

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 28, 2024

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/46PIndp>

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Electronic Attendance: Member Maine*

Member Wasik entered the meeting at 8:35 a.m.

Other Attendees

In Person:

*Sandy Hart, County Board Chair
Kevin Carrier, Division of Transportation
Chuck Gleason, Division of Transportation
Jon Nelson, Division of Transportation
Shane Schneider, Division of Transportation
Alex Carr, Communications
Brittany Albrecht Sloan, Public Works
RuthAnne Hall, County Administrator's Office
Austin McFarlane, Public Works
Yvette Albarran, Purchasing
Matt Meyers, County Administrator's Office
Bailey Wyatt, Communications
Patrice Sutton, County Administrator's Office
Theresa Glatzhofer, County Board Office*

Electronically:

*Kristy Cechini, County Board Office
Jolanda Dinkins, County Board Office
Janna Philipp, County Administrator's Office
Melissa Gallagher, Finance
Kevin Kerrigan, Division of Transportation
Joel Sensenig, Public Works
Matt Emde, Division of Transportation
Ben Vander Wal, TranSystems
Mary Crain, Division of Transportation
Michael Wheeler, Finance
Matt Smith, TranSystems*

Abby Krakow, Communications
Matt Finstein, Purchasing
Mike Klemens, Division of Transportation
Sonia Hernandez, County Administrator's Office
Mick Zawislak, Daily Herald
Nick Principali, Finance
Aladdin Husain, Division of Transportation
JazMine' Evans, Finance

4. Addenda to the Agenda

Matt Meyers, Assistant County Administrator, noted that item 8.15 would be presented before item 8.14.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.6)

MINUTES

8.1 24-1081

Committee action approving the Public Works and Transportation Committee minutes from July 31, 2024.

Attachments: [PWT 7.31.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Vice Chair Maine

Not Present: 1 - Member Wasik

8.2 24-1083

Committee action approving the Public Works and Transportation Committee minutes from August 7, 2024.

Attachments: [PWT 8.7.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that these minutes be approved.

The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Vice Chair Maine

Not Present: 1 - Member Wasik

DIVISION OF TRANSPORTATION

8.3 [24-1127](#)

Joint resolution authorizing a contract with Accent Landscape Design, Inc., Ingleside, Illinois, for lawn care and landscape services for the Lake County Division of Transportation in the estimated annual amount of \$14,315, with renewal options.

Attachments: [24-1127 24262 Bid Tab](#)
[24-1127 24262 Bid Document](#)
[24-1127 Vendor Disclosure, Accent Landscape Design](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Vice Chair Maine

Not Present: 1 - Member Wasik

PUBLIC WORKS

8.4 [24-1047](#)

Joint committee action Authorizing Contract Modification Number One to Agreement #21103 with Advanced Utility Systems, Inc., Toronto, ON, in the amount of \$62,000 for software services plus \$35,000 in annual Maintenance and Support. The software will provide integrated "Single Sign-on" services for customers to access their billing and meter data as well as system information.

Attachments: [24-1047 AUS Contract Modification Utility Billing Maintenance](#)
[24-1047 AUS Statement of Work](#)
[24-1047 AUS Vendor Disclosure Statement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Vice Chair Maine

Not Present: 1 - Member Wasik

8.5 [24-1046](#)

Joint resolution authorizing a contract with Muscat Co., Dundee, Illinois, in the amount of \$94,878 for preparation and application of industrial coating to the exterior of the Lake County Public Works Mill Creek Water Reclamation Facility Dewatering Building.

Attachments: [24-1046 Bid Document Mill Creek Dewatering Building](#)
[24-1046 Mill Creek Dewatering Building Bid Tab](#)
[24-1046 Muscat Co. Vendor Disclosure Statement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Vice Chair Maine

Not Present: 1 - Member Wasik

8.6 [24-1132](#)

Joint resolution authorizing a contract with Landscape Concepts Management, Grayslake, Illinois, for Lawncare and Landscape Services for Lake County Public Works in the estimated annual amount of \$218,996.

Attachments: [24-1132 Landscape Concepts Vendor Disclosure Form](#)
[24-1132 Landscaping Bid Doc Final](#)
[24-1132 Landscaping Bid Tab](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Vice Chair Maine

Not Present: 1 - Member Wasik

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.7 [24-1091](#)

Joint resolution appropriating \$1,580,000 of Motor Fuel Tax funds for the maintenance and electrical service of traffic control signals, streetlights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2024, to November 30, 2025, and authorizing the one-year renewal clause with Meade, Inc., Willowbrook, Illinois, in the amount of \$1,247,132.20.

Attachments: [24-1091 Vendor Disclosure, Meade](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this contract is

for maintenance and electrical service of traffic control signals, streetlights, and Lake County PASSAGE field elements.

A motion was made by Member Casbon, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Vice Chair Maine

Not Present: 1 - Member Wasik

8.8 [24-1092](#)

Joint resolution authorizing a three-year agreement with Miovision Technologies Inc. (formerly Traffop Corp.), Detroit, Michigan, for the Automated Traffic Signal Performance Measure (ATSPM) solution used by the Lake County Division of Transportation (LCDOT) in the amount of \$248,247 and appropriating \$298,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1092 Contract, ATSPM](#)
[24-1092 Vendor Disclosure, Miovision Technologies, Inc.](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for an agreement for the Automated Traffic Signal Performance Measure (ATSPM) software, which allows LCDOT to track data analytics pertaining to traffic signal operations. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Vice Chair Maine

Not Present: 1 - Member Wasik

8.9 [24-1093](#)

Joint resolution authorizing a contract with Superior Road Striping Inc., Bartlett, Illinois, in the amount of \$292,832.25 for center line rumble strip installation with pavement markings on various County highways and appropriating \$352,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1093 Bid Tabulation, 2024 Center Line Rumble Strip](#)
[24-1093 Vendor Disclosure, Superior](#)
[24-1093 Location Map, Rumble Strips 2024](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this will be the third and final standalone contract for center line rumble strip installation project for various County highways. Moving forward, all reconstruction and resurfacing projects will include rumble strip installation. Discussion ensued.

