

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, June 28, 2024

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4c42u9w>

Special Committee on Broadband

1. Call to Order

Chair Clark called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Roberts and Member Schlick

Absent 1 - Member Kyle

Member Schlick entered the meeting at 8:33 a.m.

Other Attendees

In Person:

Sandy Hart, County Board Chair

Matt Meyers, County Administrator's Office

Elizabeth Brandon, County Administrator's Office

Patrice Sutton, County Administrator's Office

Theresa Glatzhofer, County Board Office

Keay Crandall, County Administrator's Office

Rachel Hawkins, County Administrator's Office

Kevin Quinn, Communications

Jennifer Brennan, Communications

Tammy Chatman, Communications

Electronically:

Paul Frank, Board Member

Kristy Cechini, County Board Office

Jolanda Dinkins, County Board Office

RuthAnne Hall, County Administrator's Office

Demar Harris, Workforce Development

Candace Browdy, Connect Lake County

Abby Krakow, Communications

Michael Wheeler, Finance

Jim Hawkins, County Administrator's Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Clark expressed her excitement to hear today's presentation.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [24-0650](#)

Committee action approving the Special Committee on Broadband minutes from May 3, 2024.

Attachments: [Broadband 5.3.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved.

The motion carried by the following voice vote:

Aye: 4 - Member Campos, Vice Chair Casbon, Chair Clark and Member Roberts

Absent: 1 - Member Kyle

Not Present: 1 - Member Schlick

REGULAR AGENDA

8.2 [24-0845](#)

Presentation and discussion regarding the implementation status of Lake County's Broadband and Digital Equity Action Plan.

Matt Meyers, Assistant County Administrator, introduced Keay Crandall, Digital Equity Manager, and Rachel Hawkins, Digital Equity Coordinator. Ms. Crandall and Ms. Hawkins then provided a presentation regarding the implementation status of Lake County's Broadband and Digital Equity Action Plan.

Member Schlick entered the meeting at 8:33 a.m.

Discussion ensued.

8.3 [24-0846](#)

Discussion and Committee direction regarding planned strategies.

Matt Meyers, Assistant County Administrator, explained that there is an allocation and budget for each strategy listed within the Lake County Broadband and Digital Equity Plan (Plan). Assistant County Administrator Meyers noted that staff intends to come back to the Committee at a future meeting to discuss the budget for implementation of the Plan. Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

Vice Chair Casbon commended Chair Clark; Keay Crandall, Digital Equity Manager; and Rachel Hawkins, Digital Equity Coordinator for their hard work.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:24 a.m.

Next Meeting: August 2, 2024

Minutes prepared by Theresa Glatzhofer.

Minutes were approved on August 2, 2024, by the Special Committee on Broadband.