

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, August 26, 2014**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*The meeting was called to order at 1:00 p.m.*

**Present** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**Absent** 1 - Vice Chair Pedersen

*Others present:*

*Patrice Sutton Burger, Finance and Administrative Services*

*Tony Beltran, Health Department*

*Jerry Nordstrom, Health Department*

*Anita Patel, Finance and Administrative Services*

*Michele Slav, Finance and Administrative Services*

*Adam Lehmann, County Administrator's Office*

*Jodi Gingiss, Community Development*

*Brittany Sloan, Community Development*

*Ryan Waller, County Administrator's Office*

*Barry Burton, County Administrator*

*Kelly Merz, County Board Office*

*Gary Gordon, Finance and Administrative Services*

*Eric Waggoner, Planning, Building and Development*

*Aaron Lawlor, County Board Chairman*

**2. Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Added to Agenda**

*No items were added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*No old business was discussed.*

**7. New Business**

**HEALTH DEPARTMENT**

**7.1 14-0855**

Joint resolution authorizing an emergency appropriation in the amount of \$534,777 in the fiscal year (FY) 2014 Health Department budget as a result of a new grant and an increased grant in Behavioral Health Services.

*Jerry Nordstrom of the Health Department presented the resolution to appropriate funding received through two grants. A \$64,000 grant from the Healthcare Foundation of Northern Lake County will provide for a team to work with community partners to form a community based action plan identifying gaps in the continuum of behavioral health care. This is the second step towards forming a strategic action plan and creating a community forum and task force.*

*Additionally, the Illinois Department of Human Services awarded a grant increase of \$470,777 to open a second Drop-In Center in Zion. The Drop-In Center provides socialization activities and support for individuals returning to the community after being institutionalized for mental illness. Discussion followed.*

**A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Vice Chair Pedersen

**7.2 14-0851**

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in fiscal year (FY) 2014.

*Patrice Sutton Burger, Finance and Administrative Services, reported the line-item transfer is in relation to the funding of the Williams Consent Decree Drop-in Center. Funding in the amount of \$1.15 million for the project was appropriated to the Capital Fund in February 2014. Transfers totaling \$232,390 must be reappropriated to the Professional Services Fund to cover architectural and engineering service expenses.*

**A motion was made by Member Mandel, seconded by Member Cunningham, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Vice Chair Pedersen

*Chair Carlson recognized Mary Ross Cunningham for her recent nomination by the National Association of Counties as a member of the 2014-2015 Community Economic and Workforce Development Steering Committee. The committee plays a critical role in advancing legislative and policy priorities important to the nation's counties.*

**COMMUNITY DEVELOPMENT**

**7.3 14-0218**

Resolution declining to extend the Term of the Affordable Housing Commission.

*Jodi Gingiss, Community Development, explained that the Affordable Housing*

*Commission was formed by the County Board in 1991 for the purpose of providing guidance on new federal HOME regulations on affordable housing. The establishing resolution provided for five-year terms, with the most recent term expiring in 2011. It has been determined that the Commission's goals have been met, or are being performed by the non-profit Corporation, Lake County Housing Action Coalition and the Community Development Commission (CDC). Therefore, the CDC recommends the County Board decline to extend the term of the Affordable Housing Commission. This declination necessitates a change to the CDC by-laws, as presented in item 7.4.*

**A motion was made by Member Calabresa, seconded by Member Cunningham, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Vice Chair Pedersen

**7.4 14-0547**

Resolution amending the Community Development Commission By-Laws.

*Jodi Gingiss of Community Development presented the proposed changes to the Community Development Commission's (CDC) by-laws, as in relation to item 7.3. The intent of the changes is to ensure the CDC's duties and roles related to all community development activities are properly memorialized. Changes include renaming the CDC to "Housing and Community Development Commission", adding two additional citizen members, clearly articulating the CDC's existing funding recommendations, and renaming the Application Review Committees to "Advisory and Recommendation Committees".*

*The members voted on items 7.3 and 7.4.*

**A motion was made by Member Calabresa, seconded by Member Cunningham, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Vice Chair Pedersen

**7.5 14-0853**

Joint resolution authorizing an emergency appropriation in the amount of \$1,007,231.14 in the Community Development Neighborhood Stabilization (NSP 1 and 3) Program budgets as a result of revenue from the sale of homes purchased under the Program.

*Jodi Gingiss of Community Development reported the NSP has been operating successfully, and proceeds of the sales will be reinvested by purchasing and rehabilitating additional homes.*

**A motion was made by Member Cunningham, seconded by Member Hart, that this**

item be approved and referred on to the Financial and Administrative Committee.

The motion carried by the following vote:

**Aye:** 6 - Chair Carlson, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Vice Chair Pedersen

**8. Executive Session**

*There was not an Executive Session.*

**9. County Administrator's Report**

*Jodi Gingiss of Community Development informed the group that surveys have been sent out to obtain community and stakeholder input on the five-year strategic plan regarding the investment of HUD funds. An additional stakeholder survey was sent to board members, civic leaders, applicants and non-profit organizations for input on how Community Development funds should be spent over the next five years. Over the next week the department will also collaborate with key stakeholders via focus groups and telephone interviews to finalize a written plan for public hearing at the October and November Housing and Community Development Commission meetings.*

*Assistant County Administrator Ryan Waller reported that it is anticipated that the Impediments to Fair Housing report will be released for public comment this Friday. Hearings on the report are scheduled for September 23 and October 13, 2014.*

**10. Adjournment**

**The meeting was adjourned at 1:26 p.m.**

*Minutes prepared by Kelly J. Merz.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health and Community Services Committee*