Member Wasik entered the meeting at 8:35 a.m.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.10 [24-1094](#)

Joint resolution appropriating \$100,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the reconstruction of the intersection of Deep Lake Road at Depot Street.

Attachments: [24-1094 Location Map, Deep Lake Road at Depot Street](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this project is for the reconstruction of Deep Lake Road at Depot Street including the construction of a roundabout.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.11 [24-1095](#)

Joint resolution appropriating \$1,200,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements along Rollins Road, from Fairfield Road to Civic Center Way.

Attachments: [24-1095 Location Map, Rollins Road Resurfacing and Non-Motorized Tra](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for acquisition of the right-of-way needed to resurface and add non-motorized travel improvements to Rollins Road, from Fairfield Road to Civic Center Way. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.12 [24-1096](#)

Joint resolution authorizing a contract with Omega III, LLC, Elgin, Illinois, in the amount of \$39,950 for the demolition of a pedestrian bridge over Lewis Avenue at Salem

Boulevard and appropriating \$48,000 of County Bridge Tax funds.

Attachments: [24-1096 Bid Tabulation, Lewis Avenue Pedestrian Bridge Demolition](#)
[24-1096 Vendor Disclosure, Omega](#)
[24-1096 Location Map, Lewis Avenue Pedestrian Bridge Demolition](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that there is a 50-year-old steel pedestrian bridge over Lewis Avenue at Salem Boulevard that is at its end of life and needs to be removed. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.13 [24-1097](#)

Ordinance requesting the conveyance of parcels of land for right-of-way and easements and authorizing an agreement with the Village of Riverwoods for land acquisition and detention pond improvements for the Deerfield Road improvement project, from Illinois Route 21/United States Route 45 to Saunders Road and appropriating \$1,500,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1097 Agreement, Deerfield Road Improvements Village](#)
[24-1097 Location Map, Deerfield Road Improvements Village of Riverwoc](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this ordinance is for land acquisition for the detention pond improvements necessary for the Deerfield Road improvement project from Illinois Route 21/U.S. Route 45 to Saunders Road.

A motion was made by Vice Chair Maine, seconded by Member Casbon, that this ordinance be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Item 8.15 was moved before item 8.14.

8.15 [24-1099](#)

Joint resolution authorizing an agreement with TranSystems Corporation of Schaumburg, Illinois, for Phase II professional engineering services, for improvements to Old McHenry Road, from Fairfield Road to Bonnie Lane, inclusive of a grade separation at the Canadian National railroad, at a maximum cost of \$8,011,948 and appropriating \$9,614,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1099 Presentation, Old McHenry Crossings Phase II](#)
[24-1099 Consultant Agreement, Old McHenry Crossings Phase II](#)
[24-1099 Vendor Disclosure, TranSystems](#)
[24-1099 Location Map, Old McHenry Crossings Phase II](#)

Shane Schneider, Division of Transportation (DOT) Director, introduced Kevin Carrier, Assistant County Engineer, who provided a presentation regarding the Phase II improvements to Old McHenry Road, from Fairfield Road to Bonnie Lane, including a grade separation at the Canadian National Railroad. Discussion ensued.

Member Campos left the meeting at 9:06 a.m.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Not Present: 1 - Member Campos

8.14 [24-1098](#)

Joint committee action item approving Change Order Number Three consisting of an increase of \$551,206 for additions to the Old McHenry Road / Quentin Road Phase I professional engineering services contract.

Attachments: [24-1098 Summary, Old McHenry Crossings Phase I Change Order Numt](#)
[24-1098 TranSystems Supplement, Old McHenry Crossings Phase I Cha](#)
[24-1098 Vendor Disclosure, TranSystems](#)
[24-1098 Location Map, Old McHenry Crossings Phase I](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this change order includes additions to the professional engineering services contract for the Old McHenry Road/Quentin Road project. Discussion ensued.

Member Campos entered the meeting at 9:09 a.m.

A motion was made by Member Casbon, seconded by Member Hunter, that this committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.16 [24-0003](#)

Director's Report - Division of Transportation.

There was no Division of Transportation (DOT) Director's report.

PUBLIC WORKS

8.17 [24-1048](#)

Presentation of the Proposed 2025-2029 Capital Improvement Program for the Lake County Department of Public Works.

Attachments: [24-1048 2025-2029 LCPW CIP Presentation](#)

Austin McFarlane, Director of Public Works (PW), introduced Brittany Albrecht Sloan, Engineering Supervisor, PW. Director McFarlane and Ms. Albrecht Sloan then provided a presentation regarding the proposed 2025-2029 Capital Improvement Program for the Lake County Department of Public Works. Discussion ensued.

8.18 [24-0002](#)

Director's Report - Public Works.

There was no Public Works Director's Report.

9. **County Administrator's Report**

There was no County Administrator's Report.

10. **Executive Session**

The Committee did not enter into Executive Session.

11. **Member Remarks and Requests**

Member Campos suggested adding the phase of each project to the agendas. Chair Clark noted that she will discuss the matter with Member Campos to determine if the change is necessary for future agendas.

12. **Adjournment**

Chair Clark declared the meeting adjourned at 9:36 a.m.

Next Meeting: September 4, 2024

Minutes prepared by Theresa Glatzhofer.