

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, October 1, 2014

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

3.1 [14-0980](#)

Minutes from August 6, 2014.

Attachments: [F&A 8.6.14 Minutes.pdf](#)

3.2 [14-0981](#)

Minutes from August 27, 2014.

Attachments: [F&A 8.27.14 Minutes.pdf](#)

3.3 [14-0982](#)

Minutes from September 3, 2014.

Attachments: [F&A 9.3.14 Minutes.pdf](#)

3.4 [14-1000](#)

Executive Session Minutes from July 30, 2014.

4. Added to Agenda

5. Public Comment

6. Old Business

7. New Business

LAW & JUDICIAL

7.1 [14-0999](#)

Joint resolution authorizing a contract with DLR Group, Chicago, Illinois for architectural and consulting services associated with the Main Courthouse and Annex Master Plan Project in the amount not to exceed \$545,880 and approves a line item transfer in the amount of \$639,410.

- In November of 2012 the Lake County Board approved funding for the Criminal Courts Tower Expansion Project which funded a new Lake County Court Expansion Project, the renovation of the Babcox Courts, and an addition to the Depke Juvenile Justice Facility.
- During the Judicial Facilities Review Committee review of justice related space needs other Justice Facility needs were also identified but were not funded including renovation of the Main Courthouse and Annex.
- All of the courtrooms in the current courthouse are in use and there isn't an opportunity to renovate without significant business disruption; therefore, portions of the court functions need to move into the new Lake County Court Expansion before renovation of the Main Courthouse and Annex can begin.

- In preparation for this project, in August of 2014, County Administration recommended and the Lake County Board concurred, that a master plan analysis of the Main Courthouse and Annex should be conducted.
- There is a need for professional services to provide strategic analysis and programming, deployment scenarios and strategies, and architectural and engineering consulting services which will define the long term renovation plan for the Main Courthouse and Annex.
- Using the Local Government Professional Services Selection Act, the selected and recommended consultant is DLR Group, Chicago, Illinois at a maximum cost of \$545,880.

7.2 [14-0947](#)

Joint resolution authorizing the acceptance of a grant award in the amount of \$135,259.92 for a Sustained Traffic Enforcement Program (STEP) from the Illinois Department of Transportation.

- This is a Sustained Traffic Enforcement Program grant which covers the time period of October 1, 2014 through September 30, 2015.
- The grant covers a portion of the expenses related to the enforcement of Driving Under the Influence (DUI) patrols and roadblocks.
- For this grant program, we anticipate conducting the enforcement campaigns during the weeks of Halloween, Thanksgiving, Christmas, New Year's, Superbowl, St. Patrick's Day, Memorial Day, Independence Day, and Labor Day.
 - Hireback four deputies and one command in fully marked squad cars for each roadblock.
 - Run the DUI patrol/roadblocks during times of high crash incidents, from 11:00 p.m. to 6:00 a.m., locations to be determined.

Attachments: [IDOT STEP grant](#)

PUBLIC WORKS & TRANSPORTATION

7.3 [14-0990](#)

Joint resolution authorizing an Amended and Restated Agreement for Retail Sanitary Sewer Service and the Agreement for Sale and Transfer of Sanitary Sewer Facilities with the Village of Kildeer.

- The County provides wholesale and retail sewer service to the Village of Kildeer as part of current sanitary sewer agreements.
- The Village has requested that a new agreement be initiated for retail sanitary service for the entire Village and provide for the transfer of ownership of all infrastructure from the Village to the County.
- This would include the transfer of approximately 780 sewer customers, 20.5 miles of sanitary sewer lines, 441 manholes, and 7 sewage lift stations.
- All operation, maintenance, and billing services would become the responsibility of the County.
- The proposed service area is tributary to the County's Southeast Sanitary Sewer System and would provide more complete and timely service response to the subject area.
- The accompanying Agreement for the Sale and Transfer of Sanitary Sewer Facilities provides for the transfer of facilities in addition to sanitary sewer funds for the installation

- of a sanitary sewer system to reroute flows currently routed through the Village of Lake Zurich.
- These agreements meet the criteria established under the “Policy and Criteria Related to the County Operation, Maintenance or Ownership of Municipal Water or Sewer Facilities.”
 - These agreements will be ratified and approved by the Village of Kildeer at their September 29, 2014 meeting, pending approval by the County Board.
 - This resolution authorizes the execution of an Amended and Restated Agreement for Retail Sanitary Sewer Service and the Agreement for Sale and Transfer of Sanitary Sewer Facilities with the Village of Kildeer.

