

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Wednesday, April 5, 2023**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at  
<http://bit.ly/42HPwKh>**

**Public Works and Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

*Member Hewitt and Vice Chair Maine entered the meeting at 8:31 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

*\*Electronic Attendance: Member Campos*

*Other Attendees:*

*In Person:*

*Adam Schlick, Board Member*

*Alex Carr, Communications*

*Austin McFarlane, Public Works*

*Bailey Wyatt, Communications*

*David Naumann, Burns and McDonnell*

*Ed Gallagher, Pace*

*Gary Gibson, County Administrator's Office*

*Julie Gray, Public Works*

*Kevin Carrier, Division of Transportation*

*Kevin Quinn, Communications*

*Matt Meyers, County Administrator's Office*

*Mike Klemens, Division of Transportation*

*Sandy Hart, County Board Chair*

*Shane Schneider, Division of Transportation*

*Sharon Osterby, Stormwater Management*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Abby Krakow, Communications*

*Arnold Donato, Stormwater Management*

*Cassandra Hiller, County Administrator's Office*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Joel Sensenig, Public Works*

*Jon Nelson, Division of Transportation*

*Julian Rozwadowski, Division of Transportation*

*Kristy Cechini, County Board Office*

Mary Crain, Division of Transportation  
Matt Emde, Division of Transportation  
Melissa Gallagher, Finance  
Michael Lukich, Division of Transportation  
Michael Wheeler, Finance  
Mick Zawislak, Daily Herald  
Nick Principali, Finance  
Paul Frank, Board Member  
RuthAnne Hall, Purchasing  
Sonia Hernandez, County Administrator's Office  
Stacy Davis-Wynn, Purchasing

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.7)**

**\*MINUTES\***

**8.1 [23-0501](#)**

Committee action approving the Public Works and Transportation Committee minutes from March 1, 2023.

**Attachments:** [PWT 3.1.23 Final Minutes](#)

**A motion was made by Member Wasik, seconded by Member Casbon, that the minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**\*PUBLIC WORKS\***

**8.2 [23-0485](#)**

Joint resolution authorizing an agreement with Atlas Copco Compressors LLC, Delaware, for a five-year service plan, in the amount of \$38,160.82 annually, to service and repair the high-speed blowers at the County's Des Plaines River treatment facility.

**Attachments:**    [23-0485 Atlas Copco Bid Exemption](#)  
                              [23-0485 Atlas Copco Quote](#)  
                              [23-0485 Atlas Copco Vendor Disclosure Statement](#)

**A motion was made by Member Wasik, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**\*DIVISION OF TRANSPORTATION\***

**8.3    [23-0444](#)**

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$338,925.03 for the resurfacing of various roads in the Cuba Township Road District, which will be improved under the Illinois Highway Code for a total of 1.75 miles.

**Attachments:**    [23-0444 Bid Tabulation - Cuba Township Road District I](#)  
                              [23-0444 Vendor Disclosure, Geske](#)  
                              [23-0444 Location Map, Cuba Township Road District](#)

**A motion was made by Member Wasik, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.4    [23-0440](#)**

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$685,735.95 for annual hot-mix asphalt maintenance of various roads on the County highway system under the Illinois Highway Code, appropriating \$825,000 of Motor Fuel Tax funds.

**Attachments:**    [23-0440 Bid Tabulation - HMA Patching](#)  
                              [23-0440 Vendor Disclosure, Schroeder](#)

**A motion was made by Member Wasik, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.5    [23-0441](#)**

Joint resolution authorizing a contract with Corrective Asphalt Materials, LLC, South Roxana, Illinois, in the amount of \$394,384.95 for the application of a pavement rejuvenator on various County highways, appropriating \$475,000 of Matching Tax

funds.

