

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, January 22, 2025

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

President Sashko called the meeting to order at 6:02 p.m.

2. Roll Call of Members

Present 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

3. Pledge of Allegiance

This matter was presented.

4. Public Comment to the Board

None

5. Awards and Recognition

None

6. Presentations

None

7. President's Report

1. President Sashko opened his report by announcing that the 211 program would be receiving recognition from United Way on Monday. He emphasized the esteem in which he holds this organization, highlighting its significant contributions to supporting community members.

2. The meeting marked the final attendance of Jerry Nordstrom, Director of Business Operations, who is set to retire on February 7th. Plans for an open house to honor Jerry's outstanding career and celebrate his retirement were shared, with an invitation extended to all who could attend. President Sashko expressed his gratitude for Jerry's remarkable 37 years of service, underscoring his invaluable contributions to the Lake County Health Department. This included his instrumental role in leading and overseeing multiple building and facility construction projects.

8. Consent Agenda

President Sashko called for a motion adopt the consent agenda and approve item 8.1-8.3. Motion by Member Belmonte, second by Member Larson. Motion carried by the following roll call vote:

Aye: 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent: 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

8.1

November 20, 2024 Meeting Minutes

Attachments: [BOH Minutes 11.20.24 - DRAFT](#)

This matter was approved

8.2

December 2, 2024 Special Call Meeting Minutes

Attachments: [BOH Minutes 12.2.24 - DRAFT](#)

This matter was approved

8.3

December 11, 2024 Special Call Meeting Minutes

Attachments: [BOH Minutes 12.11.24 - DRAFT](#)

This matter was approved

9. Regular Agenda

9.1

Annual Compliance Work Plan Review and Approval - Nordstrom

Attachments: [Compliance Work Plan 2024 - Annual Summary for BOH and GC 1.14.202](#)
[Compliance Work Plan 2025 - FINAL](#)

Member Larson raised concerns about the significant workload involved in managing compliance as a single individual. Member Larson inquired whether a manual or guide exists to ensure that all compliance activities are conducted effectively. Jerry Nordstrom, Director of Business Operations, responded by explaining that while a brief outline for the compliance program was created when it was initially established over 10 years ago, compliance spans numerous areas. He clarified that there isn't a specific rule book or guide covering every aspect but rather a general framework outlining compliant and non-compliant practices. Jerry emphasized the importance of regular and open communication with department heads to ensure adherence to compliance standards.

Member Larson added that during her own research, she came across the guidelines provided by the HHSOIG (U.S. Department of Health and Human Services Office of Inspector General). She highlighted the value of referencing these guidelines within the Compliance Work Plan as they help categorize areas requiring legal alignment with various regulations. Lastly, she acknowledged and expressed gratitude for Jerry's dedicated efforts in overseeing the compliance program.

President Sashko called for a motion to accept the summary of accomplishments for the 2024 Compliance Work Plan and approve the proposed 2025 Compliance Work Plan. Motion by Vice-President Johnson Jones, second by Member Cerk. Voice vote, all in favor, motion carried.

Aye: 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent: 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

9.2

Ratification of Collective Bargaining Agreement for Facilities Department - Nordstrom

Attachments: [Revised Lake County Health Dept contract - CLEAN FINAL](#)
[Settlement Agreement - Insurance CLEAN COPY PDF \(00866226xC010D](#)

President Sashko called for a motion to approve the agreement with the International Union of Operating Engineers Local 150 (Local 150), representing Facilities Department staff, to be effective upon final signing and continuing through November 30, 2026, and to authorize the Executive Director or designee to execute any necessary documents. Motion by Member Hagstrom, second by Vice-President Johnson Jones. Motion carried by the following roll call vote:

Aye: 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent: 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

9.3

Illinois Department of Healthcare and Family Services (HFS), Care Coordination and Support Organization (CCSO) \$184,167 - Funding Approval - Esser

Attachments: [Emergency Appropriation - CCSO](#)

Member Soulakis inquired about the nature of the emergency. Sam Johnson, Interim Executive Director, clarified that the emergency appropriation was necessary because the specified amount had not been included in the original budget.

Member Belmonte raised a question regarding the recent portal release from the government. Michele Esser, Interim Behavioral Health Director, provided an explanation, noting that while the initiative was initially piloted with hospitals in mind, the agency is experiencing increased traffic within the CCSO program.

Member Belmonte further expressed concerns about the growing demand out pacing the available supply.

President Sashko called for a motion to approve an emergency appropriation in the amount of \$184,167 for Care Coordination and Support Organization program in LCFY25. Motion by Vice-President Johnson Jones, second by Member Belmonte. Motion carried by the following roll call vote:

Aye: 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent: 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

9.4

Proposed Revisions to Health Department Employee Policies - Hagstrom

Attachments: [Compensation Redline](#)
 [Compensation](#)
 [Workplace Violence Redline](#)
 [Workplace Violence Prevention](#)

Member Hagstrom called for a motion to approve the proposed revisions to the Lake County Health Department and Community Health Center employee policies, as presented. Motion by Member Hagstrom, second by Member Belmonte. Voice vote, all in favor, motion carried.

Aye: 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent: 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

9.5

Proposed 2025 Board of Health Committee Appointments - Sashko

Attachments: [2025 BOH Committee Appointments](#)

President Sashko called for a motion to o approve the 2025 Board of Health committee appointments as presented.

Motion by Member Larson, second by Vice-President Johnson Jones. Motion carried by the following roll call vote:

Aye: 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent: 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

10. Discussion Items

10.1

Annual Review of Cooperative Operational Agreement - Johnson

Attachments: [2025 BOH GC COA - Revised](#)

Sam Johnson, Interim Executive Director, reviewed the information provided in the agenda packet.

This matter was presented

11. Attachments for Board Review

11.1

Media Placement Highlights - Nordstrom

Attachments: [Media_Placement_Highlights_202411](#)

This matter was presented

12. Lake County Community Health Center Governing Council Update

Sam Johnson reported on behalf of Kim Burke, the Governing Council convened on January 14, 2025. Beyond the standard agenda, the council has been refining key details in preparation for the upcoming HRSA visit scheduled for March. A planning call is set for January 31, during which the meeting structure will be outlined. Additionally, a link will be provided to facilitate the submission of required documents.

13. Lake County Tuberculosis Board Update

Lisa Kritz, Director of Prevention Health, provided an update on the TB Board meeting held on November 21, 2024. She also introduced Dr. Emmanuel Njoku, the newly appointed TB Board member, who brings significant expertise to the team. Lisa shared that the number of TB cases in 2024 stands at 18—indicating a positive trend. For context, there were 21 cases reported in 2022. This demonstrates that case numbers remain within their normal range and continue to show a gradual decline.

14. Added to Agenda Items

None

15. Old Business

None

16. New Business

None

17. Executive Session

President Sashko called for a motion to enter into Executive Session. Motion by Member Belmonte, second by Member Cerk, to enter into Executive Session at 6:38 p.m. for the purpose of discussing personnel matters under 5 ILCS 120/2(c)(1).

Motion carried by the following roll call vote:

Aye: 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent: 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

17.1

Personnel Matters - Sashko

Discussion was held in Executive Session.

President Sashko called for a motion to come out of Executive Session. Motion by Member Belmonte, second by Member Larson, to come out of Executive Session at 7:35 p.m. Voice vote, all in favor, motion carried.

Aye: 8 - President Sashko, Vice President Johnson Jones Ed.D., Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and Member Soulakis Ph.D.

Absent: 4 - Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D. and Member Parekh

18. Adjournment

President Sashko adjourned the meeting at 7:36 p.m.