

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, September 7, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/45Je3zi>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item: # (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Frank called the meeting to order at 8:32 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Other Attendees:

In Person:

Brenda O'Connell, Community Development

Carissa Casbon, Board Member

Carl Kirar, Facilities and Construction

Cassandra Hiller, County Administrator's Office

Chris Blanding, Enterprise Information Technology

Chris Covelli, Sheriff's Office

Dan Sheline, Sheriff's Office

Darcy Adcock, Human Resources

Demar Harris, Workforce Development

Emily Mitchell, Workforce Development

Eric Waggoner, Planning, Building, and Development

Erin Cartwright Weinstein, Circuit Clerk

Gary Gibson, County Administrator's Office

Jim Hawkins, County Administrator's Office

John Light, Human Resources

Joy Gossman, Public Defender

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Matt Meyers, County Administrator's Office

Melissa Gallagher, Finance

Patrice Sutton, Finance

Stephen Gray, Treasurer's Office

Tammy Chatman, Communications

Electronically:

Ann Maine, Board Member

Ashley Rack, Sheriff's Office

Bailey Miller, Communications

Bob Glueckert, Chief County Assessment Officer

Bruce Johnson, NICASA

Carl Kirar, Facilities and Construction Services

Chad Wright, Facilities and Construction
Damon Coleman, Planning, Building, and Development
Diane Hewitt, Board Member
Dominic Strezo, Planning, Building, and Development
Elizabeth Thielen, NICASA
Erik Karlson, Enterprise Information Technology
Erika Osinski, Human Resources
Gail Weil, CYN Counseling Center
Heidie Hernandez, Enterprise Information Technology
Holly Kim, Treasurer
Janelle Miller Moravek, Counseling for All
JazMine' Evans, Finance
Jeremiah Varco, Facilities and Construction
Jerial Jorden-Woods, Finance
Jill Novacek, CYN Counseling Center
Jim Chamernik, Sheriff's Office
Jo Gravitter, State's Attorney's Office
Joel Sensenig, Public Works
John Idleburg, Sheriff
Jon Nelson, Division of Transportation
Karen Fox, State's Attorney's Office
Katie Ladis, Sheriff's Office
Kevin Carrier, Division of Transportation
Krista Braun, Planning, Building, and Development
Krista Kennedy, Finance
Kurt Woolford, Stormwater Management
Mark Garberding, Enterprise Information Technology
Mary Crain, Division of Transportation
Melanie Nelson, State's Attorney's Office
Michael Wheeler, Finance
Nick Kalfas, Sheriff's Office
Nicole Rogers, Finance
Patrice Evans, Enterprise Information Technology
Preston Carter, Public
Ruby Acosta, Finance
RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Sam Johnson, Health Department
Sandy Hart, County Board Chair
Shane Schneider, Division of Transportation
ShaTin Gibbs, Finance
Steve Newton, Coroner's Office
Steve Spagnolo, State's Attorney's Office

*Terri Kath, Enterprise Information Technology
Theresa Glatzhofer, County Board Office
Todd Schroeder, 19th Judicial Circuit Court
Vernesha Lawrence, Finance*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There were no comments from the public.

6. Chair's Remarks

Chair Frank stated several members have conflicts today and would like to end the meeting at 10:30 a.m.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (8.1 - 8.13)

REPORTS

8.1 [23-1246](#)

Treasurer Holly Kim's Cash & Investment Report - July 2023

Attachments: [Treasurer Holly Kim's Cash & Investment Report - July 2023.pdf](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

HEALTH & COMMUNITY SERVICES

8.2 [23-1234](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response Grant and approving an emergency appropriation in the amount of \$325,000.

Attachments: [1E'22 Action Item](#)
[Resolution 23-1234 1E'22 Budget](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.3 [23-1235](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Program Year 2022 Apprenticeship Illinois Expansion grant; and approving an emergency appropriation in the amount of \$100,000.

Attachments: [Apprenticeship Navigator Action Item](#)
 [Resolution 23-1235 Apprenticeship Grant Budget Load](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.4 [23-1236](#)

Joint resolution authorizing the sole source procurement for a Comprehensive Career Pathway Program to serve Workforce Innovation and Opportunity Act (WIOA) Youth with North Chicago High School (District 187) in the amount of \$137,900 to serve 35 WIOA eligible youth.

