeast corner of Illinois Route 60 and Illinois Route 176 in Mundelein, Illinois, to the Illinois Department of Transportation ("IDOT") for its Illinois Route 60/83 improvement project.

- IDOT is undertaking a project to improve Illinois Route 60/83 from Illinois Route 176 to Illinois Route 60.
- To construct the project, IDOT needs to acquire 0.017 acres of right-of-way from County-owned property, of which 0.015 acres was previously dedicated or used for public highway purposes.
- IDOT will pay \$300 to the County for the acquisition, which is based on an independent property appraisal report.

Attachments: [Parcel 1NZ0013 Conveyance Docs.pdf](#)

[Site.pdf](#)

8.12 [26-0542](#)

Resolution authorizing the County Administrator to Execute Agreements for the Use of Federal Contingency Funds to Support Lake County Continuum of Care (CoC) Subrecipients.

- At its March 2026 meeting, the County Board established a federal contingency fund to provide a 60-day reserve in the event of any sudden reduction, loss, or pause in federal funding for County programs.
- The County Administrator has developed criteria and documentation requirements for accessing these funds, including verification of a federal funding interruption and demonstration of an operational need.
- The Lake County Community Development Administrator has identified the need to utilize \$513,350 from the County's federal contingency fund to offset a potential loss of Federal Fiscal Year 2025 (FY 25) Continuum of Care (CoC) funding from the U.S. Department of Housing and Urban Development (HUD).
- These funds will be distributed to subrecipients to conduct eligible Continuum of Care (CoC) activities, with the specific purpose of ensuring continuity of housing services.
- Funding will be administered through subrecipient agreements that clearly define allowable uses and repayment provisions in the event that they receive FY 25 CoC Funding.
- As these agreements are being drafted and finalized in coordination with the State's Attorney's Office, and in the interest of timely implementation, the County Administrator is requesting authorization to execute the agreements on behalf of Lake County to prevent any disruption in supportive housing services.

9. County Administrator's Report

10. Executive Session

11. Member Remarks and Requests

12. Adjournment

Next Meeting: May 7, 2026