

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 5, 2015

11:00 AM

Conference Room C, 10th Floor

Revenue, Records, and Legislation Committee

1. Call to Order

Chair Hewitt called the meeting to order at 11:00 a.m.

Present 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent 1 - Member Rummel

Others Present:

*Barry Burton, County Administrator
Ryan Waller, County Administrator's office
Adlil Issakoo, County Administrator's office
Ben Gilbertson, County Administrator's office
Patrice Sutton, Finance and Administrative Services
Gary Gordon, Finance and Administrative Services
Karl Jackson, Chief County Assessor's office
Teresa Bond, Finance and Administrative Services*

2. Pledge of Allegiance

Member Durkin led the group in the Pledge of Allegiance.

3. Approval of Minutes

3.1 [15-0751](#)

Minutes from May 6, 2015.

A motion was made by Member Durkin, seconded by Member Wilke, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

3.2 [15-0752](#)

Minutes from June 3, 2015.

A motion was made by Member Durkin, seconded by Member Wilke, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

3.3 [15-0746](#)

Minutes from July 8, 2015.

A motion was made by Member Durkin, seconded by Member Wilke, that the minutes be approved. Motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There was no public comment.

6. Old Business

There was no old business to conduct.

7. New Business

CHIEF COUNTY ASSESSOR

7.1 [15-0805](#)

Resolution declaring that the number of appeals annually filed with the Board of Review creates an emergency situation causing the need for an expanded Board of Review.

Karl Jackson, Chief County Assessors office, stated the Clerk of the Board of Review has determined that the number of appeals filed with the Lake County Board of Review has created the need for an expanded Board of Review to hear said appeals. The County Board must declare that the number of appeals filed constitutes an emergency situation and a need for an expanded Board of Review. This will then allow the Chairman of the County Board to appoint additional qualified members to the Board of Review from the list of people qualified by virtue of their having passed the State Board of Review examination and as recommended by the Board of Review.

A motion was made by Member Wilke, seconded by Member Mathias, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

COUNTY CLERK

7.2 [15-0743](#)

Report from Carla N. Wyckoff, County Clerk, for the month of June 2015.

A motion was made by Member Wilke, seconded by Member Nixon, that this report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

RECORDER OF DEEDS

7.3 [15-0738](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2015.

A motion was made by Member Wilke, seconded by Member Nixon, that this report be received and placed on the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

TREASURER

7.4 [15-0767](#)

Report from David B. Stolman, Treasurer, for the month of May 2015.

A motion was made by Member Wilke, seconded by Member Nixon, that this report be received and placed on the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

8. Executive Session

There was no executive session.

9. County Administrator's Report

9.1 [15-0818](#)

Legislative Update.

Adlil Issakoo, County Administrator's office, reported the County Legislative Program has been very successful in the past due to the close collaboration that occurs with all Lake County departments. He indicated that the 2016 Legislative Program process began a couple weeks ago and he wanted to provide a timeframe for the committee. Staff shared legislative questionnaires seeking proposals from department heads and anticipates responses by Friday, August 7th. Staff plans to review proposals with standing committees in late August, present proposed legislative initiatives to the RRL committee on September 2nd. It is planned that final consideration be done at the October 13th County Board meeting.

10. Adjournment

Chair Hewitt adjourned the meeting at 11:07 A.M.

Minutes prepared by Teresa Bond.

Respectfully submitted,

Chairman

Vice-Chairman

Revenue, Records & Legislation Committee