

Lake County

Purchasing Division

<http://doingbusiness.lakecountyil.gov/>

Waukegan Campus

Please note the submission location is:

Lake County

Attn: Purchasing Division

18 N. County Street – 9th Floor

Waukegan, IL 60085-4350

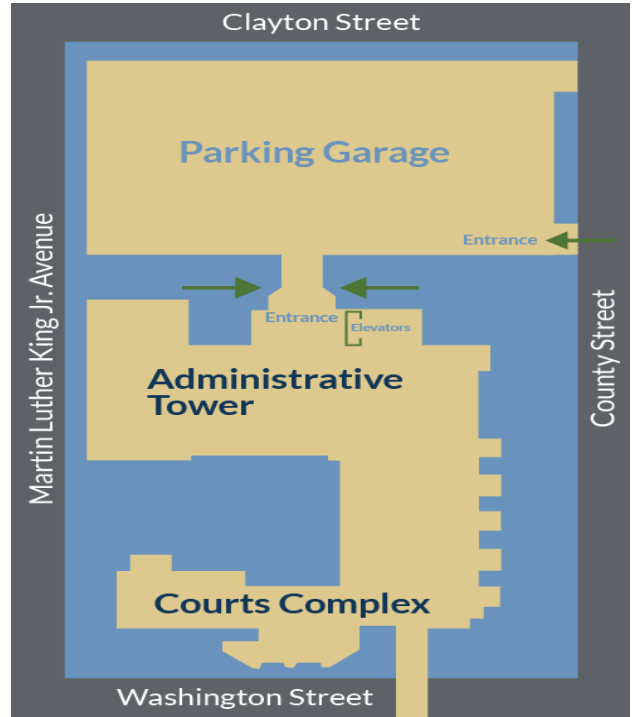
Contact information for Lake County Purchasing is:

Purchasing Division

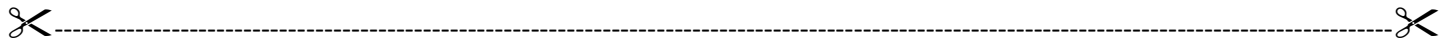
Phone 847-377-2992

Fax 847-984-5889

Email: purchasing@lakecountyil.gov



ALL SUBMITTALS SHOULD BE LABELED ACCORDINGLY. PLEASE USE BELOW LABEL FOR YOUR CONVENIENCE.



<u>Bid No.</u> 18143	Bidder Name: _____ Lake County ATTN: PURCHASING DIVISION 18 N. County Street – 9 th Floor Waukegan, IL 60085-4350
<u>Buyer:</u> Yvette Albarran	
<u>Bid Description:</u> Electrical Construction for Depke Fire Alarm and Door Control Replacements	
<u>Bid Due Date*:</u> April 2, 2019 at 11:00 a.m. CST	

*Please note: Responses are due at the 9th floor reception desk and shall be time stamped by 11:00 a.m. CST on the required due date. Please allow sufficient time for parking, passing through security and arriving at the 9th floor.

**BID 18143 - GENERAL CONTRACTING SERVICES – Depke FIRE ALARM AND DOOR CONTROLS REPLACEMENT
March 2019**

The following sections, including the cover sheet, shall be considered integral of this solicitation.

BID INDEX

- Invitation to Bid Form (pg. 3)
- Price Sheet (pg. 4)
- Requested Base Bid Alternates, Unit Prices, & Allowances (pg. 5)
- Base Bid Price Affidavit (pg. 6)
- Bid Terms & Conditions (pg. 7)
- Schedule of Events (pg. 8)
- Intent (pg. 9)
- Instructions to Bidders (pg. 10)
- General Conditions Relating to the Contract (pg. 13)
- Labor Statutes, Records and Rates (pg. 23)
- Lake County Prevailing Wages for July 2015 & Explanations (pg. 26)
- General Information Sheet (pg. 34)
- Bidder Qualification Form (pg. 35)
- Firm References (pg. 40)
- Addendum Acknowledgement (pg. 41)
- Sustainability Statement (pg. 42)
- Vendor Disclosure Statement (pg. 44)

DRAWINGS AND SPECIFICATIONS

- Construction Drawings dated 2/25/19
- Project Manual Specifications dated 2/25/19
- Appin Associates Controls Retrofit Specifications dated 2/21/19 (note one line diagrams in 25-00-13)

EXHIBITS

- “Work Zone Designation” Exhibit A
- “Existing PLC One Lines” Exhibit B

CONTRACTOR QUALIFICATIONS (MUST BE FILLED OUT AND ATTACHED TO BID PROPOSAL)

- A. Bidder Qualification Affirmation

- B. Addressable fire alarm system minimum qualification requirements
- C. Electronic security contractor minimum qualification



THIS DOCUMENT, INCLUDING ITS EXHIBITS, SHALL BE REFERRED TO AS THE "INVITATION TO BID"

SUBMISSION INFORMATION

INVITATION TO BID

Lake County
 Attn: Purchasing Division
 18 N. County St. 9th Floor
 Waukegan, IL 60085
 (847) 377-2929

INVITATION#: 18143

BID OPENING DATE: April 2, 2019

TIME: 11:00 a.m. Local Time

LOCATION: Lake County Purchasing Division

Submit one (1) original and one (1) purchasing@lakecountyil.gov

unprotected electronic version

INVITATION TO BID BIDDER INFORMATION

Company Name: _____
 Address: _____
 City, State, Zip Code: _____

Access Bid Results

<http://www.lakecountyil.gov>

ISSUANCE DATE: March 4, 2019

BUYER: Michael Schieve

A pre-bid conference and site inspection will be held on Wednesday, March 13, 2019 at 2:30 p.m., at the Depke Juvenile Justice Center at 24647 N. Milwaukee Ave., Vernon Hills, Illinois 60061.

INVITATION TO BID FORM

Electrical Construction for Depke Fire Alarm and Door Control Replacements March 2019

NOTE TO BIDDERS: Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. Please be advised that any exceptions to these specifications may cause your bid to be disqualified.

If a bid includes any exceptions, Bidders must insert an "X" in the following box indicating a bid submission with exceptions.

THIS SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED.

The undersigned hereby certifies that it has read and understands the contents of this solicitation, including all exhibits and agrees to furnish at the prices shown any or all of

the items listed, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or request additional compensation. By signing this bid document, the bidder hereby certifies that it is not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

**Authorized
Signature:** _____

**Printed
Name:** _____

Title: _____

**Email
Address:** _____

**Company
Name:** _____

Date: _____

Telephone Number: _____

Fax Number: _____

Bidder Company Name: _____

Point of Contact: _____

OFFER

It is the intent of Lake County to procure the entire project scope of work as solicited via a single LICENSED ELECTRICAL CONTRACTOR. Should Lake County determine it's in its best interest to purchase individual components of this scope, the BIDDER hereby designates the following distribution of scope and costs. Any of the following may be contracted individually or in concert with the others for the sum total each selected line item as offered below. Please note all Division 25 responsibilities as referenced herein are the responsibility of this bidder

Having examined the Invitation to Bid, including its Exhibits, and the site of the Work, we the undersigned entity hereby offer to enter into a Contract to perform the Work for the....

“Base Bid A” - FIRE ALARM Removal, replacement, and rework of fire alarm, mass notification, PA system and all related components to provide a complete and operational system per plans and specifications. All aspects of work including, but not limited to: demolition, construction, repair, firestopping, start-up, project management, etc... required to install an operational system is included in this number. Components required for this system which are redundant with other price break outs listed on “OFFER” sheet shall be included if required for operation. All phasing and cut over costs associated with this scope of work shall be included in this number.

\$ _____ (Number).

“Base Bid B” – DOOR LOCK & INTERCOM SYSTEMS: Removal, replacement and rework of PLC system, intercom system, and all related components to provide a complete and operational system per plans and specifications. All misc. doors and hardware, additional intercom and cameras, and associated wiring shall be included in this number. All aspects of work including, but not limited to: demolition, construction, repair, firestopping, start-up, project management, etc... required to install an operational system is included in this number. Components required for this system which are redundant with other price break outs listed on “OFFER” sheet shall be included if required for operation. All phasing and cut over costs associated with this scope of work shall be included in this number.

\$ _____ (Number).

“Base Bid C” - UPS, HYDROGEN DETECTION, & ASSOCIATED DISTRIBUTION AND MONITORING: Installation of a complete and operational uninterrupted power supply system, hydrogen detection system, server room grounding detail, all required emergency circuits, distribution, and rough-in, and all BAS monitoring of these systems. All aspects of work including, but not limited to: demolition, construction, repair, firestopping, start-up, project management, etc... required to install an operational system is included in this number. Components required for this system which are redundant with other price break outs listed on “OFFER” sheet shall be included if required for operation.

\$ _____ (Number).

“Base Bid D” – OWNER ALLOWANCES: An allowance of thirty thousand dollars and zero cents (\$30,000.00) shall be included as part of this submission by the BIDDER for future purposes as designated by the Owner. Allowances to be included and held as “Owner Directed Allowances”

\$ _____ (Number).

Total Base Bid Amount: (Base Bid Items: A+B+C+D).

_____ Dollars (Written) and _____ Cents

\$ _____ (Number).

Total Base Bid Price: The **Total Base Bid Price** above includes payment and performance bonds, supply bonds, and insurance per the requirements identified in the Invitation to Bid and is equal to the sum of the Base Price plus the sum of all Owner Directed Allowances defined in the Scope of Work. The Total Base Bid Amount does not include alternates. Acceptance of alternates will result in an adjustment to the total base price bid by the amount listed in the alternate only. Contractor modification of underlying line items comprising the total base bid amount post alternate selection shall not be permitted.

Security: Included herewith are the Security and other enclosures in accordance with the requirements of the Invitation to Bid.

Period for Acceptance: This Bid is irrevocable and open to acceptance by Lake County for 120 days from the Bid Submission Date. That period may be extended by a mutually satisfactory written agreement.

Forfeiture of Security: If this Bid is accepted within the Period for Acceptance and we fail to provide bonds and other required documentation, or otherwise fail to comply with the terms of the Invitation to Bid, the Security or a portion thereof shall be forfeited as provided in the Instructions to Bidders section of the Invitation to Bid.

