

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 28, 2017

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Rummel called the meeting to order at 1:00 p.m.

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Others present:

*Aaron Lawlor, County Board Chairman
Paul Frank, County Board Member
Sandy Hart, County Board Member
Tom Weber, County Board Member
Ryan Bennet, Information Technology
Chris Blanding, Information Technology
Barry Burton, County Administrator
Jim Chamernik, Sheriff's Office
Anthony Cooling, Finance and Administrative Services
Mark Curran, Sheriff
Danny Davis, Courts Administration
Paul Fetherston, Assistant County Administrator
Ben Gilbertson, County Administrator's office
Jodi Gingiss, Community Development
Gary Gordon, Finance and Administrative
Dave Hare, Sheriff's Office
Karla Hasty, Human Resources
Ryan Horne, Finance and Administrative Services
Chris Kopka, Human Resources
Stefanie Ladao, Public Works
Rodney Marion, Human Resources
Amy McEwan, Deputy County Administrator
Jorge Ortiz, Chief Judge
Forest Pennington, Information Technology
Phil Perna, Public Works
Jennifer Serino, Workforce Development
Dominic Strezo, North Chicago
Andrew Tangen, Veterans Assistance Commission
Jennie Vana, Communications
Jeremiah Varco, Facilities
Blanca Vela-Schneider, County Board Office
Dakisha Wesley, Assisant County Administrator
Michael Wheeler, Finance and Administrative Services
Teri White, State's Attorney Office
Dawn Wucki-Rossbach, Sheriff's Office*

2. Pledge of Allegiance

Member Durkin led the Pledge of Allegiance.

Chair Rummel, noting that a quorum of the Committee is physically present, reported that

Member Bartels will participate in the meeting electronically due to an illness.

3. Approval of Minutes

3.1 [17-0738](#)

Minutes from May 3, 2017.

A motion was made by Member Carlson, seconded by Member Durkin, that the minutes for items 3.1 through 3.4 be approved. The motion carried by the following vote:

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

3.2 [17-0739](#)

Minutes from June 7, 2017.

A motion was made by Member Carlson, seconded by Member Durkin, that the minutes for items 3.1 through 3.4 be approved. The motion carried by the following vote:

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

3.3 [17-0740](#)

Executive Session minutes from May 3, 2017.

A motion was made by Member Carlson, seconded by Member Durkin, that the minutes for items 3.1 through 3.4 be approved. The motion carried by the following vote:

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

3.4 [17-0741](#)

Executive Session minutes from May 3, 2017.

A motion was made by Member Carlson, seconded by Member Durkin, that the minutes for items 3.1 through 3.4 be approved. The motion carried by the following vote:

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

4. Addenda to the Agenda

Chair Rummel requested the agenda be amended to remove item 8.17.

8.17 [17-0705](#)

Committee action approving contract modification number two for the project management services for the property tax administration services with Beth Malloy and Associates, Chicago, Illinois, in the amount of \$200,000.

A motion was made by Member Taylor, seconded by Member Durkin, to remove this item from the agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

Chair Rummel introduced Chris Blanding, Lake County's new Information Technology (IT) Director and Andrew Tangen, the Veteran's Assistance Commission Director. He complimented Workforce Development Director Jennifer Serino for reaching out to Caterpillar to determine their interest in participating in Workforce Development's programs.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA

PUBLIC WORKS AND TRANSPORTATION

8.1 [17-0718](#)

Joint resolution providing for the receipt of \$160,691.47, which is the state fiscal year (SFY) 2018 reimbursement from the Chicago Metropolitan Agency for Planning (CMAP), to the Lake County Division of Transportation (LCDOT), of federal highway planning assistance funds that flow through the Illinois Department of Transportation (IDOT).

A motion was made by Member Pedersen, seconded by Member Hewitt, that the consent agenda items 8.1 through 8.5 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.2 [17-0717](#)

Joint resolution appropriating \$80,000 of County Bridge Tax funds for the drainage improvement south of Rollins Road, at Wilson Road, and designated as Section 16-00080-62-DR.

A motion was made by Member Pedersen, seconded by Member Hewitt, that the consent agenda items 8.1 through 8.5 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.3 [17-0727](#)

Joint resolution appropriating \$1,545,000 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable Illinois Highway Code, from December 1, 2017 to November 30, 2018, including traffic control signals, street lights, Lake County PASSAGE field elements and electrical service, and designated as Section 18-00000-01-GM.

A motion was made by Member Pedersen, seconded by Member Hewitt, that the consent agenda items 8.1 through 8.5 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

FINANCIAL & ADMINISTRATIVE

8.4 [17-0689](#)

Report from Carla N. Wyckoff, County Clerk, for the month of May 2017.

