

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 24, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <http://bit.ly/3rXM76Y>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th Floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV>.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works Planning and Transportation Committee
(Must be the Subject line for written Public Comment)
- * Name: (REQUIRED)
- * Topic or Agenda Item # - (REQUIRED)
- * Street Address, City, State (Optional):
- * Phone Number (Optional):
- * Organization/Agency/etc. Represented (If representing yourself, put "Self"):

0. [21-0069](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 12.30.20](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Chair Durkin led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

Others present:

Shane Schneider, Division of Transportation

Jon Nelson, Division of Transportation

Matthew Emde, Division of Transportation

Mike Klemens, Division of Transportation

Mary Crain, Division of Transportation

Kevin Carrier, Division of Transportation

Michael Zemaitis, Division of Transportation

Eric Waggoner, Planning Building and Development

Krista Braun, Planning Building and Development

Austin McFarlane, Public Works

Patrice Sutton, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Sandy Hart, County Board

Angelo Kyle, County Board

Craig Taylor, County Board

Gina Roberts, County Board

Carissa Casbon, County Board

Matt Meyers, County Administrator's Office

Jim Hawkins, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Gary Gibson, County Administrator's Office

Blanca Vela-Schneider, County Administrator's Office

Lauren Alexander, Lake County resident

Abby Scalf, County Board Office

4. **Addenda to the Agenda**

There were no additions or addenda to the agenda.

5. **Public Comment (Items not on the agenda)**

There were no comments from the public.

6. Chair's Remarks

Chair Durkin had no remarks.

7. Unfinished Business

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

APPROVAL OF MINUTES

8.1 [21-0312](#)

Minutes for January 27, 2021.

Attachments: [PWPT 1.27.21 Minutes.pdf](#)

A motion was made by Member Clark, seconded by Member Vealitzek, that Consent Agenda items 8.1 and 8.2 be approved and item 8.3 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.2 [21-0313](#)

Minutes for February 3, 2021.

Attachments: [PWPT 2.3.21 Minutes.pdf](#)

A motion was made by Member Clark, seconded by Member Vealitzek, that Consent Agenda items 8.1 and 8.2 be approved and item 8.3 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

DIVISION OF TRANSPORTATION

8.3 [21-0295](#)

Joint resolution authorizing a contract with Cardno, Inc., Monee, Illinois, in the amount of \$44,030.60 for ecological restoration management of wetland and upland buffer areas requiring native landscape maintenance.

Attachments: [21-0295 Bid Tab, 2021 Native Landscape Maintenance](#)

[21-0295 Vendor Disclosure, Cardno](#)

A motion was made by Member Clark, seconded by Member Vealitzek, that Consent Agenda items 8.1 and 8.2 be approved and item 8.3 be approved and referred to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.4 [21-0299](#)

Committee action memo to approve the Spring 2021 Adopt-A-Highway Program.

Attachments: [21-0299 Adopt A Highway Program Spring 2021 Staff Report](#)

Shane Schneider, Division of Transportation Director, presented the Spring 2021 Adopt-A-Highway Program, adding 93 percent of the County highway sections have been adopted.

A motion was made by Member Clark, seconded by Member Maine, that this item be approved. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.5 [21-0296](#)

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT), for improvements at the intersection of Illinois Route 173 and Lake Avenue, and appropriating \$35,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0296 IL Rte 173 at Lake Ave IDOT Agreement Draft](#)
[21-0296 Location Map - IL Route 173 at Lake Avenue](#)

Shane Schneider, Division of Transportation Director, presented this item to make improvements to the intersection at Illinois Route 173 and Lake Avenue. A new traffic signal will be installed as well as left and right turn lanes on Illinois Route 173 and on Lake Avenue. The traffic signal and camera will be brought into the Lake County PASSAGE system. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.6 [21-0297](#)

Joint resolution appropriating \$1,600,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2021-2022 winter season.

Attachments: [21-0297 Vendor Disclosure, Morton Salt](#)

Shane Schneider, Division of Transportation Director, presented this item to approve a one-year renewal for ice control salt materials for the 2021-2022 winter seasons. The department used about 50 percent of its salt on hand. The department went to bid last year as part of a joint procurement with 50 other local public agencies participating in the joint procurement. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.7 [21-0293](#)

Joint resolution authorizing a contract with Triggs Construction, Inc., West Chicago, Illinois, in the amount of \$345,974.50 for patching of the concrete roadway Deerfield Parkway, which will be improved under the Illinois Highway Code for a total of 0.31 miles, and appropriating \$415,170 of Motor Fuel Tax funds.

Attachments: [21-0293 Bid Tab, Deerfield Parkway Rehabilitation](#)
[21-0293 Vendor Disclosure, Triggs Construction](#)
[21-0293 Location Map - Deerfield Parkway](#)

Shane Schneider, Division of Transportation Director, presented this item to replace concrete pavement on Deerfield Parkway. Daily lane closures will impact traffic, and one lane of traffic will remain open at all times.

A motion was made by Member Maine, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.8 [21-0294](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,984,272.14 for the resurfacing of Washington Street, from Lake Street to Illinois Route 45, which will be improved under the Illinois Highway Code for a total of 1.87 miles, and appropriating \$2,385,000 of Motor Fuel Tax funds.

Attachments: [21-0294 Bid Tab, Washington Street Resurfacing](#)
[21-0294 Vendor Disclosure, Peter Baker & Sons](#)
[21-0294 Location Map - Washington St.](#)

Shane Schneider, Division of Transportation Director, presented this item to resurface Washington Street between Lake Street and Illinois Route 45. The goal is to extend the service life of the roadway. The project also will include updating Americans with Disabilities Act (ADA) ramps at intersections where there are sidewalk and pedestrian crossings. The project will be completed this summer and will require daily lane closures. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.9 [21-0292](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$1,780,024.24 for the widening and resurfacing of Illinois Route 120, from Knight Avenue to Illinois Route 131, and appropriating \$2,140,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0292 Bid Tab, IL Route 120](#)
[21-0292 Vendor Disclosure, Campanella](#)
[21-0292 Location Map - IL Rte 120](#)

Shane Schneider, Division of Transportation Director, presented this item for resurfacing of Illinois Route 120 from Knight Avenue to Illinois Route 131. This is an area where many drivers make a left turn to enter the commercial area, which causes back-ups and rear-end collisions. The project will add a fifth center turn lane for left turn movement along this corridor. Sidewalk gaps also will be filled. Discussion ensued.

A motion was made by Member Clark, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.10 [21-0289](#)

Joint resolution authorizing separate agreements with the City of Park City and the City of Waukegan for the proposed widening and resurfacing of Illinois Route 120, from Knight Avenue to Illinois Route 131.

Attachments: [21-0289 City of Park City Agreement](#)
[21-0289 City of Waukegan Agreement](#)
[21-0289 Location Map - IL Rte 120](#)

Shane Schneider, Division of Transportation Director, presented this item, explaining items 8.10, 8.11 and 8.12 all pertain to the previous item and the widening of Illinois Route 120 from Knight Avenue to Illinois Route 131. This item will approve entering an agreement with the cities of Park City and Waukegan. As non-motorized improvements are made, the County will build and pay 80 percent of cost, and the local agencies will pay the remaining 20 percent. This contract also details the municipalities will pay the cost for the relocation of municipal facilities in conflict with the project.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.11 [21-0290](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase III construction engineering services for improvements along Illinois Route 120, from Knight Avenue to Illinois Route 131, at a maximum cost of \$186,525.07, and appropriating \$225,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0290 Consultant Agreement, CBBEL](#)
[21-0290 Vendor Disclosure, CBBEL](#)
[21-0290 Location Map - IL Rte 120](#)

Chair Durkin authorized to take items 8.10, 8.11 and 8.12 together.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.12 [21-0291](#)

Joint resolution appropriating a supplemental amount of \$50,000 of ¼% Sales Tax for Transportation funds for right-of-way costs associated with the widening and resurfacing of Illinois Route 120, from Knight Avenue to Illinois Route 131.

Attachments: [21-0291 Location Map - IL Rte 120](#)

Chair Durkin authorized to take items 8.10, 8.11 and 8.12 together.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.13 [21-0298](#)

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2021 for the Lake County Division of Transportation (LCDOT) capital funds, for projects previously approved.

Attachments: [21-0298 DOT Capital Carryover](#)

Shane Schneider, Division of Transportation Director, presented this to approve an annual appropriation required to carry over existing capital balances into the current fiscal year. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

8.14 [21-0051](#)

Director's Report - Transportation.

Shane Schneider, Division of Transportation Director, had nothing to report.

PLANNING BUILDING AND DEVELOPMENT

8.15 [21-0052](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Planning Building and Development Director, had nothing to report.

PUBLIC WORKS

8.16 [21-0053](#)

Director's Report - Public Works.

Austin McFarlane, Interim Public Works Director, had nothing to report.

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, said the Committee will hold a joint meeting with the Financial and Administrative Committee at 9:30 a.m.

10. Executive Session

11. Members' Remarks

Member Maine inquired regarding the County's vendor disclosure form, which currently includes a link to the County website. Matt Meyers, Assistant County Administrator, said staff will review the form based on the comments provided and will update it as necessary.

12. Adjournment

Chair Durkin called the meeting to be adjourned at 9:03 a.m.

Next Meeting: March 3, 2021.

Meeting minutes prepared by Abby Scaff.

Respectfully submitted,

Chair