Attachments: [WIOA Youth Services Talent Pipeline Committee](#)
 [North Chicago School District 187 Vendor Disclosure Statement](#)
 [North Chicago School District 187 Vendor Certification Form](#)
 [North Chicago School District 187 Budget](#)
 [North Chicago School District 187 Sole Source Memo](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

PUBLIC WORKS & TRANSPORTATION

8.5 [23-1211](#)

Joint resolution appropriating a supplemental amount of \$70,000 of Matching Tax funds for Fiscal Year 2023 acquisition of materials and services needed to maintain items such as pavements, shoulders, guardrails, fencing, signage, and right-of-way.

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.6 [23-1212](#)

Joint resolution appropriating \$1,580,000 of Motor Fuel Tax funds for the maintenance

and electrical service of traffic control signals, streetlights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2023, to November 30, 2024, and authorizing the one-year renewal clause with Meade, Inc., Willowbrook, Illinois, in the amount of \$1,247,132.20.

Attachments: [23-1212 Vendor Disclosure, Meade](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.7 [23-1228](#)

Joint resolution authorizing execution of a contract with G.P. Maintenance Services, Inc. of Palos Hills, Illinois, in the amount of \$86,500 for the Fiscal Year 2023 Painting Projects for Lake County Public Works.

Attachments: [23-1228 GP Painting Bid Final](#)
 [23-1228 GP Painting Bid Tab with Unit Price](#)
 [23-1228 GP Painting Bid Vendor Disclosure](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.8 [23-1206](#)

Joint resolution authorizing an agreement with Gewalt Hamilton Associates Inc., Vernon Hills, Illinois, for up to two years of traffic consultant services, at a maximum cost of \$150,000 and appropriating \$180,000 of ¼% Sales Tax for Transportation Funds.

Attachments: [23-1206 Consultant Agreement, GHA](#)
 [23-1206 Vendor Disclosure, GHA](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.9 [23-1207](#)

Joint resolution authorizing an agreement with Iteris, Geneva, Illinois for up to two years of traffic consultant services, at a maximum cost of \$150,000 and appropriating \$180,000 of ¼% Sales Tax for Transportation Funds.

Attachments: [23-1207 Consultant Agreement, Iteris](#)
 [23-1207 Vendor Disclosure, ITERIS](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.10 [23-1208](#)

Ordinance requesting the conveyance of parcels of land for right-of-way and easements from the Village of Gurnee and authorizing an agreement with the Village of Gurnee for the intersection improvements at Hunt Club Road and Washington Street.

Attachments: [23-1208 Agreement, Hunt Club Road at Washington Street \(Village of Gu](#)
 [23-1208 Location Map, Hunt Club Road at Washington Street](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.11 [23-1209](#)

Joint resolution authorizing an agreement with the Central Lake County Joint Action Water Agency (CLCJAWA) for the improvements at the intersection of Hunt Club Road and Washington Street.

Attachments: [23-1209 Agreement, Hunt Club at Washington CLCJAWA](#)
 [23-1209 Location Map, Hunt Club Road at Washington Street](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.12 [23-1210](#)

Joint resolution authorizing an agreement with Ciorba Group, Inc. of Chicago, Illinois, for Phase III construction engineering services for improvements at the intersection of Hunt Club Road at Washington Street, at a maximum cost of \$1,603,176, and appropriating \$1,925,000 of Motor Fuel Tax funds.

Attachments: [23-1210 Consultant Agreement, Hunt Club at Washington Phase III](#)
[23-1210 Vendor Disclosure, Ciorba](#)
[23-1210 Location Map, Hunt Club Road at Washington Street](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.13 [23-1214](#)

Joint resolution authorizing an agreement with Bravo Company Engineering, Lisle, Illinois, for Phase II design engineering services for the resurfacing, restoration, and rehabilitation (3R) improvement of Fairfield Road, including non-motorized travel improvements, from Rollins Road to Monaville Road, at a maximum cost of \$952,636.63 and appropriating \$1,145,000 of Motor Fuel Tax funds.

Attachments: [23-1214 Consultant Agreement, Fairfield Road 3R Phil](#)
[23-1214 Vendor Disclosure, Bravo](#)
[23-1214 Location Map - Fairfield Road](#)

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

REGULAR AGENDA

HEALTH & COMMUNITY SERVICES

8.14 [23-1233](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2023 formula grant and authorizing an emergency appropriation in the amount of \$5,091,627 for the Lake County Workforce Development Department.

Attachments: [PY23 Allocation](#)
[Resolution 23-1233 WIOA'23 Budget](#)

Emily Mitchell, Business Manager, Workforce Development, reported on the grant funding for the Fiscal Year 2023 Budget. Discussion ensued.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

LAW & JUDICIAL

8.15 [23-1239](#)

Joint Committee Action approving Contract Modification Number Three with Mission Critical Partners, LLC Port Matilda, Pennsylvania to provide ongoing project management services for the implementation of the Circuit Clerk's Record Digitization Initiative in the amount not to exceed \$80,220.