A motion was made by Member Pedersen, seconded by Member Hewitt, that the consent agenda items 8.1 through 8.5 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.5 [17-0691](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of May 2017.

A motion was made by Member Pedersen, seconded by Member Hewitt, that the consent agenda items 8.1 through 8.5 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

REGULAR AGENDA

LAW & JUDICIAL

8.6 [17-0706](#)

Joint resolution authorizing a contract with Chicago Parts and Sounds, Elk Grove Village, Illinois, to procure the accessories and outfit Ford Interceptor vehicle for the Lake County Sheriff's Office (LCSO) in the amount of \$228,644.52.

Dawn Wucki-Roszbach of the Sheriff's Office reported the County received bids from eight vendors for the purchase and installation of equipment to outfit 26 Ford Interceptors. A cost savings will be gained due to the number of vehicles that are being outfitted at one time. Chief David Hare reported the prior practice was to have a portion of the vehicle's equipment installed by County staff, but it has been determined that a cost savings will be gained by outsourcing this service. Member Bartels inquired what the cost is to outfit one vehicle. Sheriff Mark Curran replied the cost for the vehicle, equipment, and decal is approximately \$45,000. Chief Hare reported vehicles are replaced every three years. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Taylor, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.7 [17-0707](#)

Joint resolution authorizing the application, award and the renewal of an interagency agreement with the Children's Advocacy Centers of Illinois (CACI) to provide federal funding of \$224,706.60 for the Children's Advocacy Center Victim Advocacy Services grant for 12 months and an emergency appropriation of \$140,288.25 for an increase in grant funding of \$112,230.60 and match funds of \$28,057.65 for program costs and an additional Victim Advocate position.

Teri White of the State's Attorney Office reported this request is for a grant renewal and expansion of the Children's Advocacy Center Victim Advocacy Services grant. Staff submitted a supplemental grant application for an additional victim advocate and program costs, after the Children's Advocacy of Illinois reported there was additional funding available. An emergency appropriation is needed to accept the renewal grant and its expansion. Discussion ensued.

Member Carlson noted the Children's Advocacy Center will celebrate its 30th anniversary on August 2, 2017.

A motion was made by Member Bartels, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

HEALTH & COMMUNITY SERVICES

8.8 [17-0712](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) formula grant and authorizing an emergency appropriation in the amount of \$666,466 for the Lake County Workforce Development Department.

Workforce Development Director Jennifer Serino reported this is an annual formula grant from the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act. There has been an increase in the annual allocation this year. While the Lake County's unemployment rate is below other counties' averages, there are still some communities in Lake County where unemployment is trending higher.

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be recommended for adoption as amended to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.9 [17-0561](#)

Joint resolution authorizing an intergovernmental agreement for the provision of grant administration and management services for North Chicago Community Development Block Grant (CDBG) funds.

Jodi Gingiss of Community Development and Dominic Strazo of North Chicago presented

a request for an intergovernmental agreement with the City of North Chicago for grant administration and management services of North Chicago's Communication Development Block Grant (CDBG) funds. The current agreement is set to expire September 2017. The new agreement will expire in 2020. It was noted the agreement is being modified to include an automatic extension.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PUBLIC WORKS & TRANSPORTATION

Member Hewitt reviewed items 8.10 through 8.15. Upon Member Hart's inquiry regarding 8.14, Deputy County Administrator Amy McEwan reported the fleet management software will enhance reporting, create efficiencies, and will be more detailed and user friendly for staff. Member Taylor noted there was significant discussion regarding the bridge abutments change order request (item 8.15) for the County's bike path.

8.10 [17-0719](#)

Joint resolution authorizing an agreement with Donohue & Associates, Inc., Sheboygan, Wisconsin, in the amount of \$130,750 for design engineering services related to the Vernon Hills Water System Electrical and Mechanical Upgrade Project.

A motion was made by Member Taylor, seconded by Member Hewitt, recommended that items 8.10 through 8.14 be recommended for adoption on the County Board agenda and that item 8.15 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.11 [17-0720](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,193,891.12, for the resurfacing of Darrell Road, from Illinois Route 176 to Burnett Road and Bonner Road, from Darrell Road to U.S. Route 12, and designated as Section 17-00999-29-RS.

A motion was made by Member Taylor, seconded by Member Hewitt, recommended that items 8.10 through 8.14 be recommended for adoption on the County Board agenda and that item 8.15 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.12 [17-0721](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$947,960.39 for the resurfacing of Delany Road, from U.S. Route 41 to Sunset Avenue, and designated as Section 17-00093-22-RS.

