

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## Minutes Report - Final

Thursday, January 6, 2022

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

**Lake County Stormwater Management Commission**

Join Zoom Meeting (click on first line below)

<https://us02web.zoom.us/j/83220176294>

Meeting ID: 832 2017 6294

Passcode: 396195

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Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Stormwater Management Commission Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance on the 2nd floor Central Permt Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by noon on the date of the meeting (emailed to [stormwater@lakecountyil.gov](mailto:stormwater@lakecountyil.gov) or delivered to the Lake County Stormwater Management office at 500 W. Winchester Road, Libertyville Suite 201). Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 2nd floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely, and then (3) written comments.

21-1529

**1. CALL TO ORDER**

*The meeting was called to order by Chairman Schmit at 6:01 p.m.*

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**The following were in attendance**

**Present** 11 - Member Casbon, Alternate Gust, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit, Alternate Talbett and Alternate Weidenfeld

**4. PUBLIC COMMENT**

*Others present: Lisle Stalter, Paula Randall, Patrick Duby, Drew Irvin, Grant Benjamin, Jeff Hansen, Regis Charlot and SMC staff: Kurt Woolford, Dijana Silber, Arnold Donato, Kelcey Traynoff, Mike Prusila, Brian Frank, Sharon Østerby*

**5. APPROVAL OF MINUTES**

22-0054

*The December 2021 minutes were presented, there were no questions.*

**A motion to approve the minutes was made by Member Pedersen, seconded by Alternate Ryback. Motion passed by unanimous roll call vote.**

**Aye:** 11 - Member Casbon, Alternate Gust, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit, Alternate Talbett and Alternate Weidenfeld

**6. COMMISSION REPORTS**

**6.1 Director's Report**

**6.1. SMC Representation Districts Reapportionment**

**a**

22-0065

*Kurt Woolford began the discussion on the district reapportionment, explaining that the County Board districts were recently approved, and SMC staff will be working on a new map to bring back to the Commission for review, discussion, and ultimately, approval. Mr. Woolford continued by explaining that the district maps are done every 10 years and based on population. Currently, there are six districts and SMC tries to align the districts with the County Board, municipal, and watershed boundaries. Commissioner Maine stated that the SMC district maps should be based on watersheds first before political district boundaries, as the work of the Commission is based on watersheds.*

**6.1. Recommended FY23 Budget Policies Amendment**

**b**

22-0063

*Kurt Woolford informed the Commission that he would be meeting with the County Administrator's Office the following week to begin discussing the FY23 budget policies. The proposed amendment from SMC staff will be to create an account with SMC funds for stormwater maintenance. The account will be used to recognize revenues that SMC will be receiving and will not be a new tax or levy. This account will act as a reserve account, based on watersheds, for maintenance funds for newly constructed projects and existing drainage system infrastructure. An update on the FY23 budget discussion will be provided at the next SMC meeting.*

**6.1. DCEO Stormwater Capital Program**

**c**

22-0053

*Kurt Woolford provided an update on the DCEO program. A statement of interest was sent out in November and SMC received 16 proposals from qualified consultants. SMC is recommending eight of these consultants to perform engineering services at a future date for DCEO projects. Mr. Woolford invited President Charlot, Administrator Drew Irvin and Village Engineer Jeff Hansen with the Village of Lake Bluff to speak and answer any questions regarding the Scranton Avenue Viaduct project.*

*Commissioner Casbon asked about the Gages Lake Wildwood project. Mr. Woolford explained that project would be reviewed as part of the round three funding cycle and the scheduled August 2022 RFP.*

*Commissioner Rockingham asked if the eight consultants were for DCEO projects only and will other consultants be added later? Mr. Woolford explained that the eight consultants are in a pool to be used for DCEO projects. For each project, SMC will request proposals from three consultants, review the proposals, select the most qualified, and bring a contract back to SMC for approval. The contract for each consultant is for two years and if more consultants are needed, SMC will consider adding more consultants to the pool.*

**6.2 Chairman's Report**

*Chairman Schmit offered his condolences to Kurt Woolford for the passing of his father. Chairman Schmit also stated that he is impressed and proud of the SMC staff and the Commission. He is proud to be part of the DCEO grant program and working with staff to provide benefit throughout the entire region.*

**6.3 Commissioner's Report**

**7. ACTION ITEMS**

**7.1 December 2021 Treasurer's Report**

22-0059

*Arnold Donato presented the December 2021 Treasurer's Report.*

**A motion to approve this action item was made by Alternate Ryback, seconded by Member Pedersen. Motion passed by unanimous roll call vote.**

**Aye:** 11 - Member Casbon, Alternate Gust, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit, Alternate Talbett and Alternate Weidenfeld

## 7.2 Approval of FY22 Watershed Management Board projects

### 22-0052

*Sharon Østerby presented the WMB projects that were approved during the December Watershed Management Board meeting. 10 WMB projects, 1 WMAG, and 2 SIRF projects were recommended for funding. SMC approval was requested.*

**A motion to approve this action item was made by Member Maine, seconded by Member Rockingham. Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Member Casbon, Alternate Gust, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit, Alternate Talbett and Alternate Weidenfeld

## 8. INFORMATION SECTION

### 8.1 Regulatory Reports

#### 22-0060

*Kelcey Traynoff briefly discussed the reports for inspection status and monthly review times.*

### 8.2 Correspondence

### 8.3 Community Relations/Public Info

#### 22-0050

*Kelcey Traynoff briefly presented an article that was in Chicago Life Magazine, which touched on the July 2017 flood event in Lake County and mentioned Lake County Stormwater Management Commission.*

## 9. EXECUTIVE SESSION

## 10. ADJOURNMENT

**Motion to adjourn was made by Member Rockingham, seconded by Member Weidenfeld. Motion passed by a unanimous roll call vote. Meeting adjourned at 6:45pm.**

**Aye:** 11 - Member Casbon, Alternate Gust, Member Maine, Alternate Parekh, Member Pedersen, Member Rockingham, Alternate Ryback, Member Sbarra, Chair Schmit, Alternate Talbett and Alternate Weidenfeld