Return of Security: If this Bid is not accepted within the Period for Acceptance, the Security will be returned as provided in the Instructions to Bidders section of the Invitation to Bid, unless a mutually satisfactory arrangement is made for its retention.

CONTRACT TIME

If this Bid is accepted, we will achieve completion of the Work no later than December 31st 2019.

PROJECT SCOPE DOCUMENTS

We have read and understand all documents contained within the Invitation for Bid, including all its Exhibits. This Bid complies with the Invitation for Bid.

BIDDER'S INITIAL'S _____

REQUESTED BASE BID PRICE ALTERNATES, UNIT PRICES, AND ALLOWANCES
 (Acceptance of any alternates/credits may result in modification of Total Base Bid Price)

ALTERNATES/CREDITS AS DEFINED IN SPEC SECTION 012300

Alternates	Proposed \$	Description
	\$	DEDUCT: Provide a discount offered by the BIDDER should ALL of the above listed design components (A+B+C+D) be contracted by the County.
2.	\$	ADDER: Provide new door lock control wiring from area PLC's and terminate at in-door hardware. This is a lump sum to address ALL locations, work will be phased.
3.	\$	ADDER: Provide new wiring from Intercom head end and terminate at local intercoms. This is a lump sum to address ALL locations, work will be phased.
4.	\$	ADDER: Reuse existing camera conduit to provide mass notification capabilities to parking lot duress beacons. Furnish and install all cabling and electronics to connect alarm contacts on parking lot duress beacons to PLC inputs for annunciation in Central Control and camera call up on duress activation.
5.	\$	ADDER: Provide an add alternate to furnish and install all wiring and electronics to connect approximately six doors currently controlled by card access system to PLC door control system. Furnish and install wiring to indicate each door position and to unlock each individual door. Also furnish and install an intercom in each of the two holding cells in the courts building.
6.	\$	DEDUCT: Provide deduct alternate to eliminate the base bid PLC fiber loop between each network switch. 2 OM3 fiber in and 2 OM3 fiber out of each switch as indicated on sheet SE0.0 This does not include elimination of conduit from point to point along w/ pull string, which shall remain part of the base scope of work.
7.	\$	DEDUCT: Provide deduct alternate to eliminate base bid 1" conduit w/ fiber between FACP in Building D and A.

UNIT PRICES AS IDENTIFIED IN SPEC SECTION 012200

Unit Price	\$/Unit	Description
	/LF	¾" Conduit Installation (horizontal above drop ceiling) material and labor per lineal foot including: all anchors, connectors, and single 20A circuit wire pull

	/LF	¾" Conduit Installation (horizontal above security ceiling) material and labor per lineal foot including: removal and reinstallation of security ceiling as necessary, all anchors, connectors, and single 20A circuit wire pull
	/EA	Furnish and install AV/Mass notification device as required by owner. Price to include, wiring, programming, integration, and turn-over. This is on a per unit basis.

LAKE COUNTY - INVITATION FOR BIDS: TERMS AND CONDITIONS

1. **AUTHORITY.** This Invitation for Bids is issued pursuant to applicable provisions of the Lake County Purchasing Ordinance.
2. **BID OPENING.** Sealed Bids will be received at the Lake County Purchasing Division until the date and time specified at which time they shall be opened in public. Late Bids shall be rejected and returned unopened to the sender. Lake County ("County of Lake" or "County" or "Owner") does not prescribe the method by which Bids are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of the reason, in transmission of the Bids.
3. **BID PREPARATION.** Bids must be submitted on this form and all information and certifications called for must be furnished. Bids submitted in any other manner, or which fail to furnish all information or certificates required, may be summarily rejected. Bids may be modified or withdrawn within the time specified for the opening of Bids. Bids shall be filled out legibly in ink or typewritten with all erasures, strikeovers and corrections initialed in ink by the person signing the Bid. The Bid shall include the legal name of the Bidder, the complete mailing address, and be signed in ink by a person or persons legally authorized to bind the Bidder to a contract. Name of person signing should be typed or printed below the signature.
4. **BID ENVELOPES.** Envelopes containing Bids must be sealed and addressed to the County of Lake Purchasing Division The name and address of the Bidder and the Invitation Number must be shown in the upper left corner of the envelope.
5. **ERRORS IN BIDS.** Bidders are cautioned to verify their Bids before submission. Negligence on the part of the Bidder in preparing the Bid confers no right for withdrawal or modification of the Bid after it has been opened. In case of error in the extension of prices in the Bid, the unit prices will govern.
6. **RESERVED RIGHTS.** The County of Lake reserves the right at any time and for any reason to cancel this Invitation for Bids, accept or reject any or all Bids or any portion thereof, or to accept an alternate Bid. The County reserves the right to waive any immaterial defect in any Bid. Unless otherwise specified by the Bidder or the County, the County has one hundred twenty (120) days to accept the Bid. The County may seek clarification from any Bidder at any time and failure to respond promptly is cause for rejection.
7. **INCURRED COSTS.** The County will not be liable for any costs incurred by Bidders in replying to this Invitation for Bids.
8. **AWARD.** It is the intent of the County to enter into a Contract with the lowest responsive and responsible Bidder. The County reserves the right to determine the lowest responsive and responsible Bidder on the basis of an individual item, groups of items, or in any way determined to be in the best interests of the County. The determination of which Bids are responsive and responsible will include the following factors (where applicable): (a) adherence to all conditions and requirements of the Bid specifications; (b) price; (c) qualifications of the Bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.
9. **PRICING.** The price quoted for each item is the full purchase price, including delivery to destination, and includes all transportation and handling charges, premiums on bonds, material or service costs, patent royalties and all other overhead charges of every kind and nature. Unless otherwise specified, prices shall remain firm for the contract period.
10. **DISCOUNTS.** Prices quoted must be net after deducting all trade and quantity discounts. Where cash discounts for prompt payment offered, the discount period shall begin with the date of receipt of a correct invoice or receipt or final acceptance of goods, whichever is later.
11. **TAXES.** Lake County is not subject to Federal Excise Tax. Per Illinois Compiled Statutes, 35 ILCS 120/2-5, Lake County is exempt from certain state and local taxes.
12. **SPECIFICATIONS.** Reference to brand names and numbers is descriptive, but not restrictive, unless otherwise specified. Bids on equivalent items will be considered, provided the Bidder requests authorization for desired substitution by RFI in advance of the County's addendum issuance due date. Bidder shall clearly state exactly what is proposed to be furnished, including complete specifications. Unless the Bidder specified otherwise, it is understood the Bidder is offering a referenced brand item as specified or is bidding as specified when no brand is referenced, and does not propose to furnish an "equal." The County reserves the right to determine whether a substitute offer responsive, including whether it is equivalent to and meets the standard of quality indicated by the brand name and number.
13. **SAMPLES.** Samples of items, when called for, must be furnished free of expense and, if not destroyed in the evaluation process, will, upon request, be returned at the Bidder's expense. Request for the return of samples must accompany the sample and include UPS Pickup Slip, postage or other acceptable mode of return. Individual samples must be labeled with Bidder's name, invitation number, item reference, manufacturer's brand name and number.
14. **INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS.** Bidders shall promptly notify the County of any ambiguity, inconsistency or error which they may discover upon examination of the Invitation to Bid. Interpretations, corrections and changes will be made by addendum. Each Bidder shall ascertain prior to submitting a Bid that all addenda have been received and acknowledged in the Bid.
15. **INDEMNIFICATION.** Bidder agrees to indemnify Lake County (including Lake County's agent's and assigns) against all injuries, suits, claims, demands, liabilities, damages, losses and expenses, including court costs and attorney's fees, which may arise or which may be alleged to have risen out of or in connection with the work or services covered by or associated with this project and provided by Bidder.
16. **DEFAULT.** Time is of the essence for this project and if delivery of acceptable items or rendering of services is not completed by the time promised, the County reserves the right, without liability, in addition to its other rights and remedies, to terminate any contract resulting from this Invitation to Bid by notice effective when received by the Bidder, as to stated items not yet shipped or services not yet rendered and to purchase substitute items or services elsewhere and charge the contracted Bidder with any or all losses incurred. The County shall be entitled to recover its attorney's fees and expenses in any successful action by the County to enforce any such contract resulting from the Invitation to Bid.
17. **INSPECTION.** Materials or equipment purchased are subject to inspection and approval at the County's destination. The County reserves the right to reject and refuse acceptance of items which are not in accordance with the instructions, specifications, drawings or data of Bidder's warranty (express or implied). Rejected materials or equipment shall be removed by, or at the expense of, the Bidder promptly after rejection.
18. **WARRANTY.** Bidder warrants that all goods and services furnished hereunder will conform in all respects to the terms of this Invitation to Bid, including any drawings, specifications or standards incorporated herein, and that they will be free from latent and patent defects in materials, workmanship and title, and will be free from such defects in design. In addition, Bidder warrants that said goods and services are suitable for, and will perform in accordance with, the purposes for which they are purchased, fabricated, manufactured and designed or for such other purposes as are expressly specified in this solicitation. The County may return any nonconforming or defective items to the Bidder or require correction or replacement of the item at the time the defect is discovered, all at the Bidder's risk and expense. Acceptance shall not relieve the Bidder of its responsibility.
19. **REGULATORY COMPLIANCE.** Bidder represents and warrants that the goods or services furnished hereunder (including all labels, packages and container for said goods) comply with all applicable standards, rules and regulations in effect under the requirements of all Federal, State and local laws, rules and regulations as applicable, including the Occupational Safety and Health Act as amended, with respect to design, construction, manufacture or use for their intended purpose of said goods or services. Bidder shall furnish "Material Safety Data Sheets" in compliance with the Illinois Toxic Substances Disclosure to

Employees Act.

20. **EQUAL EMPLOYMENT OPPORTUNITY.** Bidder shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Furthermore, the Bidder shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended.

21. **ROYALTIES AND PATENTS.** Bidder shall pay all royalties and license fees. Bidder shall defend all suits or claims for infringement of any patent, copyright or trademark rights and shall hold the County harmless from loss on account thereof.

22. **LAW GOVERNING.** This contract shall be governed by and construed according to the laws of the State of Illinois.