A motion was made by Member Taylor, seconded by Member Hewitt, recommended that items 8.10 through 8.14 be recommended for adoption on the County Board agenda and that item 8.15 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.13 [17-0722](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,144,975.34, for the resurfacing of Fairfield Road, from Lake Villa Township Line south to Illinois Route 134, and designated as Section 17-00104-09-RS.

A motion was made by Member Taylor, seconded by Member Hewitt, recommended that items 8.10 through 8.14 be recommended for adoption on the County Board agenda and that item 8.15 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.14 [17-0703](#)

Joint resolution authorizing a contract with FASTER Asset Solutions, Virginia Beach, Virginia, for fleet management software in the amount of \$114,355.

A motion was made by Member Taylor, seconded by Member Hewitt, recommended that items 8.10 through 8.14 be recommended for adoption on the County Board agenda and that item 8.15 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.15 [17-0714](#)

Joint committee action item approving change order number two, consisting of an increase of \$144,213.86, for additions to the North Shore Bike Path abutment repairs construction contract, and designated as Section 16-00999-25-BR.

A motion was made by Member Taylor, seconded by Member Hewitt, recommended that items 8.10 through 8.14 be recommended for adoption on the County Board agenda and that item 8.15 be approved. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

FINANCIAL & ADMINISTRATIVE

8.16 [17-0730](#)

Resolution authorizing a contract with KS2 Technologies, Grapevine, Texas, for renewal of IDS Dynamic Server Software (Informix) licenses for Lake County in an estimated amount of \$98,206.57.

Forest Pennington of Information Technology reported this resolution is to maintain and continue support of the database operations of the current tax software system until the new system is implemented.

A motion was made by Member Carlson, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.18 [17-0708](#)

Resolution approving a contract with Allstar Asphalt, Wheeling, Illinois, for resurfacing and paving improvements at the Robert W. Depke Juvenile Justice Center in the amount \$218,500.

Finance and Administrative Services Director Gary Gordon reported this contract is for the resurfacing of parking lots not associated with the Phase I Depke Project.

A motion was made by Member Hewitt, seconded by Member Taylor, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.19 [17-0709](#)

Resolution authorizing a contract with Schmidt Associates, Indianapolis, Indiana, to provide consulting services for strategic facility planning for Lake County in an amount not to exceed \$199,700 and an owner controlled contingency in the amount of \$50,000.

Finance and Administrative Services Director Gary Gordon reported there are numerous project requests competing for a limited amount of funding. There is a need for a consultant who will help facilitate the process in which the County's stakeholders will prioritize projects. The consultant will also help the county develop a systematic and objective process for evaluating and planning future projects. The project is estimated to take six months to complete and a contingency is being requested by staff for additional work that may be needed. Substantial discussion ensued. Chairman Lawlor requested stakeholders sign an acknowledgement that they participated in the discussions on project prioritization.

Chair Rummel reported that an analysis of the County's land asset inventory is being reviewed to confirm the County is utilizing its property efficiently, but noted that this is a separate issue from the request being presented.

Discussion ensued.

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.20 [17-0710](#)

Resolution authorizing an agreement with Johnson Controls, Inc., Arlington Heights, Illinois, for the software and maintenance of the building automation systems for the Johnson Controls boilers, chillers, and air handler units of various County facilities in an amount not to exceed \$69,651.

Finance and Administrative Services Director Gary Gordon reported there is a need to update the hardware and software of the Building Automation and Controls Network (BACnet). This equipment will monitor the functionality of the County's boilers, chillers, and air handler units to ensure the County meets its goals for energy and operational efficiencies.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.21 [17-0711](#)

Resolution authorizing a contract in an amount not to exceed \$190,010 with APPIN Associates, Gurnee, Illinois, to provide engineering services for the building automation systems (BAS) for fiscal year (FY) 2017 projects.

A motion was made by Member Pedersen, seconded by Member Taylor, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.22 [17-0729](#)

Resolution authorizing a contract with Thyssenkrupp Elevator, Lombard, Illinois, in the amount of \$553,340, for elevator modernization at the adult detention center in Waukegan.

A motion was made by Member Durkin, seconded by Member Hewitt, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.23 [17-0702](#)

Resolution reaffirming and recertifying that elected officials may participate in the Illinois Municipal Retirement Fund (IMRF) if they perform duties related to the elected office for 1,000 hours or more per year.

Human Resources Director Rodney Marion and Chris Kopka of Human Resources reported the Illinois Municipal Retirement Fund (IMRF) requires the County recertify eligibility of IMRF benefits for all elected officials biannually, effective February 2017. It was noted time sheets are not required for these elected officials but are required for County Board members. Discussion ensued.

A motion was made by Member Durkin, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.24 [17-0647](#)

Resolution authorizing an amendment to the Collective Bargaining Agreement (CBA), between the Operating Engineers Local 150 and Lake County Facilities Operations Division.

