

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, November 8, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3SleQmK>**

Public Works and Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent 2 - Vice Chair Maine and Member Wasik

Member Hewitt entered the meeting at 8:31 a.m.

Other Attendees:

In Person:

Alex Carr, Communications

Austin McFarlane, Public Works

Bailey Wyatt, Communications

Ed Gallagher, Pace

Gary Gibson, County Administrator's Office

Lillian Casbon, Public

Matt Meyers, County Administrator's Office

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Gary Foyle, AECOM

Jon Nelson, Division of Transportation

Julian Rozwadowski, Division of Transportation

Kevin Carrier, Division of Transportation

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Mary Crain, Division of Transportation

Matt Meyers, County Administrator's Office

Mick Zawislak, Daily Herald

Mike Klemens, Division of Transportation

Patrice Sutton, Finance

Shane Schneider, Division of Transportation

Sharon Castillo, Division of Transportation

Stacey Krzywanos, Division of Transportation

Stacy Davis-Wynn, Purchasing

Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

Member Hewitt entered the meeting at 8:31 a.m.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.4)

DIVISION OF TRANSPORTATION

8.1 [23-1634](#)

Joint resolution appropriating \$50,000 of County Bridge Tax funds and \$249,200 of Matching Tax funds to provide for Fiscal Year (FY) 2024 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

8.2 [23-1635](#)

Joint resolution appropriating \$100,600 of County Bridge Tax funds, \$163,700 of Matching Tax funds and \$168,700 of ¼% Sales Tax for Transportation funds for Fiscal Year (FY) 2024 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

8.3 [23-1636](#)

Joint resolution appropriating \$50,000 of Matching Tax funds for the Fiscal Year (FY) 2024 repair and replacement of various guardrail and fence installations.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

8.4 [23-1637](#)

Joint resolution appropriating \$156,500 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

REGULAR AGENDA

PUBLIC WORKS

8.5 [23-1641](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) to Disconnect Water Service for the Non-Payment of Sanitary Sewer Service Fees.

Attachments: [23-1641 IGA Disconnect Water Service Volo](#)

Austin McFarlane, Director of Public Works, explained that this an intergovernmental agreement with the Village of Volo to disconnect water service for non-payment of sanitary sewer service fees.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

8.6 [23-1642](#)

Joint resolution authorizing execution of a contract with CBI Services, LLC of Plainfield, Illinois, in the amount of \$6,123,626 for the Gages Lake Road Elevated Tank Project

and an emergency appropriation of \$623,626 of Public Works funds.

Attachments: [23-1642 CBI Gages Lake Elevated Tank Bid Docs](#)
[23-1642 CBI Gages Lake Elevated Tank Location Map 2825](#)
[23-1642 CBI Gages Lake Responsible Bidder Verndor Cert Vendor Discl](#)
[23-1642 CBI Gages Lake Tank Bid Tab](#)
[23-1642 Gages Lake Road Elevated Tank Project FY23 -Attachment for Bi](#)

Austin McFarlane, Director of Public Works, explained that this is for a contract for construction of the Wildwood Water Tower to increase water storage.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

8.7 [23-1643](#)

Joint resolution authorizing execution of a contract with William T. Connelly, Inc. dba Connelly Electric Company, of Addison, Illinois, in the amount of \$2,450,000 for the Northwest Remote Sites Supervisory Control and Data Acquisition (SCADA) Network Project and an emergency appropriation of \$2,450,000 of Public Works funds.

Attachments: [23-1643 SCADA Connelly Bid Document](#)
[23-1643 SCADA Connelly NW Remote Sites Bid Tab As Read](#)
[23-1643 SCADA Connelly NW Remote Sites location map](#)
[23-1643 SCADA Connelly NW Remote Sites Vendor Disclosure](#)
[23-1643 SCADA Network Project FY23 -Attachment for Budgeted Amount](#)

Austin McFarlane, Director of Public Works, explained that this item is a contract for addressing lift station site improvements in order to bring former Lakes Region Sanitary District lift stations into the Lake County Public Works Supervisory Control and Data Acquisition (SCADA) Network.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

8.8 [23-0008](#)

Director's Report - Public Works.

There was no Public Works Director's report.

DIVISION OF TRANSPORTATION

8.9 [23-1638](#)

Joint resolution authorizing an agreement with Horner & Shifrin, Inc., Chicago, Illinois, to provide Phase II design engineering services for concrete pavement repairs and Americans with Disabilities Act (ADA) improvements on Deerfield Parkway, from Illinois Route 83 to Illinois Route 21, at a maximum cost of \$190,000 and appropriating \$228,000 of Motor Fuel Tax funds.

Attachments: [23-1638 Consultant Agreement, Deerfield Pkwy Ph II](#)
[23-1638 Vendor Disclosure, Horner & Shifrin](#)
[23-1638 Location Map, Deerfield Parkway Concrete Repairs](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is a maintenance project to develop design plans for repairs and improvements on Deerfield Parkway, from Illinois Route 83 to Illinois Route 21.

A motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

8.10 [23-1639](#)

Resolution authorizing an agreement with McHenry County to exchange winter maintenance activities at various locations within Lake and McHenry Counties.

Attachments: [23-1639 Agreement, Winter Maintenance McHenry County](#)
[23-1639 Location Map, Snow Route Agreement \(McHenry County\)](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for an agreement with McHenry County to provide snow and ice control services on the county highways. The agreement will allow both counties to increase efficiencies and optimize routes.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Member Casbon, Chair Clark, Member Hewitt and Member Hunter

Absent: 2 - Vice Chair Maine and Member Wasik

8.11 [23-0009](#)

Director's Report - Division of Transportation.

There was no Division of Transportation Director's report.

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, noted that the Single Occupancy Vehicle (SOV) presentation was moved to next month, due to the significant volume of information to present and discuss.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no remarks from members.

12. Adjournment

Chair Clark declared the meeting adjourned at 8:47 a.m.

Next Meeting: November 29, 2023

Minutes prepared by Theresa Glatzhofer.

Minutes were approved on November 29, 2023, by the Public Works and Transportation Committee.