END OF TERMS AND CONDITIONS

BID 18143 - ELECTRICAL CONSTRUCTION – Depke FIRE ALARM AND DOOR CONTROLS REPLACEMENT March 2019

Time (CST)	Date	Event	Location
2:30 PM	3/13/19	Pre-Bid / Project Review Meeting	Depke Juvenile Justice Center Main Entry 24647 N. Milwaukee Ave. Vernon Hills, IL 60061
2:00 PM	3/26/19	Deadline for submissions of Requests for Clarifications	Submit questions on Lake County's website at: www.lakecountypurchasingportal.com or via email at purchasing@lakecountyil.gov
11:00 AM	4/2/19	Bid Opening	Lake County Purchasing 18 N. County Street, 9th Floor Waukegan, Illinois 60085-4350
TBD	5/14/19	Contract Award (anticipated)	Lake County Board Meeting

END OF SCHEDULE OF EVENTS

BID 18143 - ELECTRICAL CONSTRUCTION – Depke FIRE ALARM AND DOOR CONTROLS REPLACEMENT
March 2019

Lake County is located in northeast Illinois, between the Chicago and Milwaukee metropolitan areas and is home to about 703,000 residents. Lake County is committed to open government and transparency, and the County board's conservative fiscal policies have allowed the County to maintain fiscal stability and achieve AAA bond rating from Standard & Poor's and Moody's. The Depke Juvenile Justice Center & Minard E. Hulse Detention Center, located in Vernon Hills, was purchased by Lake County in 1992 to replace the County's aging facility in Waukegan. This detention complex, which operates 24 hours a day, provides: housing, rehabilitation, and educational training for some 50 juvenile inmates. Facility programs contained within this project's designated scope of work include: general office areas; detention: intake, medical, classrooms, housing; a juvenile residential treatment program; and a women's residential treatment program.

PROJECT DESCRIPTION: This project contains three scopes of work which the County intends to procure via a single qualified **ELECTRICAL CONTRACTOR** as part of a coordinated project. **FIRE ALARM:** Three distinct Fire Alarm Control Panels are currently located on the campus. Each of the panels is tied to the others to allow some level of campus wide notification during trouble or alarm events, though the systems are not fully integrated. The intent of this project is to replace two of these systems, and add one additional panel, as well as a systemwide display unit. All of these new devices will then be integrated with the existing (newly installed) 3rd panel to achieve a complete and operational fire alarm system. Mass notification and PA address functionality will also be achieved via the designed system. **PLC & INTERCOM REPLACEMENT:** Detention Areas of the Depke JJF utilize a programmable logic controller and intercom control module, both of which have reached the end of their useful lives. This project will provide new detention doorway and intercom head end control modules; and new PLC relay devices at three wiring termination hubs. The systems will integrate door locks, intercoms, and adjacent detention cameras into a touch screen control panel in the facility's Central Control Office via a newly installed fiberoptic loop. There are several door, door hardware, intercom, and camera modifications that are included in this scope of work. **UPS, Hydrogen Detection & Misc. Other Components:** A new centralized UPS system and hydrogen detection system will be provided in Server Room 301F. All point to point electrical work including panels, conduit, wiring and required access to install these components (removing and replacing ceilings, wall sleeves, etc...) shall be considered part of this scope of work.

LOGISTICAL CONSIDERATIONS: The Depke Juvenile Complex is a youth detention facility with adjacent justice program spaces. As such, great care must be taken in the means and methods used to implement construction in and around this facility. Employee background checks, daily tool and equipment checks, regular security sweeps, and a restricted ability of employees to move between construction areas within the facility will occur. The Contractor's work will be isolated to "securable" segments of the building where work from demolition to trim will need to occur prior to moving into the next "securable" area of the complex. Contractors will be under the escort of Facility Operations or 19th Judicial Circuit Court staff during most of project. Work hours shall be 7AM to 3:30PM daily with exceptions only as granted by Lake County. The awarded contractor will be required to provide Lake County a daily log of construction activity and a proposed work plan for the following 48 hours of construction activity. The contractor will also be required to maintain an exterior onsite field office (trailer) complete with electrical connection, telecommunications, and temperature control. Temporary sanitary services and storage containers (as required) will also be required as part of the Contractor's scope of services.

Operational space associated with the above referenced project includes: secure detention, secure staff, and public usage. Please reference

Exhibit A “Work Zones” for a general designation of these spaces. In general: work in “secure detention” is the most restricted, with staff areas being less restricted, and the most unrestricted is “public”. All spaces will require the contractor's care, conscientiousness, and courtesy. The contractor must make accommodations within their bid to ensure continuity of interior operations throughout the duration of this project. A clearly identified construction logistics and sequence plan with corresponding schedule will be required of the awarded contractor prior to commencing any work.

PHASING: The bidder shall construct the PLC/Intercom & Fire Alarm in a parallel and phased manner that limits disruption to internal operations. Work shall be done on both systems within the same area of the building at the same time. The bidder shall plan to “build and back-out” of areas of the complex, leaving an operational system within each zone (to the extent possible), and having minimal need to return. Lake County's believes the fire alarm system will be installed in segments with major zones being cut over to the primary system in a series of cut over milestones. **CONTRACTOR SHALL INCLUDE 3 FIRE ALARM CUT OVER AND PROGRAMMING MILESTONE EVENTS WITHIN HIS BID PROPOSAL.** Demolition of abandoned portions of the newly integrated zone will occur immediately after cut over. Lake County believes the PLC and intercom system will be cut over in a “rolling manner” with several smaller phases as required by the geometry of the building and in-place wiring termination points. The County anticipates some period of time where both the old and new detention door lock and intercom systems are in operation, perhaps in addition to key operations. It is critical that the awarded contractor plan and implement a logical, sequential construction of these plans in order to minimize disruption to the facility. Requests for additional fees post bid in order to accommodate this requirement will not be granted.

Bidder MUST meet “Contractor Qualifications” and “Qualifications of a Responsible Bidder” (identified later in this bid proposal). Failure to meet these standards WILL result in the bid being designated “not responsive and responsible” and WILL be grounds for rejection.

END OF INTENT

BID 18143 - ELECTRICAL CONSTRUCTION – Depke FIRE ALARM AND DOOR CONTROLS REPLACEMENT

CONTENTS

March 2019

Bid Submission:

Sealed Bids will be accepted until April 2, 2019, 11:00 a.m, Lake County Purchasing, 18 N. County Street, 9th Floor, Waukegan, IL 60085

Submission Requirements:

The bidder must complete, sign, and submit the "Invitation to Bid" form and subsequent price sheets and affidavit. Please include a worksheet by trade with scheduled values that total the Base Bid Price.

The Bidder must complete, sign and submit the General Information form.

The Bidder must complete, sign and submit the Bidder Qualification Form

The Bidder must complete and submit the Firm References form.

The Bidder must provide the Addendum Acknowledgement form.

The Bidder must provide the Sustainability Statement.

The Bidder must complete, sign and submit the Vendor Disclosure Statement

The Bidder must provide bid security in accordance with these specifications.

The Bidder must submit a proposed project schedule indicating compliance with the substantial completion date of December 31, 2019.

The Bidder must provide a copy of their commercial electrical license along with this submission

The Bidder may include a list of value engineering opportunities that may reflect a cost savings for the project for consideration.

Additional Information:

Should the Bidder require additional information about this Bid, please submit questions on our website at <http://lakecountypurchasingportal.com> by selecting the Bid number and addendum link. Questions may also be submitted via email to purchasing@lakecountyil.gov. All questions shall be submitted no less than seven (7) days prior to the Bid opening date. Any and all changes to these specifications are valid only if they are included by written addendum to all Bidders. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure of any Bidder to receive any such addendum or interpretation shall not relieve the Bidder from obligation under this Bid as submitted. All addenda so issued shall become part of the Bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a Bidder to improperly submit a Bid.

Addendum Acknowledgement:

Any and all changes to the specifications and terms and conditions of this Bid are valid only if they are included by addendum issued by Lake County Purchasing. The Bidder shall acknowledge addenda by signing the enclosed Addendum Acknowledgement form. It is the Bidder's responsibility to check for addendums, posted on the website at <http://lakecountypurchasingportal.com> prior to the submittal due date. No notification will be sent when addendums are posted unless there is an addendum within three business days of the submittal due date.

Definitions:

Base Bid shall mean: the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Unit Prices.

Unit Price shall mean: an amount stated in the Bid as a price per unit of measurement for materials, equipment, or services, including all overhead and profit for a portion of the Work as described in the Invitation to Bid. The County may reject or negotiate any unit price which is considered excessive or unreasonable.

Invitation to Bid shall mean: this solicitation for Bids, inclusive of all Exhibits, which Exhibits include the Scope of Work and all other specifications relevant to this project.

County shall mean: "Lake County, State of Illinois" or "County of Lake."

Bidder shall mean: an entity providing by 11:00 a.m. on April 2, 2019 a Bid in response to this Invitation to Bid.

Contract shall mean: the entirety of the agreement between Lake County and the selected Bidder with respect to this project. That is, upon acceptance by Lake County of a Bid, which acceptance shall include Lake County's selection of Alternates therein, the Invitation to Bid together with the selected Bid will form an agreement between Lake County and the selected Bidder, which agreement constitutes, and is referred to herein as, the Contract. The Contract is subject to future mutual amendment.

Contractor shall mean: the Bidder, once the Contract is formed.

Provide shall mean: the work complete, in place, ready for use, including all labor, materials, equipment and services.

Responsive Bid shall mean: a Bid which conforms in all material respects to the requirements set forth in the Invitation to Bid.

Contract Term shall mean: from the date of Contract formation to the completion of Work, which Work shall be completed at the earliest possible time, but not later than December 31, 2019.

Value Engineering shall mean: the process of analyzing the designed building features, systems, equipment, and material selections for the purpose of achieving essential functions at the lowest life cycle cost consistent with required performance, quality, reliability, and safety. Opportunities identified by Bidders, including the proposed substitution of less expensive materials or systems for those initially suggested, should be limited to those that preserve these basic objectives and which do NOT adversely impact overall project size or scope.

Substantial Completion:

The successful Contractor shall commence construction work as soon as possible following execution of the contract. Work shall be completed at the earliest possible time, but not later than December 31, 2019.