Attachments: [Proposal](#)
[Vendor Disclosure Statement](#)

Erin Cartwright Weinstein, Circuit Clerk, reported on the contract for the record digitization project manager. Discussion ensued.

A motion was made by Member Danforth, seconded by Member Parekh, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.16 [23-1221](#)

Joint resolution authorizing into a contract with Andy Frain Services, Inc., Aurora, Illinois in the estimated annual amount of \$1,400,731 for entry screening, over-night security services, general security services, and mail screening.

Attachments: [Andy Frain Services Vendor Disclosure](#)
[Entry Screening Final Agreement Draft](#)

Jim Chamernik, Business Manager, Sheriff's Office, and Deputy Chief Chris Covelli, reported on the contract for entry screening, over-night security services, general security services, and mail screening.

A motion was made by Member Kyle, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.17 [23-1220](#)

Joint resolution authorizing into a contract with Trinity Services Group, Inc., Oldsmar, Florida in the estimated annual amount of \$1,500,000 for inmate food services.

Attachments: [Inmate Meals Agreement Draft](#)
[Trinity Services Group Vendor Disclosure](#)

Jim Chamernik, Business Manager, Sheriff's Office, and Sergeant Dan Sheline reported on the contract for the inmate food services and the meals that are provided. Discussion

ensued.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.18 [23-1140](#)

Joint resolution authorizing the acceptance and execution of a No-Cost Extension of the American Rescue Plan Act (ARPA) Violence Prevention & Reduction (VPR) grant consisting of ARPA Federal Funds for the State's Attorney's Office (SAO) Gun Violence Prevention Initiative (GVPI), administered through the Illinois Criminal Justice Information Authority (ICJIA) allowing access to \$450,000 in federal funds through June 30, 2024.

Jo Gravitter, Chief of Administration, State's Attorney's Office, reported on the grant to fund the salaries and benefits for violence interruption staff. Discussion ensued.

A motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

PUBLIC WORKS & TRANSPORTATION

8.19 [23-1205](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Rosemont, Illinois, to provide professional engineering services for improvements to the Robert McClory Bike Path from Russell Road to Illinois Route 137 and from Old Elm Road to Vine Avenue at a maximum cost of \$1,034,002 and appropriating \$1,241,000 of ¼% Sales Tax for Transportation funds.

Attachments: [23-1205 Consultant Agreement, Robert McClory Bike Path](#)
 [23-1205 Vendor Disclosure, CBBEL](#)
 [23-1205 Location Map, Robert McClory Bike Path](#)

Shane Schneider, Division of Transportation Director, reported on the design contract for the bike path from Russell Road to Illinois Route 137, including that mile markers will also be installed. Discussion ensued.

A motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.20 [23-1213](#)

Joint resolution authorizing a contract with Lima Excavating Contractors, Inc., Ringwood, Illinois, in the amount of \$10,499,226.99 for the reconstruction of the intersection of Illinois Route 59 and Grand Avenue, and appropriating \$12,600,000 of ¼% Sales Tax for Transportation funds.

Attachments: [23-1213 Bid Tabulation, IL Route 59 and Grand Avenue Intersection Impr](#)
[23-1213 Bid Justification Letter, IL Route 59 and Grand Avenue Intersecti](#)
[23-1213 Vendor Disclosure, Lima](#)
[23-1213 Location Map, IL Route 59 at Grand Avenue](#)

Shane Schneider, Division of Transportation Director, reported on the contract for the reconstruction of the intersection of Illinois Route 59 and Grand Avenue.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.21 [23-1222](#)

Resolution ratifying an Emergency Procurement authorized by the Director of Facilities and Construction in the amount of \$60,693.75.

Attachments: [Emergency Procurement Memo](#)
[HT Strenger Quote](#)
[Vendor Disclosure](#)

Carl Kirar, Facilities and Construction Services Director, reported on the leak in the mechanical room at the jail and the need for this emergency procurement.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.22 [23-1229](#)

Resolution ratifying Emergency Procurements authorized by the Director of Facilities and Construction in the amount of \$413,810.

Attachments: [Emergency Procurement Memo Iskalis](#)
[Iskalis' American Floor Show Quote](#)
[Iskalis American Floor Show Disclosure Form](#)
[Emergency Procurement Memo Stried](#)
[Stried Painting Inc. Quote](#)
[Stried Vendor Disclosure](#)

Carl Kirar, Facilities and Construction Services Director, reported on the contract for replacing the carpeting and painting for the Depke Center and Administration Tower due to the broken sprinkler lines on Christmas Day.

A motion was made by Member Kyle, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.23 [23-0679](#)

Director's Report - Facilities and Construction Services.

Carl Kirar, Facilities and Construction Services Director, reported on the construction status of the Regional Operations and Communications Facility and stated the earth work is fully complete and the project is moving forward on schedule.

Human Resources

8.24 [23-1270](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board and Teamsters Local Union No. 700 representing Lake County Correctional Lieutenants positions in the Sheriff's Office.

Attachments: [Correctional Lieutenants Teamsters 700 CBA 12012022-11302026 FINAL](#)
[Correctional Lieutenants Teamsters 700 CBA 12012022-11302026 FINAL](#)

John Light, Human Resources Director, and Darcy Adcock, Human Resources Assistant Director, reported on the Collective Bargaining Agreement with the four year contract for the Correctional Lieutenants.

A motion was made by Member Clark, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.25 [23-1260](#)

Committee action approving the reclassification of position 26043 FOIA Coordinator from grade K7 salaried to an Assistant to the County Administrator, M9 salaried.

Attachments: [Reclassification CAO Position Redacted](#)

John Light, Human Resources Director, and Darcy Adcock, Human Resources Assistant Director, reported on the reclassification for the position in the County Administrator's Office.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.26 [23-1261](#)

Committee action approving the reclassification and one-time increase for position 46008 Program Director, Workforce Development, from a grade M11 salaried to an Assistant Director, Workforce Development, M12 salaried.

Attachments: [Reclassification for WFD Redacted](#)

John Light, Human Resources Director, and Darcy Adcock, Human Resources Assistant Director, reported on the reclassification of the position in Workforce Development.

A motion was made by Member Clark, seconded by Member Kyle, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.27 [23-1262](#)

Committee action approving the reclassification of positions 27029 and 27007 Administrative Assistant II, County Clerk's Office, from a grade S4 to an Elections Clerk, County Clerk's Office, grade S5.

Attachments: [Reclassification for Clerks Office - Redacted](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this committee action item be postponed indefinitely. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.28 [23-0096](#)

Director's Report - Human Resources.

John Light, Human Resources Director, and Darcy Adcock, Human Resources Assistant Director, reported on the staff appreciation breakfast for the staff with milestone years.

Enterprise Information Technology.

8.29 [23-1247](#)

Resolution approving a renewal with SHI, Somerset, New Jersey, for Tanium security patching solution in the amount of \$205,868 for a one-year period.

Attachments: [FY23 - SHI Tanium - QUO-23707548](#)

[FY23 – SHI Tanium - VDS](#)

Chris Blanding, Chief Information Officer, reported on the contract for security patching.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.30 [23-1248](#)

Resolution authorizing contracts with Logicalis, of Downers Grove, Illinois, for installation, configuration, hosting and software to upgrade the Citrix environment in the total amount of \$63,692 with the option to renew software licenses for two, 12-month periods.

Attachments: [FY23 - Logicalis - Citrix Daas QUO](#)

[FY23 - Logicalis - Citrix Daas SOW](#)

[FY23 - Logicalis Citrix Dass - VDS](#)

Chris Blanding, Chief Information Officer, reported on the contract to upgrade and migrate the new Citrix system.

A motion was made by Member Clark, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.31 [23-1249](#)

Resolution approving an agreement with CDW-G, Vernon Hills, Illinois, for professional services to implement and configure new server hardware in an estimated amount of \$168,135.

Attachments: [FY23 - CDW Dell \\$168,135- LakeCo.2023.07-RAIL2 - SOW](#)

[FY23 - CDW - Dell VxRail Implementation VDS](#)

Chris Blanding, Chief Information Officer, reported on the capital project for replacing the end of life servers. Discussion ensued.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.32 [23-1250](#)

Resolution authorizing a contract with Logicalis, of Downers Grove, Illinois, for professional services to implement the new wireless system in the estimated amount of \$72,444.

Attachments: [FY23 - Logicalis - Wireless Installation - SOW](#)
[FY23 - Logicalis Wireless Upgrade - VDS](#)

Chris Blanding, Chief Information Officer, reported on the contract to replace the end of life wireless system. Discussion ensued.

A motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.33 [23-0097](#)

Director's Report - Enterprise Information Technology.

There was no Enterprise Information Technology Director's report.