**Attachments:**    [23-0441 Bid Tabulation - Pavement Rejuvenator](#)  
[23-0441 Bid Justification Letter - Pavement Rejuvenator 2023](#)  
[23-0441 Vendor Disclosure, CAM](#)  
[23-0441 Location Map, Pavement Rejuvenator 2023](#)

**A motion was made by Member Wasik, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.6    [23-0439](#)**

Joint resolution authorizing a contract with Denler, Inc., Joliet, Illinois, in the amount of \$214,836.20 to provide for crack sealing of hot-mix asphalt and concrete pavement, where necessary, on various County highways under the Illinois Highway Code, appropriating \$260,000 of Motor Fuel Tax funds.

**Attachments:**    [23-0439 Bid Tabulation - Crack Sealing LCDOT](#)  
[23-0439 Vendor Disclosure, Denler](#)  
[23-0439 Location Map, Crack Sealing 2023](#)

**A motion was made by Member Wasik, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.7    [23-0449](#)**

Joint resolution authorizing a five-year maintenance agreement with ECONOLITE/Traffic Control Corporation, Woodridge, Illinois, for the traffic signal monitoring and control software used by Lake County PASSAGE at a cost of \$89,500 and appropriating \$107,500 of ¼% Sales Tax for Transportation funds.

**Attachments:**    [23-0449 Traffic Signal Software Maintenance Quote & Contract Supportir](#)  
[23-0449 Vendor Disclosure, TCC](#)

**A motion was made by Member Wasik, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**REGULAR AGENDA**

**\*PUBLIC WORKS\***

8.8 [23-0483](#)

Presentation of the Fiscal Year (FY) 2021 Schedule of Income and Expenses for the County's Northwest System, Northeast Central System, and Southeast Sanitary Sewer Systems.

**Attachments:**    [23-0483 LCPW Northeast Central Wholesale Sewer System](#)  
                              [23-0483 LCPW Northwest Wholesale Sewer System](#)  
                              [23-0483 LCPW Southeast Wholesale Sewer System](#)

*Austin McFarlane, Interim Director of Public Works, gave background on the regional report prepared by auditors.*

*Discussion ensued.*

*The consensus of the Committee was to move the report forward.*

8.9 [23-0484](#)

Presentation and discussion regarding the water and sewer rate and connection fees study.

**Attachments:**    [2023.03.31 - Final Rate and Connection Fee Presentation for April 5 PWT](#)

*Austin McFarlane, Interim Director of Public Works, introduced David Naumann, of Burns and McDonnell, who gave a presentation regarding the background, findings, and recommendations for the water and sewer rate and connection fees.*

*Discussion ensued.*

8.10 [23-0008](#)

Director's Report - Public Works.

*Austin McFarlane, Interim Director of Public Works, shared that two Public Works projects were picked up by Congressman Schneider for potential Community Project Funding. Interim Director McFarlane then gave a brief overview of the two projects. Interim Director McFarlane also gave an update on the Vernon Hills reservoir.*

**\*DIVISION OF TRANSPORTATION\***

8.11 [23-0437](#)

Joint resolution authorizing a contract with Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$2,986,314.43 for the intersection improvement of Miller Road at US Route 12, and appropriating \$3,585,000 of ¼% Sales Tax for Transportation funds.

**Attachments:**    [23-0437 Bid Tabulation - Miller Road at US Route 12](#)  
                              [23-0437 Vendor Disclosure, Berger - Miller](#)  
                              [23-0437 Location Map, Miller Road at US Route 12](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that the primary improvements included in this project are to add dedicated left turn lanes at Miller Road at US Route 12 and non-motorized improvements.*

*Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.12 [23-0438](#)**

Joint resolution authorizing a contract with Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$5,380,194.30 for the intersection improvement of Darrell Road with Case Road and Neville Road.