Pre-Bid Conference and Site Inspection:

A pre-bid conference and site inspection will be held:

March 13, 2019 at 2:30 p.m. local time at:

Depke Juvenile Detention Facility

24647 N. Milwaukee Ave.

Vernon Hills, IL 60061

Contractors interested in bidding on this work are urged to attend this pre-bid conference and site inspection. Attendance at this meeting is not mandatory; however, Contractors are warned that no allowance will be granted to Bidders unfamiliar with the work. No plea of ignorance

of conditions that exist now or hereafter, or of any conditions of difficulties that may be encountered in the execution of the work under this contract will be accepted as an excuse for failure to or omission on the part of the Bidder to fulfill, in every respect, all the requirements, specification, nor will same be accepted as a basis for any claim for extra compensation.

Responsive Bid:

Bidders are hereby notified that any exceptions to the requirements of this Invitation to Bid may be cause for rejection of the Bid. Bidders shall promptly notify the County of any ambiguity, inconsistency or error which they may discover upon examination of the Invitation to Bid. Interpretations, corrections and changes will be made by addendum. Each Bidder shall ascertain prior to submitting a Bid that all addenda have been received and acknowledged in the Bid.

Bidders must comply with contractor qualifications in order to be determined “responsive”, see “QUALIFICATIONS OF A RESPONSIBLE BIDDER” later in this document.

Basis of Award:

From all Bidders, the County will select the lowest responsive and responsible Bidder for the Total Base Bid Price. A Responsive Bidder must meet the specifications of this Invitation to Bid including financial capacity to perform, experience and qualifications performing similar work, and scheduling and availability to perform the work within the time allowed. Thus, the County reserves the right to determine the lowest responsive and responsible bidder on the basis of an individual item, groups of items, or in any way determined to be in the best interests of the County. The determination of which Bids are responsive and responsible will include the following factors (where applicable): (a) adherence to all conditions and requirements of the Invitation to Bid; (b) price; (c) qualifications of the bidder, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value. Again, Total Base Bid Price should not include Alternates; after selecting a Bidder, the County’s acceptance of Alternates will result in an adjustment to the Total Base Bid Price and will be reflected in the Contract.

Contract Time:

Any claim by the Contractor for time lost in the performance of the Work caused by acts or neglect by the County or any of its representatives or because of any injunction which may be brought against the County or its representatives shall be fully compensated for by an extension of time in an amount equal to the time lost due to such delay, and such time extension shall be the Contractor’ sole and exclusive remedy for such delay.

Bid Security:

Each Bid shall be accompanied by a security in the form of a bond. Acceptable forms of security which may be submitted are: an executed surety bond issued by a company or companies qualified to do business in the State of Illinois with an A.M. Best Rating of at least A-; cash; certified

check or cashier's check made payable to Lake County (not including personal or company checks, which are not acceptable); an irrevocable letter of credit; or any other form of deposit issued by a financial institution and acceptable to the Lake County. Bond shall be an amount equal to at least ten (10%) percent of the Total Base Bid Price, payable without condition to the County.

Sustainability Statement

Lake County is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidder to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm's practices. Please complete the Sustainability Statement included herein, and include it with the bidder's response.

Vendor Disclosure Statement

This disclosure statement is being filed in accordance with the Lake County Ethics Ordinance and Lake County Purchasing Ordinance. Vendors wishing to contract with Lake County for goods and services shall submit this form in advance of award and disclose any familial relationships between a Lake County elected official, department director, deputy director, manager and owners, principals or officers of the vendor's company as well as campaign contributions to County elected officials.

END OF INSTRUCTIONS TO BIDDERS

Project Administration:

County's Representative

Jonathan Joy, Construction Project Manager
Lake County Facility and Construction Operations
18 N. County St. 9th floor
Waukegan, IL 60085-4350
Phone: 847-377-2457
E-Mail: jjoy@lakecountyil.gov

Contracting Authority

RuthAnne K. Hall, Purchasing Agent
Lake County Purchasing Division
18 N. County Street, 9th Floor
Waukegan, IL 60085-4350
Phone: 847-377-2929
E-Mail: rhall@lakecountyil.gov

Technical Authority (Architect of Record)

Joanna Wozniak , Associate
DLR Group
333 West Wacker Drive, Suite 850
Chicago, IL 60606
Phone: 312-780-1027
E-Mail: acaputo@williams-architects.com

Notification: The Contractor must give at least forty-eight (48) hour notice prior to commencing Work to each of the parties listed herein.

Intent of the Contract Documents:

The contract documents are complementary, and what is called for by one shall be as binding as if called for by all. The intention of the contract documents is to include in the contract price the cost of all labor and materials, water, fuel, tools, plant, equipment, light, overhead, profit, and all transportation and all other expense as may be necessary for the proper execution of all Work.

Conflict. If the requirements of one document conflicts with the requirements of another document or the same document or the same document, then the most stringent requirements shall apply to the Work. The Architect will determine which requirement is most stringent.

Evaluation Criteria:

All bidders must be qualified suppliers and demonstrate the capability to provide services herein in accordance with the bid specifications. Bids shall be evaluated as follows (not listed in order of priority):

Bid pricing

Years in business

Providing similar service to similar customers

Ability to perform in accordance with bid specifications

References

Value Engineering Opportunities

References:

The Bidder shall provide at least THREE (3) references for projects of similar size, complexity and dollar value to the project outlined herein. Submit references on the forms provided.

Execution, Correlation and Intent:

Site Inspection: It is understood that the Contractor, before submitting a Bid, has visited the site, has examined the nature, location, character, quality and quantities of materials, and local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents. No allowance will be made for not being familiar with existing conditions or requirements of the Contract Documents.

Where conflicts exist within or between parts of the Contract Documents, or between the Contract Documents and applicable standards, codes and ordinances, the more stringent, or higher quality requirements shall apply. Large scale drawings shall take precedence over small scale drawings; figured dimensions on the drawings over scaled dimensions and noted material over graphic representations.

Interpretation:

For brevity, certain phrases in the Contract Documents are understood. Unless specifically stated as an obligation of the County, it is understood to be an obligation of the Contractor. Where phrases such as: 'as selected', 'as directed', or 'as approved' are used, the following phrase 'by the County, or by the Engineer acting for the County' is understood. Where phrases such as 'or equal', or 'approved equal', are used, the following phrase 'as determined by the County, or the Engineer acting for the County', is understood.

Waiver:

The County may, at its sole discretion, waive any provision of the contract not inconsistent with State Law.

Labor Statutes, Records and Rates:

The following enclosed documents shall be a part of the Contract Documents for this project:

“Labor Statutes, Records and Rates,” dated August 2018.

“Prevailing Wages for Construction Trades,” as issued monthly by the Illinois Department of Labor.

County’s Right To Do Work:

If the Contractor defaults or neglects to execute the Work in accordance with the Contract documents or fails to perform any provision of this contract, the County, after three business days' written notice to the Contractor may, without prejudice to any other remedy he may have, make good such deficiencies and may deduct the cost thereof from the payment due the Contractor.

Compliance with the Specifications:

Each bidder must answer all questions in the bid. If you are unable to comply with a specific item in the bid, you are to prepare a list of exceptions and include the exceptions in your cover letter. If you do not indicate exceptions to the Requirements, you therefore guarantee that you fully comply with the Requirements. Exceptions to the specifications may cause your bid to be disqualified.

Compliance:

All Work must comply with drawings, specifications, manufacturers’ specifications and instructions, and the standards published by the relevant manufacturers association, and by the referenced authorities.

The County may request and pay for an inspection by a representative of the manufacturer or the manufacturer’s association to determine if the Work has been performed in accordance with the specified standards.

If such inspection determines that the Work does not comply with the specified requirements, immediately remove the non-complying items and replace them with items complying with the specified requirements, all at no additional cost to the County, and reimburse the County for the cost of the inspection.

The specifications refer to standards published by authorities and associations such as but not limited to:

- I.D.O.T P.C.A.
- A.S.T.M N.C.M.A.
- A.C.I. A.W.I.
- A.I.S.C. A.W.S.
- S.J.I. S.D.I.
- B.I.A. A.I.S.I.
- B.O.C.A. N.F.P.A.
- U.L. S.M.A.C.N.A.
- N.E.C. N.E.M.A.
- A.S.H.R.A.E. A.S.M.E.

Indiana Limestone Institute, and others

The County may request a representative of one or more of these organizations, or others, to inspect the Work in accordance with paragraphs above.

The Contractor shall at all times observe and comply with all laws, ordinances, regulations and codes of the Federal, State, County, other local governments having jurisdiction or authority, and with the Americans with Disabilities Act and OSHA regulations.

Warranty

Neither the final payment, nor any provision in the Contract, shall constitute an acceptance of work not done in accordance with the Contract or relieve Contractor of liability in respect to any excess warranties or responsibility for faulty materials or workmanship. If, within one year after the date of Substantial Completion of the Work or designated portion thereof, or after the date for commencement of warranties, or by terms of an applicable special warranty required by the Contract, any of the Work is found to be not in accordance with the requirements of the Contract, Contractor shall correct the Work and pay for any damage to other Work or property resulting there from within seven (7) calendar days after receipt of written notice from the County. The period of one year shall be extended with respect to portions of the Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual performance of the Work. The County shall give notice of observed defects with reasonable promptness after discovery of the condition.

To the fullest extent permitted by law, Contractor agrees to waive its Kotecki Protection thereby waiving any right of contribution against Lake County (including Lake County's agents and assigns). Contractor further agrees that Contractor will require any and all subcontractor with whom it contracts to perform the work to also similarly waive Kotecki protection and to waive any right of contribution.

Change in Status

The Bidder shall notify Lake County immediately of any change in its status resulting from any of the following: (a) Bidder is acquired by another party; (b) Bidder becomes insolvent; (c) Bidder, voluntary or by operation law, becomes subject to the provisions of any chapter of the Bankruptcy Act; (d) Bidder ceases to conduct its operations in normal course of business. Lake County shall have the option to terminate its contract with the Bidder immediately on written notice based on any such change in status.

Assignment of Contract:

Bidder shall not assign its Bid or any resulting contract or any part thereof without the written consent of the County.

Permits, Fees and Notices:

The Contractor shall secure any permits necessary; however the Bidder shall not include the cost of the permit in the Bid. In the event that permit or inspection fees are imposed, the County will reimburse the Contractor for the actual cost with no additional allowance for overhead and profit.

