

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, April 2, 2024**

**10:30 AM**

**or 10 minutes after the conclusion of the Health and Community Services Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at:**

**<https://bit.ly/3vn9zBK>**

**Law & Judicial Committee**

**1. Call to Order**

*Chair Cunningham called the meeting to order at 10:30 a.m.*

**2. Pledge of Allegiance**

*Chair Cunningham led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

*Others Present*

*In-Person:*

*Kevin Hunter, Board Member*

*Marah Altenberg, Board Member*

*Eric Rinehart, State's Attorney*

*Erin Cartwright Weinstein, Circuit Clerk*

*Daniel Shanes, Chief Judge*

*Keith Grant, Public Defender's Office*

*Carrie Flanigan, Children's Advocacy Center*

*Patrice Sutton, County Administrator's Office*

*Jim Hawkins, County Administrator's Office*

*Kevin Quinn, Communications*

*Tammy Chatman, Communications*

*Kristy Cechini, County Board Office*

*Electronically:*

*Sandy Hart, County Board Chair*

*Jennifer Clark, Board Member*

*Theresa Glatzhofer, County Board Office*

*Janna Philipp, County Administrator's Office*

*Jolanda Dinkins, County Board Office*

*Carl Kirar, Facilities and Construction Services*

*Steven Winnecke, Lake County ETSB*

*Chloe Hilles, Chicago Tribune*

*Stacy Davis-Wynn, Purchasing*

*Claudia Gilhooley, 19th Judicial Circuit Court*

*Abby Krakow, Communications*

*Nick Principali, Finance*

*Michael Wheeler, Finance*

*Melanie Nelson, State's Attorney's Office*

*Ryan McCormack, Public*

*Steve Spagnolo, State's Attorney's Office*

*Bailey Wyatt, Communications*

*Chris Blanding, Enterprise Information Technology*

*Stephen Rice, State's Attorney's Office*  
*Rob Richards, Sheriff's Office*  
*Melissa Gallagher, Finance*  
*Karen Fox, State's Attorney's Office*  
*Krista Kennedy, Finance*  
*Patrick Kreis, Vernon Hills Police Department*  
*Daniel Eder, EMA*  
*Alex Carr, Communications*  
*Brea Barnes, Finance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.3)**

**\*MINUTES\***

**8.1 [24-0383](#)**

Committee action approving the Law and Judicial Committee minutes from February 27, 2024.

**Attachments:** [L&J 2.27.24 Final Minutes](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**8.2 [24-0382](#)**

Committee action approving the Law and Judicial Committee minutes from March 5, 2024.

**Attachments:** [L&J 3.5.24 Final Minutes](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**\*REPORTS\***

8.3 [24-0388](#)

Report from John D. Idleburg, Sheriff, for the month of February 2024.

**Attachments:** [Revenue Report FEBRUARY 2024](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**REGULAR AGENDA**

**\*JUSTICE PARTNERS\***

8.4 [24-0419](#)

Joint resolution authorizing an agreement with Mission Critical Partners, LLC, of Port Matilda, Pennsylvania for Staff Augmentation Services for the Lake County Justice Agencies in the initial annual amount not to exceed \$350,000 and authorizing an emergency appropriation in the amount of \$100,000 in the Court Automation Fund.

**Attachments:** [Vendor Disclosure Statement](#)  
[Agreement Draft](#)  
[SAO Bid Exemption Request for MCP](#)

*State's Attorney Eric Rinehart and Chief Judge Daniel Shanes, provided a summary of the one year agreement with Mission Critical Partners for consultant services between the four partners with the Integrated Case Management System. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**\*CHILDREN'S ADVOCACY CENTER\***

8.5 [24-0351](#)

Joint resolution authorizing the application, acceptance, and emergency appropriation of a State Fiscal Year (SFY) 2024 Capital Bill Grant from the Build Illinois Bond Fund in the amount of \$150,000 for general capital improvements to the Lake County Children's Advocacy Center (LCCAC).

**Attachments:** [SFY24 Capital Bill Grant SB0250 - LCCAC](#)  
[CAC State Capital Grant Detail 3.27.24](#)

*Carrie Flanigan, Children's Advocacy Center Director, provided an overview of the grant for general capital improvements to update the front vestibule of the Children's Advocacy Center.*

**A motion was made by Member Casbon, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**\*SHERIFF'S OFFICE\***

**8.6 [24-0371](#)**

Joint resolution approving an intergovernmental agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Long Grove (Long Grove) from May 1, 2024, to April 30, 2027, in the amount of \$2,288,407.04.

**Attachments:** [2024-2026 IGA Village of Long Grove Contract Rate Calculations](#)  
[IGA Long Grove Renewal Contract 2024-2026](#)

*Jim Chamernik, Business Manager, Sheriff's Office and Lieutenant Keith Kaiser, provided a summary of the agreement with the Lake County Sheriff's Office and the Village of Long Grove for part-time police services.*

**A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**8.7 [24-0433](#)**

Elected Official Report - Sheriff's Office.

*No report.*

**\*9-1-1 CONSOLIDATION\***

**8.8 [24-0430](#)**

9-1-1 Consolidation Update.

*Jim Hawkins, Deputy County Administrator, provided an overview of the 9-1-1 Consolidation efforts, the LakeComm Operational Concept and introduced Steve Winnecke, Lake County ETSB Executive Director, who provided a summary of the Public Safety Software Modernization Project for Lake County. Discussion ensued.*

**9. County Administrator's Report**

*Patrice Sutton, County Administrator, announced the appointment of RuthAnne Hall as*

*the new Assistant County Administrator.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*Chair Cunningham ask that all members wear their name tags when they are in the building.*

*Member Hewitt stated the parking lot at the Park City Branch Court needs maintenance.*

**12. Adjournment**

*Chair Cunningham declared the meeting adjourned at 12:18 p.m.*

**Next Meeting: April 30, 2024**

*Meeting minutes prepared by Kristy Cechini.*

*Minutes were approved on May 7, 2024 by the Law and Judicial Committee.*