

Lake County Illinois

Regional 9-1-1 Consolidation

Meeting Minutes - Final

Thursday, March 7, 2019

2:00 PM

**Central Permit Facility
500 W. Winchester Road**

Regional 911 Policy Committee

1. Call to Order

Vice Chair Marrin called the meeting to order at 2:00 p.m.

Members:

Barrington, Mayor Karen Darch

CenCom E9-1-1, Chief Jim Arie

Countryside Fire Protection District, Chief Jeff Steingart

Fox Lake, Ms. Anne Marrin

Grayslake Fire Protection District, Ms. Ellen Dimock

Greater Round Lake Fire Protection District, Deputy Chief Joe Krueger

Gurnee, not represented

Lake County, Ms. Linda Pedersen

Lake County ETSB, not represented

Lake County Sheriff's Office, Lieutenant Scot Kurek

Libertyville, not represented

Lincolnshire, Mr. Brad Burke

Mundelein, not represented

North Chicago, Chief Laz Perez

Northeast Lake County Consolidated JETSB, Fire Chief John Lewis

Round Lake, Mayor Dan MacGillis

Round Lake Beach, Mr. David Kilbane

Vernon Hills, Chief Pat Kreis

Vernon Hills JETSB, not represented

Wauconda Fire Protection District, Chief Chas Buschick

Waukegan, Alderman Edith Newsome

Others Present:

Juan Garcia, Waukegan

Kent McKenzie, Lake County Sheriff's

Dominick Storelli, Motorola Solutions

Steve Husak, Lake Zurich Police

Matt Bickel, WOLD Architects & Engineers

Shantel Franklin, Lake County

Sonia Hernandez, Lake County

Jim Hawkins, Regional 9-1-1 Project Manager

2. Approval of Minutes**2.1 [19-0427](#)**

Minutes from February 7, 2019.

Attachments: [2 7 19 Policy Committee Minutes Final](#)

A motion was made by Member Perez, seconded by Member Dimock, that the minutes be approved. None opposed, motion carried.

3. Public Comment

There were no public comments.

4. Chair's Remarks

There were no Chair's remarks.

5. Old Business**5.1 [19-0428](#)**

Partner Summary: Payment, IGA, Data Collection

Attachments: [911 Project Summary\(02-01-19\)](#)

Mr. Hawkins reported that a few agencies have not submitted their signed IGA. The final IGA will be provided to all of the partners once completed.

5.2 [19-0429](#)

Review/Update Governance Committee Membership and Schedule

Attachments: [911 Governance Committee Membership\(02-01-19\)](#)
[911 Policy 2019 Schedule\(01-03-19\)](#)

Vice Chair Marrin asked for member's availability for the scheduled meeting on July 3rd. Members agreed to leave the meeting as scheduled.

6. New Business**6.1 [19-0430](#)**

Request for Information

- The 9-1-1 Consolidation Operations Committee has approved drafting a request for information (RFI) for computer added dispatch (CAD) technology.
- Once approved by the Operations Committee, the RFI will be released on the 9-1-1 Consolidation Partner's behalf through the project's administrative agent (Lake County).

Mr. Hawkins reported the RFI was scheduled to be released by March 22nd.

7. Staff Reports**7.1 [19-0431](#)**

Financial Report

Mr. Hawkins reported that the consultant has provided the first deliverable (project plan) and \$17,371.20 (15% of total) will be paid in accordance with the contract agreement.

7.2 [19-0432](#)

Project Manager Report

Attachments: [911 PM Policy Update\(03-07-19\)](#)

Mr. Hawkins provided an update on working group and Operations Committee focus areas and actions as well as provided an update on the project plan.

8. Members' Remarks

Member Steingart reported he will be retiring from Countryside Fire Protection. Member

MacGillis gave thanks to the committee for all their hard work and the progress of the 9 1 1 Consolidation Project.

9. Adjournment

A motion was made by Member MacGillis, seconded by Member Newsome, that the meeting be adjourned at 2:25 p.m.

Minutes prepared by Sonia Hernandez.