Personnel and Staffing

All matters pertaining to the recruitment, screening, hiring, and retention shall be the exclusive responsibility of the Bidder. Bidder will pay all taxes pertaining to his employees as required by law.

Under no circumstances shall employees of the Bidder bring alcoholic beverages, drugs, or other contraband items onto County property or into any Lake County Facilities.

The Bidder shall not allow entry to any employee or Worker determined to be under the influence of drugs or alcohol. Any employee in Bidder's operations that may be deemed to be discourteous or objectionable on reasonable grounds, shall be appropriately counseled or disciplined by the Bidder to correct such behavior. In any event, the Bidder shall be responsible for the conduct of their employees and failure to provide courteous and well-mannered service shall be an event of default.

The County shall be entitled to request the removal of individuals Working on this contract for any of the following grounds, provided that such request be in writing and shall specify the reasons for Lake County's dissatisfaction: (is) unsatisfactory performance that causes negative operational impact at Lake County or causes Lake County to commit additional resources to avoid operational impact; (ii) dishonesty or belligerent conduct; (iii) lack of compatibility with Lake County staff; or (iv) violation of Lake County rules or polices. Upon such written request, Lake County and Bidder shall decide on a course of action to cure any such problems, provided that there shall be no cure opportunity required for problems involving categories (ii) or (iv) in the preceding sentence. In the event Bidder does not cure the problem within (7) days from the date of notice, Bidder shall remove such person and shall promptly provide a qualified replacement.

Superintendent:

The Contractor shall give his personal attention to the Work or have at the site of the Work at all times a competent foreman, superintendent, or other representative satisfactory to the architects and having authority to act for the Contractor. The superintendent shall wear a paging device at all times.

Job Meeting:

Upon commencement of construction, there shall be a regularly scheduled job progress meetings. Attendees shall include the Contractor, County's Representative and Subcontractors as pertinent to the agenda. For each job meeting the Contractor shall prepare and distribute a revised construction schedule showing planned progress (as approved by the County) and actual progress in percent in percent completion of each activity. Contractor shall be responsible for taking Minutes of Meeting and distribution of them. The minimum agenda for each meeting shall include:

- Review of Contractor's revised construction schedule.
- Review work progress since the last meeting.
- Note field observations, problems and decisions.
- Identify problems that may impede planned progress.
- Develop corrective measures and procedures to regain schedule.
- Review submittal schedules, expedite as required to maintain schedule.

Schedules:

The successful Contractor shall furnish the following to the Lake County Purchasing Division:
Within ten (10) calendar days after acceptance of the contract a schedule for the performance of the contract, including number of workers/crews assigned, hours, and delivery dates from material suppliers;

The contractor shall provide, for the construction phase, a schedule of all subcontractors and suppliers, together with their addresses and telephone numbers [Note: Major subcontractors must be those specified in Paragraph 2 of the "Contractor Qualification Form" submitted with the Bid].

Within five (5) calendar days after award of the contract, Certificates of Insurance and endorsements to comply with specified requirements herein before.

Use of Site:

The activities around the County's Site will continue, without interruption, during the course of this Work. The Contractor must coordinate his Work operations so as to cause the least possible inconvenience to the activities, both inside and outside, of the Site. **Any major Work requiring shut downs or disruptions of operations must be scheduled at least forty-eight (48) hours in advance. The County shall be given forty-eight hours advance notice of disruptions in power, which must be scheduled during other hours/days and must have prior permission from the County.**

Cutting and Patching:

Each subcontractor shall do all cutting, fitting or patching of his Work that may be required to make its several parts fit together or to receive the Work of other contractors shown upon, or reasonably implied by, the plans and specifications for the completed structure, and he shall make good after them as may be directed by the Architect. General Contractor shall be responsible for cutting, fitting and patching his own Work.

Cleaning Up

All excess material and/or debris must be removed from the site at the end of **each** Work day and must be kept from littering the site; such material must be kept in a confined area.

Conflicts:

Wherever conflicts occur between trades, it shall be the responsibility of the trades involved to resolve the conflict at no additional cost to the County or Architect. The general contractor shall coordinate all adjustments to the Work. Such adjustments shall not be accepted until approved by the Architect.

Security:

The Contractor shall protect Work, stored materials and construction equipment from theft and vandalism; protect premises from entry by unauthorized persons; protect County's operations at site from theft, vandalism or damage from Contractor's Work or employees.

Indemnification:

Contractor agrees to indemnify Lake County (including Lake County's agents and assigns) against all injuries, suits, claims, demands, liabilities, damages, losses, and expenses, including court costs and attorney's fees, which may arise or which may be alleged to have arisen out of or in connection with the work or services covered by or associated with this Contract and provided by Contractor.

Dispute Resolution:

All issues, claims, or disputes arising out of this Agreement shall be resolved in accordance with the Appeals and Remedies Provisions in Article 9 of the Lake County Purchasing Ordinance.

Change Orders:

The County believes that the project is fully defined in the bid solicitation documents and that change orders will not be necessary. However, **in the event that a change order is required, the Contractor shall review the scope of Work to be performed under the contract to suggest alternatives that can be implemented to offset the cost increase of any necessary changes without sacrificing the quality and/or scope of the contract specifications.** All change orders and alternative suggestions must be approved by the County prior to execution. All change order mark-ups shall be limited to a maximum 10% overhead and profit on all subcontractor work and self-performed work and a maximum of 5% overhead and profit on all general contractor administration of subcontracts. Work performed without proper authorization shall be the Contractor's sole risk and expense.

Delays and Extensions of Time:

Pursuant to applicable provisions of the Illinois Criminal Code, the Contract Time may be extended by thirty (30) days or more **only** when the circumstances said to necessitate the change in performance:
were not reasonably foreseeable at the time the contract was signed
were not within the contemplation of the contract as signed
are in the best interests of the County

Purchase Order, Invoice and Payments:

All payments shall be made in accordance with the Local Government Prompt Payment Act.

Taxes:

Lake County is not subject to Federal Excise Tax. Per Illinois Compiled Statutes, 35 ILCS 120/2-5, Lake County is exempt from certain state and local taxes.

Progress Payments

Payments shall be made in the amount of 90% of the estimated value, less any previous payments to the Contractor upon approval of the Sworn Statement and receipt of certified payrolls, as per the Prevailing Wage Act, 820 ILCS 130/5. Payments shall be made in accordance with the Local Government Prompt Payment Act.

Applications for Payment:

Applications for Payment shall be submitted to the Technical Authority, Joanna Wozniak, DLR Group Inc..

Final Completion:

The Contractor shall have fifteen (15) calendar days from the date of Substantial Completion to complete all Work and submit to the County a final Application for Payment.

If the County's inspection discloses any item that is not in accordance with the requirements of the Contract Documents, the Contractor shall complete or correct such item within fourteen (14) calendar days after receipt of notice from the County.

Safety:

The Contractor must be familiar with the Manual of Accident Prevention in Construction by the Associated General Contractors of America, current edition, and maintain at the Project a copy of said publication and will strictly enforce the applicable requirements of same. Contractor will also state the name of the Contractor's Safety Engineer who will be responsible for enforcing all Safety Requirements.

Scaffolding:

Scaffolding shall be furnished by the trades requiring scaffolding for the execution of their Work. All scaffolding shall comply with all local, state, OSHA and federal codes and the design, maintenance, erection, footings or base supports, and the use thereof shall be the responsibility of the contractor providing the scaffold.

Mixed use by trades mutually requiring scaffold shall be coordinated by the trades involved.

Toxic Substances:

The Contractor shall comply with the Illinois "Toxic Substances Disclosure to Employees Act" for any substance(s) produced, used or stored in any manner where Lake County employees may be exposed. At least forty-eight (48) hours prior to any potential exposure, the Contractor must furnish the Department of Human Resources, 18 North County Street, Waukegan, Illinois 60085-4350 with "Material Safety Data Sheets" for any substance covered by this Act. The Department of Human Resources may require the Contractor to post signs or placards which identify the toxic substance(s) present. A complete copy of the Act is available from the Purchasing Department upon request. Refer questions concerning compliance with this Act to the Safety and Training Manager, Department of Human Resources, (847) 377-2700.

Hazardous Materials:

The Contractor is not responsible for the removal of hazardous materials as part of the scope of this contract. If, during Work on this contract, the Contractor is confronted with suspected hazardous materials, the Contractor shall **immediately stop Work and report the condition to the County and the County's Representative**. The County shall be responsible to identify and remedy the hazardous condition. The Contractor shall be responsible to cooperate with the County, and any other Contractor responsible to remedy the hazardous situation. Any claim by the Contractor for time lost in the performance of the Work shall be fully compensated for by an extension of time in an amount equal to the time lost due to such delay, and such time extension shall be the Contractor's sole and exclusive remedy for such delay.

Insurance:

All Contracts may be subjected to change

The contractor must obtain, for the Contract term and any extension of it, insurance issued by a company or companies qualified to do business in the State of Illinois with an A.M. Best Rating of at least A-and provide the County with a Certificate of Insurance 15 days before the start of the project, and thereafter annually for contracts/ projects that will last more than one year. Insurance in the following types and amounts is necessary and/or where applicable:

Workers Compensation (Coverage A) and Employers Liability (Coverage B)

Workers Compensation Insurance covering all liability of the Contractor arising under the Worker's Compensation Act and Worker's Occupational Disease Act at limits in accordance with the laws of the State of Illinois. Employers' Liability Insurance shall be maintained to respond to claims for damages because of bodily injury, occupational sickness, or disease or death of the Contractor's employees, with limits listed below:

Employers Liability

Each Accident \$1,000,000

Disease-Policy Limit \$1,000,000

Disease-Each Employee \$1,000,000

Such Insurance shall contain a waiver of subrogation in favor of Lake County.

Commercial General Liability Insurance

In a broad form on an occurrence basis shall be maintained, to include, but not be limited to, coverage for property damage, bodily injury (including death), personal injury and advertising injury in the following coverage forms where exposure exists:

- Premises and Operations
- Independent Contractors
- Products/Completed Operations
- Liability assumed under an Insured Contract/ Contractual Liability
- Personal Injury and Advertising Injury

With limits of liability not less than:

\$ 1,000,000 Each Occurrence

\$ 1,000,000 Products-Completed Operations

\$ 1,000,000 Personal and Advertising injury limit

\$ 2,000,000 General aggregate; the CGL policy shall be endorsed to provide that the General Aggregate limit applies separately to each of the contractor's projects away from premises owned or rented to contractor.

Automobile Liability Insurance

Automobile liability insurance shall be maintained to respond to claims for damages because of bodily injury, death of a person, or property

damage arising out of ownership, maintenance, or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

The Contractor's auto liability insurance, as required above, shall be written with limits of insurance not less than the following:
\$ 1,000,000 Combined single Limit (Each Accident)

Contractor's Pollution Liability (if applicable)

The Contractor's pollution liability insurance, in connection with an agreement, shall be written with limits of insurance not less than the following:

\$ 1,000,000 per occurrence limit

Professional Liability – Errors and Omissions (if applicable)

The Contractor's Architect/ Engineer/Consultants for the plans of the project shall be written with limits of insurance not less than the following:

\$ 1,000,000 per claim per policy year

Coverage shall be provided for up to three (3) years after project completion. Policy is to be on a primary basis if other professional liability is carried.

Installation Floater / Builders Risk (if applicable)

Contractor's builders risk/an installation floater should cover materials while stored on-site and installation until the project has been completed or put to its intended use.

Limit would be determined by the hard construction values of the project including materials, the cost of change orders and overhead and profit.

Excess/ Umbrella Liability (if applicable)

The Contractor's Excess/ Umbrella liability insurance shall be written with the umbrella follow form and outline the underlying coverage, limits of insurance will be based on size of project:

\$ 2,000,000 per occurrence limit (*minimum, and may be higher depending on the project*)

Contractors and Subcontractors

All insurance shall apply as primary insurance/non-contributory with respect to Lake County. Any insurance or self- insurance maintained by County shall be excess of the Contractor's insurance and shall not contribute with it. Such contractual liability insurance coverage shall be broad enough to respond to the liability assumed by the Contractor in the indemnity and hold harmless clause described herein. Both Contractors and its Subcontractors; to the fullest extent permitted by law, shall waive any right of contribution and shall indemnify and hold harmless Lake County from and against claims, damages, losses and expenses arising out of or resulting from performance of the contractor's or

subcontractor's work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death which is caused in whole or in part by negligent acts or omissions of the Contractor or Subcontractor.

Liability Insurance Conditions

Contractor agrees that with respect to the above required insurance:

The CGL policy shall be endorsed for the general aggregate to apply on a "per Project" basis;

The Contractor's insurance shall be primary in the event of a claim.

Contractor agrees that with respect to the above required insurance, Lake County shall be named as additional insured, including its agents, officers, and employees and be provided with thirty (30) days' notice, in writing by endorsement, of cancellation or material change;

Lake County shall be provided with Certificates of Insurance and endorsements evidencing the above required insurance, prior to commencement of this Contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies.

Lake County uses *myCOLtracking.com* to electronically monitor compliance with Certificate of Insurance requirements. Contractors should work with their broker to register, access, and upload certificates evidencing the coverage required into *myCOLtracking.com*.

A valid company email to receive login and password to *myCOLtracking.com* should be submitted to purchasing@lakecountyil.gov re: *myCOLtracking.com* registration.

Any hard copies of said Notices and Certificates of Insurance shall be provided to:

**Lake County
Purchasing Division
18 N. County 9th Floor
Waukegan, Illinois 60085
Attn: RuthAnne Hall, Lake County Purchasing Agent**

Failure to Comply: In the event the Contractor fails to obtain or maintain any insurance coverage required under this agreement, Lake County may purchase such insurance coverage and charge the expense to the Contractor.

Contract Performance and Payment Bonds:

The Bidder selected by the County shall furnish to the Contracting Authority within ten (10) calendar days after being notified of the acceptance of Bid:

A performance bond satisfactory to the County, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to 100 percent (100%) of the Total Base Bid Price as security for the faithful performance of the Contract; and

A payment bond satisfactory to the County, executed by a surety company authorized to do business in the State of Illinois, for the protection of all persons supplying labor and materials to the Contractor or Subcontractors for the performance of Work provided for in the Contract, in an amount equal to 100 percent (100%) of the Contract price.

Documents required by this section must be received and approved by the County before a written Contract will be issued.

Economic Opportunity Program

Lake County launched a Buy Local. Build Local. Work Local. initiative in 2013 to increase the outreach and procurement opportunities for businesses located within Lake County, including women-owned businesses and minority-owned business enterprises (L/W/MBE). The overarching objective is to maximize participation from these businesses in the County’s procurement process, in accordance with applicable law. The County will take all necessary and reasonable steps to assure that business enterprises defined as L/W/MBE shall have a fair opportunity to participate in County contracts. As part of its Economic Opportunity Program (EOP) commitment the County will make every effort to achieve the following objectives:

- (a) To ensure nondiscrimination in the award and administration of contracts;
- (b) To create a level playing field on which L/W/MBEs can compete fairly for contracts by providing any necessary training and assistance in RFP preparation;
- (c) To ensure that the County’s EOP is narrowly tailored in accordance with applicable law;
- (d) To establish a means for firms identifying themselves as L/W/MBEs to register for procurement opportunities and work cooperatively with contracted firms to report on measures that demonstrates the County’s commitment to its EOP; and,
- (e) To help remove barriers to the participation of L/W/MBEs through notification of contract opportunities.

Successful Bidders are encouraged to work with Workforce Development to post any and all opportunities for employment on County contracts. Lake County’s Workforce Development mission is to foster and ensure the economic prosperity of the Lake County community by maximizing the potential of businesses and workers. As such, Workforce Development provides a key resource for job seekers and employers.

State law mandates a public procurement process and requires that publicly procured contracts be awarded to the lowest responsive and responsible bidder, with no demonstrated preference based on the bidder’s location, race and gender.

Reporting Requirements For Awarded Contracts

All awarded Bidders will identify and report the type of ownership— L/W/MBE, and/or not L/W/MBE for any Work that they or their approved subcontractors will perform. In addition, Lake County requests that all awarded Bidders provide an accounting of employees assigned throughout the term of the Contract in regards to their home address and ethnicity. Lake County may use any data collected to report on potential of businesses and workers benefitting from County contracts.

Termination by the Contractor

Bidder may not terminate its bid or any resulting Contract for delays caused by Acts of God, labor disputes, or unavoidable casualties; however, the term of any resulting Contract may be extended in accordance with the terms and conditions herein and thereof.

Termination by the County for Convenience:

The County reserves the right to terminate this Invitation to Bid and the Contract, or any part thereof, upon thirty (30) days written notice. In the event that this Invitation to Bid or the Contract is terminated due to Bidder's default, the County shall be entitled to purchase substitute items and/or services elsewhere and charge Bidder with all losses incurred, including attorney's fees and expenses. Upon receipt of written notice from the County of such termination for the County's convenience, Bidder shall:

Cease operations as directed by the County in the notice;

Take actions necessary, or that the County may direct, for the protection and preservation of the work; and

Except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing Subcontracts and purchase orders and enter into no further Subcontracts and Purchase orders. In case of such termination for the County's convenience, Bidder shall be entitled to receive payment from the County for work completed to date in accordance with the terms and conditions of this RFP and any resulting contract.

Vendor Disclosure Statement

This disclosure statement is being filed in accordance with the Lake County Ethics Ordinance and Lake County Purchasing Ordinance. Vendors wishing to contract with Lake County for goods and services shall submit this form in advance of award and disclose any familial relationships between a Lake County elected official, department director, deputy director, manager and owners, principals or officers of the vendor's company as well as campaign contributions to County elected officials.

END OF GENERAL CONDITIONS

**LABOR STATUTES, RECORDS AND RATES
CONSTRUCTION CONTRACTS for LAKE COUNTY - STATE OF ILLINOIS**

All Contractors shall familiarize themselves with all provisions of all Acts referred to herein and in addition shall make an investigation of labor conditions and all negotiated labor agreements which may exist or are contemplated at this time. Nothing in the Acts referred to herein shall be construed to prohibit the payment of more than the prevailing wage scale.

In the employment and use of labor, the Contractor and any subcontractor of the Contractor shall conform to all Illinois Constitutional and statutory requirements including, but not limited to, the following:

1.0 Equal Employment Opportunity:

1.1 Illinois Constitution, Article I, Section 17, which provides: "All persons shall have the right to be free from discrimination on the basis of race, color, creed, national ancestry and sex in the hiring and promotion practices of any employer or in the sale or rental of property."

1.2 Illinois Constitution, Article I, Section 18, which provides: "The equal protection of the laws shall not be denied or abridged on account of sex by the state of its units of local government and school districts."

1.3 The Public Works Employment Discrimination Act, 775 ILCS 10/1, provides in substance that no person may be refused or denied employment by reason of unlawful discrimination, nor may any person be subjected to unlawful discrimination in any manner in connection with contracting for or performance of any work or service of "any kind by, for, on behalf of, or for the benefit of the State, or of any department, bureau, commission, board or other political subdivision or agency thereof."

1.4 Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Furthermore, the Contractor shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended.

2.0 The Veterans Preference Act, 330 ILCS 55/1, provides: "In the employment and appointment to fill positions in the construction, addition to, or alteration of all public works undertaken or contracted for by the State, or any of its political subdivisions thereof, preference shall be given to persons who have been members of the Armed Forces of the United States...in times of hostilities with a foreign country..."

3.0 The Servicemen's Employment Tenure Act, as amended, 330 ILCS 60/2, "safeguarding the employment and the rights and privileges inhering in the employment contract, of servicemen."

4.0 The Prevailing Wage Act, 820 ILCS 130/1 et seq., provides: "It is the policy of the State of Illinois that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works." The current Schedule of

Prevailing Wages for Lake County is enclosed and must be prominently posted at the project site by the Contractor.

4.1 The Prevailing Wage Act, 820 ILCS 130/4, provides: "All bid specifications shall list the specified rates to all laborers, workers and mechanics in the locality for each craft or type of worker or mechanic needed to execute the contract. If the Department of Labor revises the prevailing rate of hourly wages to be paid by the public body, the revised rate shall apply to such contract, and the public body shall be responsible to notify the Contractor and each subcontractor of the revised rate."

