

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois 60085  
Conference Room #3112*



## **Meeting Minutes - Draft**

**Tuesday, December 10, 2024**

**5:30 PM**

**3010 Grand Ave., Waukegan, IL 60085**

**Lake County Community Health Center Governing  
Council**

**1. Call to Order**

Chair Fornero called the meeting to order at 5:33 p.m.

**2. Roll Call of Members**

**Present** 9 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Aaroneaux, Member Argueta, Member Bejster, Member Ross Cunningham, Member Scheurer and Member Young

**Absent** 2 - Member Chuc and Member Hernandez

**3. Pledge of Allegiance**

This matter was presented

**4. Approval of Minutes**

**4.1**

November 12, 2024, Governing Council Meeting Minutes

**Attachments:** [GC Minutes 11.12.24 - Draft \(2\)](#)

*Chair Fornero has one change to the November 12, 2024 minutes. In section 7.3, the last sentence states Optum LLC, it should be changed to Hennessy Consulting.*

**Chair Fornero called for a motion to approve the minutes of November 12, 2024.**

**Motion by Member Ross Cunningham, second by Member Scheurer. Voice vote, all in favor, motion carried.**

**Aye:** 9 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Aaroneaux, Member Argueta, Member Bejster, Member Ross Cunningham, Member Scheurer and Member Young

**Absent:** 2 - Member Chuc and Member Hernandez

**5. Public Comment to the Council**

*None*

**6. Executive Director's Report**

*Kim Burke presented the Executive Director's report due to Sam Johnson being unavailable to attend the meeting.*

*On November 13, Sam Johnson was voted onto the board of Access Lake. They are still pursuing 501c3 status and there is a lot to work out about funding and operations. Goal is still to go live with services by end of 2025.*

*On November 18, we had a call with our HRSA program specialist so she could meet Sam and touch base with the team which includes Sam, Kim Burke, Angela Cooper, and Liz Herzberg. We reviewed our Governing Council membership, budget, general operational issues.*

*Interviews were conducted and Khiabet Mata has been selected to replace Lisa Kroeger*

*as the executive director's assistant.*

*Kim Burke and Sam are meeting with the new president of Vista Hospital tomorrow.*

## 7. Action items

### 7.1

Licensed Independent Practitioner (LIP) Privileging / Credentialing - Burke

**Chair Fornero called for a motion to approve the privileging and credentialing of two (2) licensed independent practitioners, as presented. Motion by Member Ross Cunningham, second by Member Bejster. Voice vote, all in favor, motion carried.**

**Aye:** 9 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Aaroneaux, Member Argueta, Member Bejster, Member Ross Cunningham, Member Scheurer and Member Young

**Absent:** 2 - Member Chuc and Member Hernandez

### 7.2

Governing Council Member Reappointment - Johnson

**Attachments:** [GC Reappt Memo to Members - Chuc signed Redacted](#)

**Chair Fornero called for a motion to accept and approve the reappointment of Member Yadira Hegar Chuc for a two-year term ending in December 31, 2026. Motion by Member Bejster, second by Member Ross Cunningham. Voice vote, all in favor, motion carried.**

**Aye:** 9 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Aaroneaux, Member Argueta, Member Bejster, Member Ross Cunningham, Member Scheurer and Member Young

**Absent:** 2 - Member Chuc and Member Hernandez

### 7.3

Annual Approval of Illinois Department of Public Health (IDPH) Family Planning Program Educational Materials- Burke

**Attachments:** [IDPH FP Program ED Materials 2024.12.10](#)

*Vice-Chair Smith-Taylor stated that whomever is putting this together, she is loving the way it is written this year. The minor changes made between the English and Spanish versions is more comprehensive for the community. Some things need to be translated word by word and others more comprehensively so she is very happy with the material. Kim Burke stated she will pass the comments along to the Communications Team as they are the ones who are responsible for this.*

*Member Argueta asked if this item could be tabled and Kim Burke stated that we have to have an annual approval of these items and cannot table it till next month. Member Argueta stated that she didn't receive her packet because of an address change and she wanted time to review the translation. Vice-Chair Smith-Taylor also asked Kim Burke if*