Attachments: [14-0990 Lake Co - Kildeer Sewer Agreement](#)
[14-0990 EXHIBIT A Kildeer Retail Service Area](#)
[14-0990 EXHIBIT B Kildeer Retail Sewage Collection Facilities](#)
[14-0990 Exhibit C Kildeer Facilities Transfer Agreement](#)
[14-0990 EXHIBIT D Sub Area Service Limits](#)
[14-0990 EXHIBIT E Considerations and Principles](#)
[14-0990 EXHIBIT F Potential Service Area](#)
[14-0990 EXHIBIT G Rate Table.pdf](#)

7.4 **14-0991**

Joint committee action item approving Change Order No.1, consisting of an increase of \$24,313.72 for additions to the Lake Villa Township 2014 Motor Fuel Tax (MFT) project, and designated as Section No.14-09101-01-GM.

- [Lake Villa Township 2014 MFT: Change Order No. 1.](#)
- Change Orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- The Lake Villa Township 2014 MFT project is under contract with Peter Baker & Son, Co. in the amount of \$202,424.21.
- Balancing of construction items are being requested for an addition to the original scope of work as detailed in the attached Change Order No.1; major items contributing to the cost are additions to Hot Mix Asphalt Surface Course.

Attachments: [14-0991 Lake Villa Township Change Order No 1 Plans](#)

7.5 **14-0998**

Joint resolution authorizing a contract with Stenstrom Petroleum Services Group, Rockford, Illinois, for the fuel management and tank monitoring plus fuel island upgrade at the Libertyville Campus Fuel Island in the amount of \$176,900.

- There is a need to upgrade the fuel island software and tank monitoring system, plus replace the dispensers at the Libertyville Campus Fuel Island.
- A Request for Proposal (RFP) was developed and reviewed by the Division of Transportation, Information Technology, and Finance and Administrative Services.
- Notification of the RFP was sent to 51 vendors, RFP documents were downloaded by

16 vendors, and proposals were received from four vendors.

- Following a comprehensive review of the submitted proposals, two vendors were short listed and invited to do a presentation on their proposals.
- Based on the presentation results and the submittal provided, Stenstrom Petroleum Services Group, Rockford, Illinois was identified as the most qualified and most favorable for Lake County.
- Funding for this project was approved as part of the Corporate Capital Improvement Program (CCIP) Facility Assessment.
- This resolution authorizes a contract with Stenstrom Petroleum Services Group, Rockford, Illinois for the upgrade to the fuel island software and tank monitoring system, plus replacing the dispensers at the Libertyville Campus Fuel Island in the amount of \$176,900.

FINANCIAL & ADMINISTRATIVE

7.6 [14-0997](#)

Resolution authorizing the execution of a five year lease extension for 4,140 square feet of office space for the Regional Office of Education at a total annual cost of \$89,925.24 for the first year.

- The Regional Office of Education has leased 4,140 square feet of office space from the CLC at their Grayslake campus since 1999 and the agreement is set to expire on October 31, 2014.
- Lake County desires to enter into a five year lease extension to its current lease on 4,140 square feet of office space with the College of Lake County (CLC).
- The lease covers a rentable square footage of 4,140 feet for \$6,571.38 a month plus 16 percent of the utility bills.
- The lease extension provides for a two percent increase in rent annually and an annual cost for custodial services for the 16 percent of space occupied.
- Annual rent for the space for the initial year is \$78,856.44 and \$11,068.80 in annual cost for custodial services for a total first year cost of \$89,925.24.

8. Executive Session

9. County Administrator's Report

9.1 [14-0995](#)

Presentation on Lake County's Buy Local. Build Local. Work Local. Program.

10. Adjournment