Human Resources Director Rodney Marion reported items 8.24 through 8.27 are related. The County continues to work with Local Union 150 on creating an agreement that would consolidate the departments into one bargaining agreement, as well as interdepartmental shared services. While these items continue to be negotiated, staff is recommending extensions of three contracts for the Public Works, Health Department Facilities Division, and the Division of Transportation departments as well as an amendment to the Facilities Operations contract. He reviewed the terms of the agreements, noting that the Local Union 150 will add a third tier to its healthcare program, which will result in cost savings to the County. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Carlson, that items 8.24 through 8.27 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.25 [17-0653](#)

Resolution authorizing a one year extension to the Collective Bargaining Agreement (CBA) with International Union of Operating Engineers, Local 150 as the exclusive representative of certain employees in the Public Works Department.

A motion was made by Member Hewitt, seconded by Member Carlson, that items 8.24 through 8.27 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.26 [17-0677](#)

Resolution authorizing a one year extension to the Collective Bargaining Agreement (CBA) with International Union of Operating Engineers, Local 150 as the exclusive representative of certain employees in the Facilities Division of the Health Department.

A motion was made by Member Hewitt, seconded by Member Carlson, that items 8.24 through 8.27 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.27 [17-0655](#)

Resolution authorizing a two year extension to the Collective Bargaining Agreement (CBA) with the International Union of Operating Engineers, Local 150 as exclusive representative of certain employees in the Division of Transportation.

A motion was made by Member Hewitt, seconded by Member Carlson, that items 8.24 through 8.27 be recommended for adoption to the County Board agenda. The

motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.28 [17-0408](#)

Update on legislative initiatives.

County Board Chairman Aaron Lawlor reported he testified in Springfield regarding consolidation of various taxing bodies including library districts, townships, park districts, and 9-1-1 agencies.

He also noted he had spoken with Speaker of the House Michael Madigan and House of Representative Carol Sente.

9. Executive Session

Executive Session entered into at 1:59 p.m.

A motion was made by Member Carlson, seconded by Member Hewitt, to go into Executive Session. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9.1 [17-0693](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

This item was discussed in Executive Session.

Executive Session was adjourned at 2:08 p.m.

A motion was made by Member Carlson, seconded by Member Taylor, to come out of Executive Session. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

(Vice Chair Bartels rejoined the Committee meeting via telephone).

9.1A [17-0694](#)

Committee action authorizing reclassification of a position in the Veteran's Assistance Commission.

A motion was made by Member Carlson, seconded by Member Taylor, that a reclassification of a position in the Veteran's Assistance Commission be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

9.1B [17-0700](#)

Committee action authorizing reclassification of a position in the Public Works Department.

A motion was made by Member Hewitt, seconded by Member Durkin, that a

reclassification of a position in Public Works be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

Executive Session was entered into at 2:11 p.m.

A motion was made by Member Hewitt, seconded by Member Taylor, to go into Executive Session. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9.2 [17-0726](#)

Executive session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

This item was discussed in Executive Session.

Executive Session was adjourned at 2:21 p.m.

A motion was made by Member Carlson, seconded by Member Taylor, to come out of Executive Session. The motion carried by the following vote:

Aye: 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Not Present: 1 - Vice Chair Bartels

(Vice Chair Bartels rejoined the Committee meeting via telephone).

10. County Administrator's Report

Finance and Administrative Services Director Gary Gordon reported Lake County has County Board approved reserve policies, comprised of a 15 percent reserve, a cash flow reserve, and a reserve for known risk claims. These reserves are fully funded. The County has 11 property tax funds. These funds are combined when calculating the total reserve amount. Before calculating reserve levels, the Finance Department sets aside certain monies, such as carry-over items. The County has a reserve for its Risk claims sitting in the Corporate Levy Fund even though there is a separate Risk fund that holds \$25,000,000 in cash. This sets aside the risk claim amount when calculating reserve balances in the General Fund. Mr. Gordon requested that the Risk reserve be designated in the Risk Fund, in lieu of the Corporate Levy Fund, as there is a specific fund reserve for these claims. This change will unreserve cash within the General Fund but will not have an operations or budget impact. Mr. Gordon reported the auditor has indicated it is amenable to this change. Discussion ensued.

County Administrator reported the Juvenile Detention Center (Depke Center) will have its ribbon cutting ceremony on Monday, July 17, 2017. He invited County Board members to attend.

11. Members Remarks

There were no remarks from the members.

12. Adjournment

The meeting was adjourned at 2:30 p.m.

**A motion was made by Member Carlson, seconded by Member Taylor, to adjourn.
The motion carried unanimously.**

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Next Meeting: July 26, 2017

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee