

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Tuesday, June 27, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/3JhsYaZ>

**Health and Community Services Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Health & Community Services Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Parekh called the meeting to order at 8:33 a.m.*

**2. Pledge of Allegiance**

*Member Danforth led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 5 - Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent** 2 - Vice Chair Altenberg and Member Maine Ph.D.

*\*Electronic Attendance: Member Hewitt.*

*Other Attendees:*

*In Person:*

*Abby Krakow, Communications*

*Andrea Moore, Public*

*Brenda O'Connell, Community Development*

*Cassandra Hiller, County Administrator's Office*

*Dr. Carlotta Roman, Workforce Development Board*

*Christopher Anderson-Sell, Communications*

*Courtney Krzharich, Prairie State Legal Services*

*Eric Waggoner, Planning, Building, and Development*

*Gary Gibson, County Administrator's Office*

*Jennifer Serino, Workforce Development*

*Jolanda Dinkins, County Board Office*

*Kimberly Wimer, Workforce Development Board*

*Kevin Quinn, Communications*

*Renetrice Pierre, Public*

*Electronically:*

*Demar Harris, Workforce Development*

*Dominic Strezo, Planning, Building, and Development*

*James Hawkins, County Administrator's Office*

*Jamie Helton, State's Attorney's Office*

*Janna Philipp, County Administrator's Office*

*John Light, Human Resources*

*Karen Fox, State's Attorney's Office*

*Maria Castellanos, Sheriff's Department*

*Mark Pfister, Health Department*

*Matt Meyers, County Administrator's Office*

*Michael Wheeler, Finance*

*Mick Zawislak, Daily Herald*

*Nick Principali, Finance*

*Paul Frank, Board Member*

*Patrice Sutton, Finance*

*Sonia Hernandez, County Administrator's Office  
Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*Public Comment was made by:  
Renetrice Pierre*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**8.1 23-0851**

Committee action approving the Health and Community Services minutes from June 6, 2023.

**Attachments:** [HCS 6.6.23 Final Minutes](#)

**A motion was made by Member Ross Cunningham, seconded by Member Danforth, that this item be approval of minutes. The motion carried unanimously.**

**Aye:** 5 - Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent:** 2 - Vice Chair Altenberg and Member Maine Ph.D.

**REGULAR AGENDA**

**\*COMMUNITY DEVELOPMENT\***

**8.2 23-0818**

Joint resolution approving the HOME Consortium Agreement for Federal Fiscal Years (FY) 2024-2026.

**Attachments:** [HOME Consortium Agreement FY24-26 - v01](#)

*Brenda O'Connell, Community Development Administrator, provided an overview of the HOME Consortium Agreement for Federal Fiscal Years (FY) 2024-2026. Discussion ensued.*

**A motion was made by Member Ross Cunningham, seconded by Member Knizhnik, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 5 - Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent:** 2 - Vice Chair Altenberg and Member Maine Ph.D.

**8.3** [23-0821](#)

Joint resolution approving an intergovernmental agreement for the provision of grant administration and management services for North Chicago Community Development Block Grant (CDBG) funds.

**Attachments:** [Lake County N Chi Joint Agreement 2023](#)  
[Letter to Lake County \(2023\) signed](#)

*Brenda O'Connell, Community Development Administrator, provided an update on the intergovernmental agreement for the provision of grant administration and management services for North Chicago Community Development Block Grant (CDBG) funds. Discussion ensued.*

*Public Comment was made by:  
Andrea Moore*

**A motion was made by Member Knizhnik, seconded by Member Ross Cunningham, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 5 - Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent:** 2 - Vice Chair Altenberg and Member Maine Ph.D.

**8.4** [23-0868](#)

Joint resolution approving the First Amendment to Program Year 2023 (PY) 2023 Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

**Attachments:** [PY23 AAP First Amendment DRAFT](#)

*Brenda O'Connell, Community Development Administrator, provided an update on the First Amendment to Program Year 2023 (PY) 2023 Department of Housing & Urban Development (HUD) Annual Action Plan (AAP). Discussion ensued.*

**A motion was made by Member Knizhnik, seconded by Member Ross Cunningham, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 5 - Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent:** 2 - Vice Chair Altenberg and Member Maine Ph.D.

**8.5** [23-0872](#)

Joint resolution approving the Ninth Amendment to the Department of Housing & Urban Development (HUD) Program Year 2019 (PY) 2019 Annual Action Plan (AAP).

**Attachments:** [PY19 AAP 9th Amendment DRAFT](#)

*Brenda O'Connell, Community Development Administrator, provided an update on the Ninth Amendment to the Department of Housing & Urban Development (HUD) Program Year 2019 Annual Action Plan. Discussion ensued.*

*Public Comment was made by:  
Renetrice Pierre  
Andrea Moore*

**A motion was made by Member Knizhnik, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 5 - Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent:** 2 - Vice Chair Altenberg and Member Maine Ph.D.

**\*WORKFORCE DEVELOPMENT\***

**8.6 [23-0933](#)**

Workforce Development Annual Update.

**Attachments:** [Workforce Development Department Update HCS 6.27](#)

*Jennifer Serino, Workforce Development Director, introduced Kimberly Wimer and Dr. Carlotta Roman, Workforce Development Board, and presented the Workforce Development annual update. Discussion ensued.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*Chair Parekh remarked on discussing looking at ways the County can increase awareness and support for residents in understanding the importance of gun safety storage as well as looking at opportunities to support the acquisition of gun locks.*

**11.1 [23-0944](#)**

Committee action regarding Member Parekh's request for more than two hours of staff time to evaluate safe gun storage.

*Chair Parekh provided an update and reminded the committee that in order for staff to spend 2 hours or more on researching models or opportunities to increase awareness of safe gun storage for residents requires a vote from the committee. Discussion ensued.*

**A motion was made by Member Knizhnik, seconded by Member Ross Cunningham, that this item be approved. The motion carried by the following voice vote:**

**Aye:** 5 - Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Chair Parekh

**Absent:** 2 - Vice Chair Altenberg and Member Maine Ph.D.

**12. Adjournment**

*Chair Parekh declared the meeting adjourned at 10:04 a.m.*

**Next Meeting: July 25, 2023**

*Minutes prepared by Jolanda Dinkins and Kristy Cechini.*

*Minutes were approved on July 25, 2023 by the Health and Community Services Committee.*