

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, September 25, 2024

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3zbzdvt>**

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair
Maine and Member Wasik

Absent 1 - Member Campos

Member Hewitt entered the meeting at 8:36 a.m.

Other Attendees

In Person:

Paul Frank, Board Member

Shane Schneider, Division of Transportation

Kevin Carrier, Division of Transportation

Jon Nelson, Division of Transportation

Bailey Wyatt, Communications

Erika Frable, Village of Hawthorn Woods

Austin McFarlane, Public Works

Alex Carr, Communications

Carl Kirar, Facilities and Construction Services

Matt Meyers, County Administrator's Office

Theresa Glatzhofer, County Board Office

RuthAnne Hall, County Administrator's Office

Patrice Sutton, County Administrator's Office

Tammy Chatman, Communications

Electronically:

Janna Philipp, County Administrator's Office

Jolanda Dinkins, County Board Office

Melissa Gallagher, Finance

Mary Crain, Division of Transportation

Ellie Sander, Community Partners for Affordable Housing

Matt Finstein, Purchasing

Michael Wheeler, Finance

Julian Rozwadowski, Division of Transportation

Charles Askar, Division of Transportation

Yvette Albarran, Purchasing

Sonia Hernandez, County Administrator's Office

Jim Hawkins, County Administrator's Office

Chris Blanding, Enterprise Information Technology
JazMine' Evans, Finance
Mick Zawislak, Daily Herald
Mike Klemens, Division of Transportation
Joel Sensenig, Public Works
Matt Emde, Division of Transportation
Stacey Krzywanos, Division of Transportation
Aladdin Husain, Division of Transportation
Kevin Quinn, Communications

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [24-1222](#)

Committee action approving the Public Works and Transportation Committee minutes from August 28, 2024.

Attachments: [PWT 8.28.24 Final Minutes](#)

A motion was made by Member Casbon, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

Not Present: 1 - Member Hewitt

REGULAR AGENDA

PUBLIC WORKS

8.2 [24-1227](#)

Joint resolution adopting the proposed 2025-2029 Capital Improvement Program for the Lake County Department of Public Works.

Attachments: [24-1227 2025-2029 LCPW CIP Presentation](#)

Austin McFarlane, Director of Public Works, explained that staff is requesting the adoption of the 2025-2029 Capital Improvement Plan for the Lake County Department of Public Works. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 5 - Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

Not Present: 1 - Member Hewitt

8.3 [24-1285](#)

Director's Report - Public Works.

Austin McFarlane, Director of Public Works, provided updates regarding the Antioch Sanitary Sewer Project and Glennshire/Forest Lake Water. Director McFarlane stated that Hawthorne Woods requested that the County explore options to the remainder of their residents that are served by Aqua, Illinois – outside of the Glennshire/Forest Lake, and Countryside Lake areas. Director McFarlane asked the Committee for their consensus on whether to proceed with outreach to Aqua, Illinois, with Hawthorne Woods, to determine if there were methods of bringing Lake Michigan water to the homes in Hawthorne Woods currently served by Aqua, Illinois – outside of the Glennshire/Forest Lake, and Countryside Lake areas. Discussion ensued. The consensus of the Committee was for staff to have a discussion with Aqua, Illinois, to determine if they were open to finding a method of bringing Lake Michigan water to the residents of Hawthorne Woods outside of the areas that are served by Lake County in the Hawthorne Woods area, with caution.

Member Hewitt entered the meeting at 8:36 a.m.

DIVISION OF TRANSPORTATION

8.4 [24-1229](#)

Committee action memo to approve the Fall 2024 Adopt-A-Highway Program.

Attachments: [24-1229 Fall 2024 Application Cycle Staff Report, Adopt A Highway Progi](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is to approve the Fall 2024 Adopt-A-Highway Program. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this committee action be approved. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.5 [24-1228](#)

Joint resolution appropriating \$20,000 of Matching Tax funds for cellular service to communicate with various Lake County Division of Transportation field assets, including traffic signals, cameras, various field elements, and integrate with Lake County PASSAGE.

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for cellular service to connect the County's Traffic Management Center to certain Lake County PASSAGE assets.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.6 [24-1230](#)

Joint resolution authorizing a contract with Meade Inc., Willowbrook, Illinois, in the amount of \$499,997 for the installation of accessible pedestrian signals and appropriating \$600,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1230 Bid Tabulation, ADA Pedestrian Signals 2024 Contract Award ar](#)
[24-1230 Vendor Disclosure, Meade](#)
[24-1230 Location Map, ADA Pedestrian Signals - Northeast](#)
[24-1230 Location Map, ADA Pedestrian Signals - Southeast](#)
[24-1230 Location Map, ADA Pedestrian Signals - Southwest](#)
[24-1230 Location Map, ADA Pedestrian Signals - Northwest](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this agreement is for the installation of accessible pedestrian signals at various County intersections. These installations will address new federal regulations. Discussion ensued.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.7 [24-1231](#)

Joint resolution authorizing a contract with Meade Inc., Willowbrook, Illinois, in the amount of \$138,107 for the provision of remote-controlled video system upgrades to the Intelligent Transportation System (ITS) PASSAGE Field Elements along various routes in Lake County and appropriating \$166,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1231 Bid Tabulation, ITS PASSAGE Network Upgrades Contract Awa](#)
[24-1231 Vendor Disclosure, Meade](#)
[24-1231 Location Map, ITS PASSAGE CCTV Upgrades](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is to replace camera equipment that is at the end of its useful life at 17 different intersections.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.8 [24-1232](#)

Joint resolution authorizing an agreement with HDR Engineering, Inc., Rosemont, Illinois, for Phase II design engineering services for the replacement of a culvert under Fairfield Road at the Round Lake Drain, at a maximum cost of \$521,011, and appropriating \$625,000 of County Bridge Tax funds.

Attachments: [24-1232 Consultant Agreement, Fairfield Road Culvert Replacement Pha](#)
[24-1232 Vendor Disclosure, HDR Engineering Inc.](#)
[24-1232 Location Map, Fairfield Road Culvert Replacement Phase II](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is to replace a culvert that is at the end of its useful life under Fairfield Road at the Round Lake Drain. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.9 [24-1233](#)

Joint resolution authorizing an agreement with HR Green, Inc., McHenry, Illinois, to provide Phase II design engineering services for a proposed shared-use path along Illinois Route 137 (Patriot Path), at a maximum cost of \$1,768,704, and appropriating \$2,123,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1233 Consultant Agreement, Patriot Path Phase II](#)
[24-1233 Vendor Disclosure, HR Green](#)
[24-1233 Location Map, Patriot Path \(Segments 2 and 3\) Phase II](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is to

approve segments two and three of the Patriot Path, along Illinois Route 137, for Phase II design engineering services. Discussion ensued.

A motion was made by Vice Chair Maine, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.10 [24-0003](#)

Director's Report - Division of Transportation.

There was no Division of Transportation (DOT) Director's report.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

A motion was made by Member Casbon, seconded by Member Hunter, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

10.1 [24-1265](#)

Executive Session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2 [24-1266](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.2 [24-1267](#)

A

Committee action approving the Public Works and Transportation Committee's Executive Session minutes from November 29, 2023.

Action was taken outside of Executive Session.

A motion was made by Member Wasik, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

11. Member Remarks and Requests

There were no remarks or requests from Members.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:44 a.m.

Next Meeting: October 2, 2024

Minutes prepared by Theresa Glatzhofer.