Finance

8.34 [23-1251](#)

Resolution authorizing an emergency appropriation in Fund 206 Liability Insurance and Risk Fund ("Risk Fund") to fund claim settlement expenses in excess of the Fiscal Year 2023 budget in the amount of \$1,700,000 from the Fund 206 fund balance.

Patrice Sutton, Chief Financial Officer, reported on the emergency appropriation for the Fund 206 Liability Insurance and Risk Fund for pending claim settlements. Discussion ensued.

A motion was made by Member Kyle, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.35 [23-1237](#)

Discussion regarding Determination of Reallocation of Prior Year Reserves to the Capital Improvement Fund.

Patrice Sutton, Chief Financial Officer, presented the reallocation of the Fiscal Year 2022 surplus revenues, the Capital Improvement Fund and recommendations. Discussion ensued.

8.36 [23-1245](#)

Finance Monthly Report - July 2023.

Attachments: [Monthly Financial Report July 2023.pdf](#)

Melissa Gallagher, Deputy Finance Director, presented on the July Finance Monthly Report.

8.37 [23-0098](#)

Director's Report - Finance.

There was no Finance Director's report.

County Administration

8.38 [23-1232](#)

Resolution amending the Finance Policy, 3.3.1 Video Gaming Revenue Policy.

Attachments: [3.3.1 Video Gaming Revenue Policy FINAL as APPROVED on 9-12-2023](#)
[3.3.1 Video Gaming Revenue Policy Proposed Revision 8.31 Redline.pdf](#)
[3.3.1 Video Gaming Revenue Policy Proposed Revision 8.31.23](#)

Patrice Sutton, Chief Financial Officer, and Brenda O'Connell, Community Development Administrator, reported on amending the Video Gaming Revenue and the one time funding. Discussion ensued.

A motion was made by Member Danforth, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.39 [23-1238](#)

Resolution authorizing the reallocation of American Rescue Plan Act (ARPA) funding in Fund 746 ARPA Fund from closed out projects that no longer need their full allocation of appropriated funding to the external ARPA projects in the amount of \$274,900.

Attachments: [ARPA Appropriations 09.01.23 Corrected](#)

Patrice Sutton, Chief Financial Officer, reported on the reallocated funds to give the full amount of funding requested to the recipient, the Roberti House Mental Health and Wellness project.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.40 [23-1290](#)

Resolution adopting the 2023 Strategic Plan update for Lake County and authorizing the County Administrator to oversee its implementation.

Attachments: [FINAL ADOPTED Lake County Strategic Plan 9.12.23.pdf](#)
[Lake County Strategic Plan September 7 Clean Version](#)
[Lake County Strategic Plan Adoption Slide Deck Sept 7 Clean version](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be put on the floor.

Gary Gibson, County Administrator, and Cassandra Hiller, Assistant County Administrator, presented on the revisions of the 2023 Strategic Plan. Discussion ensued.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be amended to include in the Strategic Plan "adoption" under Strategic Priority: Adaptive Infrastructure, number 4, third performance measure. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be amended to state in the Strategic Plan, "Year-over-Year increase efforts to facilitate and support the redevelopment of brownfield sites within Lake County." under Strategy Priority: Sustainable Environment, number 1, fifth performance measure. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Discussion ensued regarding the amendments.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be amended in the Strategic Plan to replace the Strategy Priority: Sustainable Environment, Goal Statement to "Prevent further increases in global temperature and mitigate existing climate change effects by protecting and enhancing our natural environment, leading on climate adaptation initiatives, and working to change environmentally harmful habits and practices in our county government and our community." And, to replace the Strategic Plan's number 1 Strategy, under Strategy Priority: Sustainable Environment to "Apply an environmental lens on policy and decision-making across all county departments, engage federal, state, and local partners, and utilize nature-based solutions, climate adaptation initiatives, and open space strategies." Also, to add a sixth performance measure to state "By 2025, identify potential policies to address extreme heat." The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Member Pedersen left the meeting at 11:00 a.m.

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be amended to revise the Strategic Plan's language for the Strategy Priority: Sustainable Environment, sixth performance measure to "By 2025, amend

the County's procurement standards to incorporate the Strategic Plan's sustainability goals, as allowable." The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

9. County Administrator's Report

Gary Gibson, County Administrator, stated there is a new grant through the State of Illinois for people seeking asylum passing through Lake County, and that there will be a resolution on the Board agenda next week.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks from Members.

12. Adjournment

Chair Frank declared the meeting at 11:04 a.m.

Next Meeting: September 28, 2023

Minutes prepared by Kristy Cechini.

Minutes were approved on September 28, 2023, by the Financial and Administrative Committee.