4.1.1 The County shall notify the Contractor of any revised rates as determined by the Department of Labor and as received by the County. It shall be the responsibility and liability of the Contractor to promptly notify each and every subcontractor of said revised rates.

Unless otherwise specified in the Contract Documents, the Contractor shall assume all risks and responsibility for any changes to the prevailing hourly wage which may occur during the Contract Time. A revision to the prevailing rate of hourly wages shall not be cause for any adjustment in the Contract Sum.

4.2 The Prevailing Wage Act, 820 ILCS 130/5 provides that the Contractor and each Sub Contractor shall, "submit monthly, in person, by mail or electronically a certified payroll to the public body in charge of the project."

4.2.1 The Contractor shall submit to the County by tenth day, monthly, a certified payroll list including all workers, laborers and mechanics employed by the Contractor and each of the Sub Contractors.

4.2.2 The certified payroll records shall include each worker's name, address, telephone number, social security number, classification, number of hours worked each day, the hourly wage and starting and ending times each day.

4.2.3 Included with the payroll records, the Contractor and each Sub Contractor shall attest, in writing, to the veracity and accuracy of the records and that the hourly rate paid is not less than the general prevailing wages required.

5.0 The Child Labor Law, as amended, 820 ILCS 205/1, which provides: "No minor under 16 years of age at any time shall be employed, permitted or suffered to work in any gainful occupation...in any type of construction work within this state."

The Contractor will include verbatim or by reference the provisions contained herein in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. The Contractor will be liable for compliance with these provisions by such subcontractors.

The Contractor and each subcontractor shall keep or cause to be kept an accurate record of names, occupations and actual wages paid to each laborer, workman and mechanic employed by him in connection with the contract. This record shall be open at all reasonable hours for inspection by any representative of the County or the Illinois Department of Labor and must be preserved for four (4) years following completion of the contract.

6.0 Illinois Workers on Public Workers Act: In the employment and use of labor, the Contractor and any subcontractor of the Contractor shall conform to all Illinois Constitutional and statutory requirements including, but not limited to, the following: "Illinois Workers on Public Works Act, 30 ILCS 570/ et seq, including Public Act 096-0929 signed into law on June 16, 2010." The level of unemployment in the State of Illinois has exceeded 5% for two (2) consecutive calendar months.

Lake County Prevailing Wage for August 2018

Prevailing Wage rates for Lake County												
Trade Title	Region	Type	Class	Base Wage	Fore-man Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS ABT-GEN	ALL	ALL		41.20	42.20	1.5	1.5	2	14.65	12.32	0.00	0.50
ASBESTOS ABT-MEC	ALL	BLD		37.46	39.96	1.5	1.5	2	11.62	11.06	0.00	0.72
BOILERMAKER	ALL	BLD		48.49	52.86	2	2	2	6.97	19.61	0.00	0.90
BRICK MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
CARPENTER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
CEMENT MASON	ALL	ALL		44.98	46.98	2	1.5	2	10.00	20.88	0.00	0.50
CERAMIC TILE FNShER	ALL	BLD		38.56	38.56	1.5	1.5	2	10.65	11.18	0.00	0.68
COMMUNICATION TECH	ALL	BLD		36.54	38.94	1.5	1.5	2	11.72	13.23	2.17	0.55
ELECTRIC PWR EQMT OP	ALL	ALL		0.00	0.00	0	0	0	0.00	0.00	0.00	0.00
ELECTRIC PWR EQMT OP	ALL	HWY		41.45	56.38	1.5	1.5	2	5.50	12.87	0.00	0.73
ELECTRIC PWR GRNDMAN	ALL	ALL		30.33	53.29	1.5	1.5	2	5.00	9.40	0.00	0.30
ELECTRIC PWR GRNDMAN	ALL	HWY		32.00	56.38	1.5	1.5	2	5.50	9.92	0.00	0.66
ELECTRIC PWR LINEMAN	ALL	ALL		45.36	51.48	1.5	1.5	2	5.00	14.06	0.00	0.45
ELECTRIC PWR LINEMAN	ALL	HWY		49.67	56.38	1.5	1.5	2	5.50	15.40	0.00	0.88
ELECTRIC PWR TRK DRV	ALL	ALL		30.34	51.48	1.5	1.5	2	5.00	9.40	0.00	0.30
ELECTRIC PWR TRK DRV	ALL	HWY		33.14	56.38	1.5	1.5	2	5.50	10.29	0.00	0.59
ELECTRICIAN	ALL	BLD		40.00	44.00	1.5	1.5	2	14.10	19.74	4.00	0.65
ELEVATOR CONSTRUCTOR	ALL	BLD		51.94	58.43	2	2	2	14.43	14.96	4.16	0.90
FENCE ERECTOR	ALL	ALL		39.58	41.58	1.5	1.5	2	13.40	13.90	0.00	0.40
GLAZIER	ALL	BLD		42.45	43.95	1.5	1.5	2	14.04	20.14	0.00	0.94
HT/FROST INSULATOR	ALL	BLD		50.50	53.00	1.5	1.5	2	12.12	12.96	0.00	0.72
IRON WORKER	ALL	ALL		47.33	49.33	2	2	2	14.15	22.39	0.00	0.35
LABORER	ALL	ALL		41.20	41.95	1.5	1.5	2	14.65	12.32	0.00	0.50
LATHER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
MACHINIST	ALL	BLD		47.56	50.06	1.5	1.5	2	7.05	8.95	1.85	1.47

MARBLE FINISHERS	ALL	ALL		33.95	33.95	1.5	1.5	2	10.45	15.52	0.00	0.47	
MARBLE MASON	ALL	BLD		44.63	49.09	1.5	1.5	2	10.45	16.28	0.00	0.59	
MATERIAL TESTER I	ALL	ALL		31.20	31.20	1.5	1.5	2	14.65	12.32	0.00	0.50	
MATERIALS TESTER II	ALL	ALL		36.20	36.20	1.5	1.5	2	14.65	12.32	0.00	0.50	
MILLWRIGHT	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63	
OPERATING ENGINEER	ALL	BLD	1	50.10	54.10		2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	2	48.80	54.10		2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	3	46.25	54.10		2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	4	44.50	54.10		2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	5	53.85	54.10		2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	6	51.10	54.10		2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	7	53.10	54.10		2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	FLT	1	55.90	55.90	1.5	1.5		2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	2	54.40	55.90	1.5	1.5		2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	3	48.40	55.90	1.5	1.5		2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	4	40.25	55.90	1.5	1.5		2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	5	57.40	55.90	1.5	1.5		2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	6	38.00	55.90	1.5	1.5		2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	HWY	1	48.30	52.30	1.5	1.5		2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	2	47.75	52.30	1.5	1.5		2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	3	45.70	52.30	1.5	1.5		2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	4	44.30	52.30	1.5	1.5		2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	5	43.10	52.30	1.5	1.5		2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	6	51.30	52.30	1.5	1.5		2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	7	49.30	52.30	1.5	1.5		2	18.80	14.35	2.00	1.30
ORNAMNTL IRON WORKER	ALL	ALL		46.75	49.25		2	2	2	13.90	19.79	0.00	0.75
PAINTER	ALL	ALL		45.55	51.24	1.5	1.5	1.5		11.56	11.44	0.00	1.87
PAINTER SIGNS	ALL	BLD		37.45	42.05	1.5	1.5		2	2.60	3.18	0.00	0.00
PILEDRIVER	ALL	ALL		46.35	48.35	1.5	1.5		2	11.79	18.87	0.00	0.63
PIPEFITTER	ALL	BLD		47.50	50.50	1.5	1.5		2	10.05	17.85	0.00	2.12

PLASTERER	ALL	BLD		44.85	44.85	2	1.5	2	10.00	21.18	0.00	0.50
PLUMBER	ALL	BLD		49.25	52.20	1.5	1.5	2	14.34	13.35	0.00	1.28
ROOFER	ALL	BLD		42.30	45.30	1.5	1.5	2	9.08	12.14	0.00	0.58
SHEETMETAL WORKER	ALL	BLD		43.50	46.98	1.5	1.5	2	11.03	23.43	0.00	0.78
SIGN HANGER	ALL	BLD		31.31	33.81	1.5	1.5	2	4.85	3.28	0.00	0.00
SPRINKLER FITTER	ALL	BLD		47.20	49.20	1.5	1.5	2	12.25	11.55	0.00	0.55
STEEL ERECTOR	ALL	ALL		42.07	44.07	2	2	2	13.45	19.59	0.00	0.35
STONE MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
TERRAZZO FINISHER	ALL	BLD		40.54	40.54	1.5	1.5	2	10.65	12.76	0.00	0.73
TERRAZZO MASON	ALL	BLD		44.38	47.88	1.5	1.5	2	10.65	14.15	0.00	0.82
TILE MASON	ALL	BLD		45.49	49.49	1.5	1.5	2	10.65	13.88	0.00	0.86
TRAFFIC SAFETY WRKR	ALL	HWY		32.75	34.35	1.5	1.5	2	8.45	6.05	0.00	0.50
TRUCK DRIVER	ALL	ALL	1	37.05	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	2	37.20	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	3	37.40	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	4	37.60	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TUCKPOINTER	ALL	BLD		45.42	46.42	1.5	1.5	2	8.32	15.42	0.00	0.80

Legend

M-F OT Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

OSA Overtime pay required for every hour worked on Saturdays

OSH Overtime pay required for every hour worked on Sundays and Holidays

H/W Health/Welfare benefit

Explanations LAKE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATION TECHNICIAN

Low voltage construction, installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including outside plant, telephone, security systems and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area network), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum;

Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane: Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.;

Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes. Class

6. ROV Pilot, ROV Tender

TRAFFIC SAFETY - Effective November 30, 2018, the description of the traffic safety worker trade in this County is as follows: Work associated with barricades, hoses and drums used to reduce lane usage on highway work, the installation and removal of temporary, non-temporary or permanent lane, pavement or roadway markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

AUTHORIZED NEGOTIATORS:

Name: _____ Phone # _____ Email Address: _____

Name: _____ Phone # _____ Email Address: _____

BUSINESS ORGANIZATION: (check one only)

Sole Proprietor: An individual whose signature is affixed to this Bid.

