

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, November 8, 2017**

**1:00 PM**

**Assembly Room, 10th Floor**

### **Financial and Administrative Committee**

**1. Call to Order**

*Chair Rummel called the meeting to order at 1:00 p.m.*

**Present** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

*Others present:*

*Carol Calabresa, County Board Member*

*Michael Danforth, County Board Member*

*Sandy Hart, County Board Member*

*Aaron Lawlor, County Board Chairman*

*Judy Martini, County Board Member*

*Mary Ross-Cunningham, County Board Member*

*Chris Blanding, Information Technology*

*Barry Burton, County Administrator*

*Jim Chamernik, Sheriff's Office*

*Anthony Cooling, Finance and Administrative Services*

*Gary Gordon, Finance and Administrative Services*

*Rose Gray, Probation*

*Eric Guenther, State's Attorney Office*

*RuthAnne Hall, Purchasing*

*David Hare, Undersheriff*

*Bruce Johnson, Nicasa*

*Chris Kopka, Human Resources*

*Mark Nerheim, State's Attorney*

*Jorge Ortiz, 19th Judicial Chief Judge*

*Mark Pfister, Health Department*

*Mary Stevens, Courts Administration*

*Jennie Vana, Communications*

*Blanca Vela-Schneider, County Board Office*

*Dakisha Wesley, Assistant County Administrator*

*Glenn Westam, Stormwater Management Commission*

*Michael Wheeler, Finance and Administrative Services*

*Rodney Worden, Public Works*

*Dawn Wucki-Rosbach, Sheriff's Office*

**Present** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen, and Member Taylor

**2. Pledge of Allegiance**

*Member Durkin led the Pledge of Allegiance.*

*Chair Rummel, noting that a quorum of the Committee is physically present, reported that Members Bartels and Hewitt will participate in the meeting electronically due to illness.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Addenda to the Agenda**

*There were no additions to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chairman's Remarks**

*Chair Rummel remarked on the state's attempt during the legislative veot session to pass a bill to freeze the tax levy for five collar counties, including Lake County.*

**7. Old Business**

*Member Bartels reported that during a joint budget meeting with the Law and Judicial Committee, an extensive discussion occurred regarding increasing staff for early release programs. Chair Rummel recommended this issue be discussed in conjunction with item 8.20.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.6)**

**LAW & JUDICIAL**

**8.1 [17-1174](#)**

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Village of Beach Park (Beach Park) from January 1, 2017 to December 31, 2019 in the amount of \$1,890,415.30.

**A motion was made by Member Bartels, seconded by Member Taylor, that items 8.1 through 8.6 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**HEALTH & COMMUNITY SERVICES**

**8.2 [17-1235](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$220,922.67 in Community Development U.S. Department of Housing & Urban Development (HUD) grant spending as a result of revenue from the sale of homes purchased and repayments by previous homebuyers under affordable housing programs.

**A motion was made by Member Bartels, seconded by Member Taylor, that items 8.1 through 8.6 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**PUBLIC WORKS AND TRANSPORTATION**

**8.3 [17-1217](#)**

Joint resolution ratifying an emergency procurement with JC Cross Company, Romeoville, Illinois, in the amount of \$79,841.40 for equipment replacement at the Des Plaines River (DPR) Water Reclamation Facility (WRF).

**A motion was made by Member Bartels, seconded by Member Taylor, that items 8.1 through 8.6 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.4 [17-1225](#)**

Joint resolution ratifying an emergency procurement with Joel Kennedy Construction, Inc., Waukegan, Illinois, in the amount of \$98,425 for the water main replacement of the Wildwood Water System on Route 45.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.5 [17-1202](#)**

Joint resolution authorizing contracts with BP&T, Mount Prospect, Illinois, Tecorp, Inc., Joliet, Illinois, and G.P. Maintenance Services, Inc., Palos Hills, Illinois, in the amount of \$87,800 for 2017 Public Works Painting Projects at various Public Works Locations.

**A motion was made by Member Bartels, seconded by Member Taylor, that items 8.1 through 8.6 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.6 [17-1242](#)**

Joint resolution authorizing a contract with Burris Equipment, Waukegan, Illinois, for the purchase of a skid steer for the Lake County Division of Transportation (DOT) in the amount of \$56,244.

**A motion was made by Member Bartels, seconded by Member Taylor, that items 8.1 through 8.6 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

## **REGULAR AGENDA**

### **HEALTH & COMMUNITY SERVICES**

#### **8.7 [17-1236](#)**

Joint resolution authorizing an emergency appropriation, transferring previously approved funding from the Corporate Capital Improvement Program in fund 101 to Health Department fund 210 in the amount of \$800,000 for the Zion Community Health Center facility.

