

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Tuesday, November 12, 2024**

**8:30 AM**

**Administrative Complex, 10th FL, Conference Room C,  
18 N. County St. Waukegan, IL**

**Lake County Public Building Commission**

**1. Call to Order**

*Chair Cunningham called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Cunningham led the Pledge of Allegiance.*

**3. Roll Call**

**Present** 4 - Mary Ross Cunningham, Diane Hewitt, Gina Roberts and Sandy Hart

**Absent** 1 - Angelo Kyle

*Other Attendees*

*In Person:*

*Patrice Sutton, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Betsy Brandon, County Administrator's Office*

*Kristy Cechini, County Board Office*

**4. Chair's Remarks**

*Chair Cunningham thanked the Commission for their work with the Public Building Commission.*

**5. Public Comments (items not on the agenda)**

*There were no comments from the Public.*

**6. Unfinished Business**

*There was no unfinished business to discuss.*

**7. New Business**

**CONSENT AGENDA (Item 7.1)**

**\*MINUTES\***

**7.1 [24-1609](#)**

Commission action approving the Public Building Commission minutes from May 14, 2024.

**Attachments:** [PBC 5.14.24 Final Minutes](#)

*Commissioner Hart entered the meeting at 8:32 a.m.*

**A motion was made by Commissioner Roberts, seconded by Commissioner Hewitt, that these minutes be approved. The motion carried by the following voice vote:**

**Aye** 4 - Chair Ross Cunningham, Vice Chair Hewitt, Commissioner Roberts and Commissioner Hart

**Absent** 1 - Commissioner Kyle

**REGULAR AGENDA**

**7.2 24-1610**

Commission action to Elect Officers: Chair, Vice-Chair and Secretary/Treasurer.

*Commissioner Hart asked the Committee to postpone the election of officers until after the reorganization meeting in December.*

**A motion was made by Commissioner Roberts, seconded by Commissioner Hewitt, that this commission action item be postponed until after the reorganization . The motion carried by the following voice vote.**

**Aye 4 -** Chair Ross Cunningham, Vice Chair Hewitt, Commissioner Roberts and Commissioner Hart

**Absent 1 -** Commissioner Kyle

**7.3 24-1611**

Commission action on Previous Executive Session Minutes.

**A motion was made by Commissioner Hewitt, seconded by Commissioner Roberts, to accept the State's Attorney's recommendation to keep the Executive Session minutes confidential. The motion carried by the following voice vote:**

**Aye 4 -** Chair Ross Cunningham, Vice Chair Hewitt, Commissioner Roberts and Commissioner Hart

**Absent 1 -** Commissioner Kyle

**8. Member Remarks**

*There were no Member remarks.*

**9. Adjournment**

*Chair Cunningham declared the meeting adjourned 8:35 a.m*

**Next Meeting: TBD**