Partnership: State full names, titles, and addresses of all responsible principals and/or partners on attached sheet.

Corporation: State of incorporation: _____

Non-profit Corporation

501c3-- U.S. Internal Revenue Code

By signing this Bid document, the proposer hereby certifies that it is not barred from responding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Business Name

Signature

Print or Type Name

Title

Date

Name and Address of Office from which this contract will be administered
 (ATTACH ADDITIONAL PAGES AS NEEDED)

Name: _____

Address: _____

Phone: _____ Fax: _____

Email Address _____

Project Manager: _____

Years in Business: _____

Number of Employees: _____

Annual Sales: \$ _____

Dunn & Bradstreet #: _____

Indicate if firm is a certified M/W/DBE and attach certification: _____

List employees who will be dedicated to the Project: (Attach additional pages as necessary)

NAME	POSITION TITLE	NUMBER OF YEARS	AREA OF RESPONSIBILITY/TASK EXPERIENCE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please return this form with all Bid Documents by the date and time shown on the Invitation to Bid.

Pursuant to applicable sections of the Lake County Purchasing Ordinance, the Purchasing Division is required to determine whether or not a bidder is responsible. A responsible bidder is defined as "an entity (business) who has the capability in all respects to perform fully the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will assure good faith performance." Information furnished by a bidder will be reviewed by the Purchasing Division, using department, and the project architect /engineer. Said information shall not be otherwise disclosed without prior written consent by the bidder. Failure to submit this form by the date and time specified shall be cause for rejection of your bid.

QUALIFICATIONS OF A RESPONSIBLE BIDDER

BIDDER shall comply with the following requirements:

Business duration: Minimum 5 years in business.

BIDDER shall be a Licensed Commercial Electrical Contractor compliant requirements identified in section 280500 "Electronic Security Contractor Statement of Qualifications" or as Identified in Section 283111 "Digital Addressable Fire Alarm System". BIDDER SHALL FILL OUT AND ATTACH BIDDER QUALIFICATION AFFIRMATION TO ATTEST TO THIS.

- a. The bidder is required to self perform the majority of electrical work associated with this this project (certified payroll indicating BIDDER as employer will be required).
- b. Relevant Construction experience: Minimum of 3 similar projects completed in the last 15 years having a construction value equal or greater to the value of this bid. Projects should be of similar complexity and demonstrate the bidder's ability and experience to successfully complete this specific project.
- c. Safety: Worker's compensation premium modifier not more than 1.0 or an explanation of special circumstances.
- d. Contract completion history: No defaults of any construction.
- e. Reference check: Positive references and confirmation of firm's capabilities.

The contracting authority reserves the right to request written documentation of these qualifications. Project experience documentation shall include, at a minimum, the following information: Project name, brief project description, construction cost, construction start and completion dates, owner, owner's agent and architect including contact names and phone numbers.

1. For the current proposed project, list work to be performed by your own forces:

2. List Proposed Major Subcontractors for this Project:

Trade	Name	Address	Amount (\$)

3. Bank Reference: _____
Address: _____

Contact: _____

4. Bonding Company: _____
Agency Name: _____
Address: _____

Contact: _____

5. Insurance Company: _____
Agency Name: _____
Address: _____

Contact: _____

6. Trade References (list Four):

Name: _____
Address: _____

Contact: _____
Telephone #: _____

Name: _____
Address: _____

Contact: _____
Telephone #: _____

Name: _____
Address: _____

Contact: _____
Telephone #: _____

Name: _____

Address: _____

Contact: _____

Telephone #: _____

7. A. Have you within the last five years failed to complete a contract?

Yes _____ No _____

B. Are there any judgments, claims or suits pending or outstanding against you?

Yes _____ No _____

If answer to either question is Yes, submit details on a separate sheet.

C. List all claims that have been filed by or against your firm due to construction contracts in the last five years, including arbitration:

8. Financial Statement- attach separate sheet(s) as necessary:

Current Assets:	\$	_____
Fixed Assets (Depreciated):	\$	_____
Other Assets:	\$	_____
Total Assets:		\$ _____
Current Liabilities:	\$	_____
Long Term Liabilities:	\$	_____
Total Liabilities:		\$ _____
Net Worth:		\$ _____

Date of Latest Balance Sheet: _____

Accounting Firm: _____

(Lake County reserves the right to request a copy of financial statement.)

9. Major Contracts Completed During Last Five Years:

Year	Name of Project	Architect/Engineer	Contract Amount (\$)

10. Average Annual Billing for Last Five Years: \$ _____

11. Total Work in Progress and Under Contract: \$ _____

12. List All Major Work Currently Under Contract:

% Completed	Name of Project	Architect/Engineer	Contract Amount (\$)

The undersigned hereby certifies that answers to the foregoing questions and all statements therein contained are true and correct. Surety, bank, subcontractor, supplier, or any other persons, firms or corporations with whom we have done business, or who have extended any credit to us are hereby authorized to furnish you with any information you may request concerning our organization including, but not limited to, information concerning performance on previous work or credit standing with any of them. We hereby release any and all such parties from any legal responsibility whatsoever of having furnished such information to you.

Name of Organization: _____

By: _____

Title: _____ Date: _____

Provide at least THREE (3) references for projects of similar size and complexity. (Attach additional pages as needed).

1.

Entity: _____

Address: _____

City, State, Zip Code: _____

Name of Contact Person: _____

Email Address: _____

Telephone Number: _____

Description of Services Provided: _____

Date of Service: ____/____/____ To: ____/____/____

2.

Entity: _____

Address: _____

City, State, Zip Code: _____

Name of Contact Person: _____

Email Address: _____

Telephone Number: _____

Description of Services Provided: _____

Date of Service: ____/____/____ To: ____/____/____

3.

Entity: _____

Address: _____
 City, State, Zip Code: _____
 Name of Contact Person _____
 Email Address: _____
 Telephone Number: _____
 Description of Services Provided: _____

 Date of Service: ____/____/____ To ____/____/____

The undersigned acknowledges receipt of the following addendum(s):

ADDENDUM #	SIGNATURE

I have examined and carefully prepared the submittal documentation in detail before submitting my response to Lake County.

Submittal Number: _____
 Company Name: _____
 Authorized Representative: _____
 Authorized Representative: _____ *Signature*
 _____ *Print*
 Date: _____

It is the Bidder’s responsibility to check for addendums, posted on the website at <http://lakecountypurchasingportal.com> prior to the submittal due date. No notification will be sent when addendums are posted unless there is an addendum within three business days of the submittal due date.

If the submittal has already been received by Lake County, Bidders are required to acknowledge receipt of addendum via email to purchasing@lakecountyil.gov prior to the due date.

Submittals that do not acknowledge addendums may be rejected.

All responses are to be submitted in a sealed envelope. Envelopes are to be clearly marked with required submittal information.

SUSTAINABILITY STATEMENT

Lake County is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking proposers to provide a Statement of Sustainability to ensure our proposers are also incorporating sustainability into their firms’ practices.

INSTRUCTIONS

On the following Sustainability Statement form, provide a clear description of your firm’s sustainable practices, policies, or procedures. These practices may include, but may not be limited to, the following categories and examples:

Waste Minimization within your office or facilities, such as a recycling programs, double-sided copying, electronic internal communications (i.e. memos), use of recycled-content materials and reusable cups, limiting printing, electronic document management, instituting green purchasing policies, using green cleaning supplies and practices, or reducing packaging in materials you procure or supply.

Energy Efficiency within your office, facilities, or firm, such as lighting retrofits, photo-sensor switches for lighting, effective use of daytime lighting, using Energy Star rated appliances or equipment, using an alternative fuel or having efficient fleet policies, an anti-idling policy, or indoor temperature management (i.e. turning the thermostat up in the summer and down in the winter).

Water Efficiency within the office, facilities, or firm, such as faucet or fixture retrofits, switching from individual bottled water to office water coolers or drinking fountains, and installing drought-tolerant landscaping.

Staff encouraged to adopt sustainable practices and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support for green seminar attendance, becoming US Green Building Council LEED accredited, or creating an internal “green team.”

Education of your staff about green practices, education of your business peers about your green accomplishments, education of your community by your sustainability, or notice of any environmental awards your firm has achieved.

Waste Minimization

Energy Efficiency

CONTINUE TO NEXT PAGE

Water Efficiency

Staff

Education



VENDOR DISCLOSURE STATEMENT

Vendor Name:			
Address:			
Contact Person:		Contact Phone #:	
Bid/RFP/SOI/Contract/Renewal:	BID# 18143		

Vendors wishing to contract with Lake County for goods and services in an amount greater than \$30,000 shall submit this form in advance of award. Vendors shall disclose:

- A familial relationship between a Lake County elected official, department director, deputy director and manager and owners, principals, or officers of the vendor’s company. Familial relationship is defined as a spouse (including civil partner), child, stepchild, parent, stepparent, grandparent, in-laws (including parent, grandparent, sibling, or child), relatives and non-relatives living in the same residence, and offspring born to any aforementioned person.
- All political campaign contributions made by the vendor or an owner, principal, officer, manager, lobbyist, agent, consultant, counsel, subcontractor or corporate entity under the control of the vendor to any county board member, county board chair, or countywide elected official as well as contributions to any political action committees within the last five years.

FAMILIAL RELATIONSHIPS

List below the names and departments/agencies of Lake County employees or public officials with whom owners, principals, or officers of the vendor’s company have a familial relationship and the nature of the relationship. Please attach additional pages as necessary.

Name and Department/Agency of Lake County Employee/Public Official	Familial Relationship

CAMPAIGN CONTRIBUTIONS

List below the campaign contributions that have been made within the last five years. Please attach additional pages as necessary.

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made

Continuing disclosure is required if information changes. This Vendor Disclosure Statement form is available at www.lakecountyil.gov. The full text of the County’s Ethics and Procurement policies and ordinances are available at www.lakecountyil.gov.

I hereby acknowledge that the information above is accurate and complete, that I am an authorized signer on behalf of the vendor, that I have read and understand these disclosure requirements, and that I agree to update this information if there are any related changes by submitting a new Vendor Disclosure Statement.

Authorized Signature:		Title:	
Printed Name:		Date:	

Failure to complete and return this Disclosure may result in delay or cancellation of the County’s Contractual Obligation.