*Mike Wheeler, Finance and Administrative Services, noted a scrivener's error in the attachment which will be replaced.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

### **PUBLIC WORKS & TRANSPORTATION**

*Chair Rummel recommended items 8.8 through 8.17 be considered in one vote. County Board Chairman Aaron Lawlor reported item 8.8 is a key collaborative agreement with Lakes Region Sanitary District, which may result in consolidation of services which would directly benefit residents serviced by this district. Member Taylor noted items 8.14 through 8.17 are related to the Quentin Road Project.*

#### **8.8 [17-1263](#)**

Joint resolution authorizing an Intergovernmental Agreement by and between Lake County and Lakes Region Sanitary District (LRSD) to foster collaboration on sewer-related operations and services.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

8.9 [17-1234](#)

Joint resolution appropriating \$390,000 of County Bridge Tax funds for the restoration of the drainage channel on the south side of Washington Street, west of I94, and designated as Section 16-00110-14-DR.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

8.10 [17-1232](#)

Joint resolution appropriating \$1,110,000 of Matching Tax funds for the repair and stabilization of an existing sheet piling wall adjacent to the multi-use path on the north side of Grass Lake Road, and designated as Section 16-00059-11-BR.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

8.11 [17-1231](#)

Joint resolution authorizing an agreement with Hampton, Lenzini, and Renwick, Inc., Elgin, Illinois, for Phase II design engineering services for engineering support and right-of-way acquisition services to construct a concrete sidewalk on the north side of Grass Lake Road at a maximum cost of \$80,860, appropriating \$90,000 of ¼% Sales Tax for Transportation funds, and designated as Section 16-00075-14-SW.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

8.12 [17-1233](#)

Joint resolution authorizing an agreement for consulting engineering services with Christopher B. Burke Engineering, Rosemont, Illinois, for Phase II design engineering services for the roadway reconstruction of Old McHenry Road, at Illinois Route 12, at a maximum cost of \$161,640, appropriating of \$200,000 of Motor Fuel Tax funds, and designated as Section 17-00085-10-CH.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8**

**through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.13 17-1241**

Joint resolution authorizing an agreement with Christopher B. Burke Engineering Ltd., Rosemont, Illinois, for Phase II design engineering for the intersection improvements of Wadsworth Road at Dilleys Road, and Wadsworth Road at Kilbourne Road, at a maximum cost of \$357,756.52, appropriating \$430,000 of ¼% Sales Tax for Transportation funds, and designated as Section 17-00999-47-EG.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.14 17-1239**

Joint resolution authorizing an agreement with the State of Illinois, Illinois Department of Transportation (IDOT), for the use of federal highway funds for the widening and reconstruction of Quentin Road, from White Pine Road to Illinois Route 22, and appropriates \$9,110,000 of ¼% Sales Tax for Transportation funds, and designated as Section 08-00090-12-CH.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.15 17-1238**

Joint resolution authorizing an agreement with V3 Companies of Illinois, Woodridge, Illinois, for Phase III construction engineering services for the widening and reconstruction of Quentin Road, from White Pine Road to Illinois Route 22, at a maximum cost of \$2,334,894.88, and designated as Section 08-00090-12-CH.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.16 [17-1240](#)**

Joint resolution authorizing an agreement with the Village of Lake Zurich for the relocation of a watermain, construction of a sidewalk, and installation of decorative landscape along Quentin Road, from White Pine Road to Illinois Route 22, and designated as Section 08-00090-12-CH.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.17 [17-1237](#)**

Joint resolution executing a Letter of Intent and Concurrence related to the Quentin Road Improvement Project.

**A motion was made by Member Taylor, seconded by Member Carlson, that items 8.8 through 8.17 be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**PLANNING, BUILDING & ZONING**

**8.18 [17-1198](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$156,543.50 in Stormwater Management Commission's (SMC's) Miscellaneous Contractual Services account for the purchase of 1.27-acres of Certified Wetland Mitigation Credits at the Neal Marsh Wetland Mitigation Bank Four within the Des Plaines River Watershed.

*Glenn Westman, Stormwater Management Commission (SMC), requested approval to allocate available funds in the SMC Wetland Restoration Fund (WRF) for the purchase of mitigation credits. The funding will purchase 1.27 acres of certified wetland mitigation credit in the Des Plaines River watershed area in order to replace 1.27 acres of isolated wetlands lost due to development impacts.*

**A motion was made by Member Taylor, seconded by Member Pedersen, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt



**FINANCIAL & ADMINISTRATIVE**

**8.19 [17-1220](#)**

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in fiscal year (FY) 2017.

