

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Minutes Report

Tuesday, April 5, 2011

8:30 AM

Assembly Room

**Planning, Building and Zoning Committee**

**1. Call to Order**

*Vice-Chair Mountsier called the meeting to order at 8:30 a.m.*

**Present** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst and Member Pedersen

**Excused** 2 - Chair Thomson-Carter and Member Carey

*Others Present:*

*Barry Burton - County Administrator*

*Ryan Waller - Assistant County Administrator*

*Gary Gordon - Director FAS*

*David Stolman - County Board Chairman*

*Philip Rovang - County Administrator's Office*

*Steve Crivello - Planning, Building & Development*

*Brittany Albrecht-Sloan - Planning, Building & Development*

*Megan Krueger - Planning, Building & Development*

*Eric Waggoner - Planning, Building & Development*

**2. Pledge of Allegiance**

*The group recited the Pledge of Allegiance.*

**3. Minutes**

**3.1**

Minutes from February 1, 2011.

**A motion was made by Member Hewitt, seconded by Member Pedersen, that the minutes be approved. Motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst and Member Pedersen

**4. Public Comments - Items not on the Agenda**

**5. Added to Agenda Items**

*There were no items to be added to the agenda.*

**6. Chair's Remarks**

**6.1 Members' Remarks**

**7. Old Business**

7.1

Report concerning proposed landscape waste burning restrictions.

- On January 25, 2011, presentations were made to the Planning, Building and Zoning Committee and the Health and Community Service Committee on landscape waste and open burning.
- Following the presentations, staff was directed to develop landscape waste burning restrictions that could be utilized to address open burning concerns in the vicinity of Stevenson High School.
- Staff will present a proposal for landscape waste burning restrictions in order to obtain input from the Committee Members.

*Mr. Philip Rovang presented the staff report on proposed landscape waste burning restrictions. The Committee Members discussed the proposed ordinance, and agreed that staff should continue working toward the implementation of the proposal.*

8. **New Business**

**Stormwater Management Commission**

**Unified Development Ordinance**

**Subdivisions**

**Zoning**

**Permits and Enforcement**

8.1

Report concerning Lake County's annual recertification with the Federal Emergency Management Agency's (FEMA) Community Rating System (CRS) Program.

- FEMA's CRS program offers flood insurance premium discounts to residents of communities that have demonstrated an extraordinary commitment to protecting residents and reducing flood damages.
- County participation in the program has secured flood insurance premium discounts of up to 15% for residents, and annual recertification will maintain these resident savings.
- As required by this program, an annual evaluation report for the All Natural Hazards Mitigation Plan has been completed and must be reviewed by the Lake County Board, posted on the Lake County website, issued in a press release, and submitted for recertification.

*Ms. Brittany Albrecht-Sloan provided the report to the Committee on the annual recertification requirement with the Federal Emergency Management Agency's (FEMA) Community Rating System (CRS) Program. She also informed the Committee that Lake County has received tentative approval of a status upgrade by FEMA's local delegate agency, which would provide even greater savings on flood insurance for County residents. A final decision by FEMA is expected later this year. The Committee unanimously accepted the report as presented.*

**A motion was made by Member Carlson, seconded by Member Hewitt, that this report be approved. The motion carried unanimously.**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst and Member Pedersen

Planning

9. Other Business

10. County Administrator's Report

11. Director's Report

11.1

Review of 1st Quarter 2011 Key Performance Measures.

*Mr. Eric Waggoner reviewed the 1st Quarter 2011 Key Performance Measures reports with the Committee. Clarification was necessary on the total code enforcement expenditures for the Building Division; staff will follow up with a report addressing the issue.*

12. Adjournment of the PB&Z Committee Meeting

*There being no further business to conduct, Vice-Chair Mountsier adjourned the meeting at 9:27 a.m.*

**A motion was made by Member Gravenhorst, seconded by Member Hewitt, that the meeting be adjourned. Motion carried unanimously.**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst and Member Pedersen

*Minutes prepared by Megan Krueger.*

*Respectfully submitted,*

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*Chair*

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*Vice-Chair*

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*Planning, Building & Zoning Committee*