**Attachments:**    [23-0438 Bid Tabulation - Darrell Road Intersection Improvements](#)  
[23-0438 Vendor Disclosure, Berger - Darrell](#)  
[23-0438 Location Map, Darrell Road at Case Road and Neville Road](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that the project will include a full closure for the installation of a roundabout and non-motorized improvements at Darrell Road with Case Road and Neville Road.*

*Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.13 [23-0442](#)**

Joint resolution appropriating \$100,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the reconstruction of Arlington Heights Road, from Illinois Route 83 to Lake-Cook Road.

**Attachments:**    [23-0442 Location Map, Arlington Heights Road ROW](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this is an appropriation for right-of-way acquisition for improvements to Arlington Heights Road from Illinois Route 83 to Lake-Cook Road.*

*Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that this joint**

resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.14 [23-0443](#)**

Joint resolution authorizing an agreement with the Village of Buffalo Grove for improvements to Arlington Heights Road, from Illinois Route 83 to Lake-Cook Road.

**Attachments:**    [23-0443 Arlington Heights Road Village Agreement \(draft\)](#)  
[23-0443 Location Map, Arlington Heights Road - Buffalo Grove Agr](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that the Village of Buffalo Grove owns street lighting on Arlington Heights Road (from Illinois Route 83 to Lake-Cook Road) that they would like to update and convert to LED lighting. Director Schneider noted that the lighting conversion will be incorporated into the County's project, but that the entirety the lighting upgrade portion of the project will be funded by the Village.*

*Discussion ensued.*

**A motion was made by Vice Chair Maine, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.15 [23-0480](#)**

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (Pace) providing terms and conditions for the operation of the Ride Lake County paratransit service as a borderless countywide service for 2023.

**Attachments:**    [23-0480 Ride Lake County FY23 Pace Operating Agreement](#)  
[23-0480 Location Map, Ride Lake County](#)

*Shane Schneider, Division of Transportation (DOT) Director, introduced Michael Klemens, Manager of Transportation and Planning, who gave a brief overview regarding the Ride Lake County paratransit service. More ridership data will be presented at the May Committee meeting.*

*Discussion ensued.*

*Director Schneider clarified that the contract for this paratransit service covers the full 2023 calendar year.*

**A motion was made by Member Casbon, seconded by Vice Chair Maine, that this joint resolution be approved and referred on to the Financial and Administrative**

**Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.16 [23-0447](#)**

Joint resolution appropriating a supplemental amount of \$120,000 of Motor Fuel Tax funds and approving Change Order Number Two in the amount of \$214,702.76 for the additional repairs of traffic control signals, streetlights, and field elements of Lake County PASSAGE, as part of the 2022 Patrol I, Traffic Signal Maintenance and Electrical contract.

**Attachments:**    [23-0447 Supplemental Appropriation Supporting Documentation](#)  
[23-0447 Vendor Disclosure, Meade](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this appropriation is needed to do repairs on traffic signal equipment, due to damage caused by traffic accidents. Director Schneider added that the total number of traffic accidents has increased over the past few years.*

*Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.17 [23-0448](#)**

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for up to three years of professional land surveying services, at a maximum cost of \$900,000 and appropriating \$1,080,000 of ¼% Sales Tax for Transportation Funds.

**Attachments:**    [23-0448 Consultant Agreement, CBBEL](#)  
[23-0448 Vendor Disclosure, CBBEL](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this contract is for professional land surveying services to supplement the work that is done in-house by County staff.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.18 [23-0453](#)**

Director's Report - Division of Transportation.

**Attachments:**    [23-0453 Non-Motorized Travel Policy Guidelines](#)

*Shane Schneider, Division of Transportation (DOT) Director, introduced Kevin Carrier, Assistant County Engineer. Director Schneider provided an overview of the non-motorized travel policy.*

*Discussion ensued.*

*Member Campos left the meeting at 9:56 a.m.*

**9. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, expressed his gratitude that Representative Schneider has selected two Public Works projects for funding.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no remarks from members.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 10:09 a.m.*

**Next Meeting: April 26, 2023**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Minutes were approved on April 26, 2023, by the Public Works and Transportation Committee.*