*(Member Hewitt joined the meeting electronically at 1:12 p.m.)*

*Finance and Administrative Services Director Gary Gordon noted Public Works' items have now been added. The attachment will be replaced on the County Board agenda.*

**A motion was made by Member Durkin, seconded by Member Carlson, that this item be recommended for adoption as amended to the County Board agenda . The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**PUBLIC COMMENT (Continued)**

*Lake County resident Richard Kenwell expressed his support for Not One More and A Way Out Program. He indicated he lost his brother to opiod abuse not too long ago and this program offers much needed assistance to those who want to find a way to end their substance abuse addiction without fear of prosecution. He encouraged more financial support of these worthy programs.*

**8.20 [17-1221](#)**

Ordinance recommending the fiscal year (FY) 2018 Annual Budget and Appropriation Ordinance for Lake County, Illinois; said budget having been made conveniently available for public inspection for at least 15 days by posting in the Office of the County Clerk and on the County website.

*Finance and Administrative Services Director Gary Gordon presented the proposed budget which includes amendments made during joint budget meetings. These changes reflect a net increase of \$11,680 of the original recommended budget. Additionally, staff is asking for approval to shift \$102,794 of the Division of Transportation tax levy to Corporate tax levy to fund some of the budget amendments.*

*County Administrator Barry Burton reported the County Board approved a 2018 budget policy which included an evaluation process for grants. If grant funding for a program ceased to exist, the program would terminate or the department would have the option to request continued funding of the program from the County Administrator. If the County Administrator recommends approval to continue funding, this request would be brought to the Financial and Administrative Committee for consideration and would require a super majority vote. The Underage Drinking and Drug Prevention Task Force is an expansion of the opioid initiative. This task force was one point away from being eligible for continued grant funding. The organization can reapply for grant funding in March 2018, noting that the grant stipulates there is a need to establish a sustainable funding source. The task force has raised \$70,000 and is exploring additional funding options. He recommended*

*the County approve a \$50,000, one-time funding source, to allow the task force time to reapply for grant funding. Health Department Discussion ensued.*

*A motion was made by Member Pedersen, seconded by Member Carlson, to include this one-time funding of \$50,000 in the 2018 County Board budget for the Underage Drinking and Drug Prevention Task Force. Motion carried by the following roll call vote:*

*Aye - 7 Chair Rummel, Vice-Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor*

*Vice-Chair Bartels indicated there is a desire to move people more expeditiously through the bonding process to reduce the jail population. A request for staff funding was denied during joint budget hearings by the Law and Judicial and the Financial and Administrative Committees. He requested the Financial and Administrative Committee reconsider funding the position, at a future time, if the cost to fund the position would be cost-neutral and would result in a reduction in the jail population. County Board Member Danforth indicated he spearheaded this request and there is a need for the addition of two staff positions. He identified the benefits of adding two positions including a reduction in costs such as lodging, food, and staff time. Significant discussion ensued. Nineteenth Judicial Court Chief Judge Jorge Ortiz discussed the statutory requirements of the new Bail Reform Act. County Board Chairman Aaron Lawlor noted the County Board has repeatedly requested statistical data for consideration which has not been provided. After further discussion, Chair Rummel called for a motion to this amendment. No motion came forth to amend the budget to include these two positions.*

*(Member Hewitt left the meeting at 1:50 p.m.)*

**A motion was made by Member Carlson, seconded by Member Taylor, that this ordinance be recommended for adoption as amended to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.21 [17-1227](#)**

Ordinance recommending a Real Property Tax Levy, providing for the apportionment of taxes across the various items of the fiscal year (FY) 2018 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

*Finance and Administrative Services Director Gordon indicated there will not be a change in the total tax amount but because transportation is a separate fund, there is a need to move \$102,745 from the Division of Transportation fund, due to a reduction in staff, and move it to the Corporate levy.*

**A motion was made by Member Pedersen, seconded by Member Durkin, that this**

item be recommended for adoption as amended to the County Board agenda. The motion carried unanimously.

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.22 [17-1222](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area (SSA) Number Eight.

*(Items 8.22 through 8.27 were taken together.)*

*Finance and Administrative Services Director Gary Gordon noted a scrivener's error in the dollar amount of the title of item 8.23. The correct amount is \$164,919.60.*

**A motion was made by Member Carlson, seconded by Member Bartels, that the ordinances for items 8.22 through 8.27 be recommended for adoption to the County Board agenda, as amended. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Absent:** 1 - Member Hewitt

**8.23 [17-1226](#)**

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$164,919.60 for the Northeast Lake Facilities Planning Special Service Area (SSA) Number Nine.

*(Items 8.22 through 8.27 were taken together.)*

**A motion was made by Member Carlson, seconded by Member Bartels, that the ordinances for items 8.22 through 8.27 be recommended for adoption to the County Board agenda, as amended. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.24 [17-1223](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$34,400 for Special Service Area (SSA) Number 12.