*council members can take their time to fully review the translation of the educational materials? Kim Burke stated absolutely. Member Ross Cunningham asked if council members can come into the office and go over the materials. Kim Burke answered yes. Member Bejster asked if they can approve the materials and if there is a small translational change, that can be done after? Kim Burke stated yes, absolutely.*

**Chair Fornero called for a motion to approve the IDPH Family Planning Program educational materials as presented. Motion by Member Bejster, second by Member Aaroneaux. Voice vote, all in favor, motion carried.**

**Aye:** 9 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Aaroneaux, Member Argueta, Member Bejster, Member Ross Cunningham, Member Scheurer and Member Young

**Absent:** 2 - Member Chuc and Member Hernandez

## **8. Presentations**

### **8.1**

HRSA Forms 5A, 5B and 5C - Burke

**Attachments:** [HRSA forms 5A 5B 5C 2024.12](#)

[Form 5A 2024.11.22](#)

[Form 5B 2024.11.22](#)

[Form 5C 2024.11.22](#)

*Kim Burke, Director of Physical Health presented the information and slides provided in the agenda packet.*

*Member Scheurer asked where the independent funding comes from. Kim Burke responded that it comes from the Federal Government-HRSA. The Medicaid patients, their plan is administered by the state, Department of Health and Family Services and they outsource that to Aetna, Blue Cross Community, Meridian, those managed care companies. Medicare patients get theirs through the Federal Government. Then the little bit of patients with commercial insurance we see, they come to us through our employer group. We also have a few through the Marketplace and those are through an individual plan with the state.*

*Vice-Chair Smith-Taylor asked about 5C, under Health Education, don't we provide that? Kim Burge responded with yes, if you look at 5A, it is a required service and she believes that it is just a duplication on HRSA's part. Chair Fornero asked on 5B, under Number of Contract Service Delivery Locations, it states required only for Migrant Voucher Screening. Kim Burke stated that migrant voucher screening sites are a particular type of FQHC site with HRSA, which we are not.*

**This matter was presented**

## **9. Discussion Items**

**10. Director of Healthcare Operations Report**

**10.1**

Director of Healthcare Operations Report - Burke

**Attachments:** [FQHC Healthcare Operations Metric Dashboard 12.24](#)

*Kim Burke reviewed the information provided in the agenda packet.*

**This matter was presented**

**11. Director of Finance & Administrative Services Report**

**11.1**

Director of Finance & Administrative Services Report - Cooper

**Attachments:** [FQHC Oct 24](#)

*Jean Haag, Associate Director of Finance, reviewed the information provided in the agenda packet.*

**This matter was presented**

**12. Added to Agenda**

*Chair Fornero stated he wanted to recognize Lisa Kroeger, Executive Director Assistant, at her last Governing Council meeting.*

*Tonight, we gather to celebrate and honor a remarkable individual who has been an important part of our team for many years. As we bid farewell to Lisa, we reflect on the significant impact she has made on our organization.*

*Lisa began her career with Lake County in the County Clerk's Office in 2006. Her dedication and hard work quickly became evident, and in May of 2011, she joined the Health Department as the Executive Assistant for Population Health.*

*In March of 2017, Lisa transitioned to her current role as Executive Director Assistant. Her commitment to excellence and her ability to manage complex tasks have been invaluable. In this role, she demonstrated exceptional organizational skills, ensuring that every Governing Council meeting was flawlessly executed. From arranging the food to preparing agendas and taking meticulous minutes, Lisa was the backbone of our meetings, helping us meet HRSA requirements with ease.*

*As Lisa embarks on this new chapter of her life, we wish her all the best in her retirement. May it be filled with joy, relaxation, and new adventures. Thank you, Lisa, for your years of service and dedication. You have truly made a difference, and we are grateful for everything you have done.*

*Please join me in giving a warm round of applause to Lisa as we celebrate her and wish her a happy and fulfilling retirement.*

This matter was presented

13. Old Business

14. New Business

15. Executive Session

16. Adjournment

Chair Fornero adjourned the meeting at 5:59 p.m.