*(Items 8.22 through 8.27 were taken together.)*

**A motion was made by Member Carlson, seconded by Member Bartels, that the ordinances for items 8.22 through 8.27 be recommended for adoption to the County Board agenda, as amended. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.25 [17-1229](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$260,000 for Special Service Area (SSA) Number 13.

*(Items 8.22 through 8.27 were taken together.)*

**A motion was made by Member Carlson, seconded by Member Bartels, that the ordinances for items 8.22 through 8.27 be recommended for adoption to the County Board agenda, as amended. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**8.26 [17-1224](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925 for Special Service Area (SSA) Number 14.

*(Items 8.22 through 8.27 were taken together.)*

**A motion was made by Member Carlson, seconded by Member Bartels, that the ordinances for items 8.22 through 8.27 be recommended for adoption to the County Board agenda, as amended. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.27 [17-1230](#)**

Ordinance providing for the levy of a direct annual tax sufficient to produce \$56,640 for Special Service Area (SSA) Number 17.

*(Items 8.22 through 8.27 were taken together.)*

**A motion was made by Member Carlson, seconded by Member Bartels, that the ordinances for items 8.22 through 8.27 be recommended for adoption to the County Board agenda, as amended. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen , and Member Taylor

**8.28 [17-1245](#)**

Resolution authorizing emergency appropriations from various funds for capital projects in the fiscal year (FY) 2018 Capital Improvement Program.

**A motion was made by Member Durkin, seconded by Member Pedersen, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

8.29 [17-1251](#)

Committee action authorizing reclassification of a vacant Emergency Management Agency Coordinator position to an Emergency Management Agency Manager position in the County Administrator's Office.

*County Administrator Barry Burton reported the previous Emergency Management Agency Coordinator left Lake County amidst the county-wide flood this summer. Staff has been interviewing candidates but has determined the existing salary is not competitive, resulting in an inability to fill this vacancy. He requested the salary grade be changed from M9 to M12 and that the title of the position be changed from Emergency Management Coordinator to Emergency Manager. The increase can be absorbed by the County Administrator's Office.*

**A motion was made by Member Durkin, seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

8.30 [17-1256](#)

Ordinance amending Chapter 32, entitled Emergency Management, of the Lake County Code of Ordinances.

*County Administrator Barry Burton reported this ordinance would amend the title of the Emergency Management Coordinator position to Emergency Manager, in line with the approval of item 8.29.*

**A motion was made by Member Pedersen, seconded by Member Taylor, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

9. **Executive Session**

*Executive Session was entered into at 2:05 p.m.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that this item be to go into executive session. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

9.1 [17-1243](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**This item was discussed in Executive Session.**

*Executive Session was adjourned at 2:11 p.m.*

**A motion was made by Member Carlson, seconded by Member Durkin, to come out of Executive Session. The motion carried unanimously.**

**Aye:** 5 - Chair Rummel, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 2 - Vice Chair Bartels , and Member Hewitt

*Member Bartels rejoined the committee meeting electronically.*

**9.1A [17-1244](#)**

Committee action authorizing reclassification of a position in the County Administrator's Office.

**A motion was made by Member Durkin, seconded by Member Pedersen, to reclassify the Communications Manager position to Chief Communications Officer and to modify the salary grade from M11 to M12, resulting in a \$5,616 increase. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**10. County Administrator's Report**

*County Administrator Barry Burton reported that, after consultation with committee chairs and department heads, the November 28 and November 29, 2017 committee meetings are canceled.*

**10.1 [17-1060](#)**

Presentation of the Quarterly Financial and Economic Indicator Reports.

*Finance and Administrative Director Gary Gordon presented the quarterly financial report. Staff continues to watch fuel prices and weather conditions, which may impact utilities. He noted a decline in foreclosure filings.*

**The Quarterly Financial and Economic Indicator Reports were presented.**

**11. Members Remarks**

*County Board Member Carol Calabresa thanked staff and the Financial and Administrative committee for their assistance in further Lake County's Opioid initiative and providing the much needed funding to the Underage Drinking and Drug Prevention Task Force.*

**12. Adjournment**

*The meeting was adjourned at 2:18 p.m.*

**A motion was made by Member Carlson, seconded by Member Durkin, to adjourn the meeting. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Pedersen , and Member Taylor

**Not Present:** 1 - Member Hewitt

**Next Meeting: November 29, 2017**

**The November 29, 2017 Financial and Administrative Committee meeting is canceled. The next scheduled meeting is December 6, 2017.**

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice Chairman*

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*Financial and Administrative Committee*