

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, March 5, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4qAB2GH>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Member Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Other Attendees

In Person:

Sandy Hart, County Board Chair

Carissa Casbon, Board Member

Eric Rinehart, Lake County State's Attorney

Jim Chamernik, Sheriff's Office

Chris Hoff, Health Department

Mike Adam, Health Department

Betsy Brandon, County Administrator's Office

Greg Ticsay, Public Defender

Krista Kennedy, Finance

Carl Kirar, Facilities and Construction Services

Kelly Christie, State's Attorney's Office

Jo Gravitter, State's Attorney's Office

Gina Tuczak, Finance

Janna Philipp, County Administrator's Office

Michael Wheeler, Finance

Erika Osinski, Human Resources

Darcy Adcock, Human Resources

John Christensen, State's Attorney's Office

Matt Meyers, County Administrator's Office

Patrice Sutton, County Administrator's Office

Kevin Quinn, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Marah Altenberg, Board Member

Lt. Sara Balmes-Flores, Sheriff's Office

RuthAnne Hall, County Administrator's Office

Austin McFarlane, Public Works

Yvette Albarran, Purchasing

Joanne Hughes, Tech Campus

Shane Schneider, Division of Transportation

Chris Blanding, Enterprise Information Technology

Ruby Bahena, Finance

Melanie Nelson, State's Attorney's Office

Mary Crain, Division of Transportation
Claudia Gilhooley, 19th Judicial Circuit Court
Heidie Hernandez, Enterprise Information Technology
Jon Nelson, Division of Transportation
ShaTin Gibbs, Finance
Emily Karry, Public Works
Joanne Hughes, Tech Campus
Lawrence Oliver, Sheriff's Office
Abby Krakow, Communications
Kevin Carrier, Division of Transportation
Dominic Strezo, Planning, Building and Development
Winnie Webber, 19th Judicial Circuit Court
Christine Sher, Stormwater Management
Terri Kath, Enterprise Information Technology
Mike Jeschke, Finance
Nicole Rogers, Finance
Sonia Hernandez, County Administrator's Office
Mick Zawislak, Daily Herald
Steve Spagnolo, State's Attorney's Office
Pamela Jeffries, Planning, Building and Development
Caitlin Everett, Human Resources
Jennifer Brennan, Communications
JazMine' Evans, Finance
Kurt Woolford, Stormwater Management
Yazmin Albino, Community Development
Brian Udany, Human Resources
Sarah Middendorf, Facilities and Construction Services
Brea Barnes, Finance

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Frank expressed that we are all praying for the safety of service members currently serving in harm's way.

7. Unfinished Business

7.1 [26-0042](#)

Joint resolution authorizing two new Principal Public Defenders to staff a newly consolidated Domestic Violence courtroom, at an estimated cost of approximately \$135,000 for the remainder of Fiscal Year 2026.

Attachments: [CFDV Memo v3](#)
[HR Memo Princ Public Def Positions](#)

Greg Ticsay, Public Defender, explained that this item is to authorize two new Principal Public Defenders to staff a newly consolidated Domestic Violence courtroom. Discussion ensued.

A motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8. New Business

CONSENT AGENDA (Items 8.1 - 8.18)

MINUTES

8.1 [26-0209](#)

Committee action approving the Financial and Administrative Committee minutes from January 29, 2026.

Attachments: [F&A 1.29.26 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.2 [26-0210](#)

Committee action approving the Financial and Administrative Committee minutes from February 5, 2026.

Attachments: [F&A 2.5.26 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

REPORTS

8.3 [26-0242](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of January 2026.

Attachments: [Lake County Investment Portfolio Summary - January 2026](#)
[FSG 1-31-26](#)
[FSG 1.31.25](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

HEALTH & COMMUNITY SERVICES

8.4 [26-0260](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

Attachments: [Clean ACC Municipal Fees - Proposed](#)
[Redline ACC Municipal Fees - Proposed EHAC 11.17.25](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

LAW & JUDICIAL

8.5 [26-0268](#)

Joint resolution authorizing an additional Senior Victim Specialist for the State's Attorney's Office to staff a newly consolidated Domestic Violence courtroom, at an estimated cost of approximately \$64,000 for the remainder of Fiscal Year 2026.

Attachments: [Request for new Sr. Victim Specialist position 2.9.2026](#)
[HR Analysis SAO Sr Victim Specialist](#)

Eric Rinehart, State's Attorney, and Lauren Callinan, First Assistant, State's Attorney's Office (SAO), explained that this item is to authorize an additional Senior Victim Specialist for the SAO to staff a newly consolidated Domestic Violence courtroom.

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.6 [26-0239](#)

Joint resolution accepting a Funding Agreement for the Supreme Court of Illinois Court Technology Modernization Program and approving an emergency appropriation in the amount of \$50,000.

Attachments: [Courts_Tech Grant_50000_EA](#)
[FY26 Court Tech Mod Memo .pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.7 [26-0245](#)

Joint resolution approving an intergovernmental agreement (IGA) for contractual police services by and among the Board of Control of the Lake County Tech Campus District Number 849 (Tech Campus), Lake County and the Lake County Sheriff's Office (LCSO) in the estimated annual amount of \$123,949.97.

Attachments: [2026-2029 IGA Lake County TECH Campus SRO Contract Rate Calculati](#)
[2026-2029 IGA Lake County TECH Campus SRO Contract.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

PUBLIC WORKS & TRANSPORTATION

8.8 [26-0222](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Retail Sanitary Sewer and Water Supply Services to the Village of Grayslake.

Attachments: [26-0222 Grayslake Retail IGA 2026](#)
[26-0222 Grayslake Retail Service Area](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be

approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.9 [26-0227](#)

Joint resolution authorizing a contract with Semper Fi Land, Inc., Yorkville, Illinois, in the amount of \$97,880 for ecological restoration management of wetland and upland buffer areas requiring native landscape maintenance.

Attachments: [26-0227 Bid Tab](#)
[26-0227 Vendor Disclosure](#)
[26-0227 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.10 [26-0228](#)

Joint resolution appropriating \$2,000,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2026-2027 winter season.

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.11 [26-0229](#)

Joint resolution authorizing an agreement with Civiltech Engineering, Inc., Itasca, Illinois, for Phase II professional engineering services for the improvement of Martin Luther King Jr. Drive, from Commonwealth Avenue to Illinois Route 137 at a maximum cost of \$370,093.78 and appropriating \$445,000 of Matching Tax funds.

Attachments: [26-0229 Agreement](#)
[26-0229 Vendor Disclosure](#)
[26-0229 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.12 [26-0231](#)

Joint resolution appropriating a supplemental amount of \$1,000,000 of Motor Fuel Tax funds for right-of-way and other right-of-way associated costs for the improvement of Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: [26-0231 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.13 [26-0280](#)

Joint resolution authorizing an emergency appropriation of \$155,159 in fees associated with the filing of the Meadowview Material Transfer Facility local siting application by Waste Management.

Attachments: [EA Meadowview](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

TECHNOLOGY

8.14 [26-0224](#)

Joint resolution authorizing a contract renewal of Oracle BOSS application support services with TD Synnex DLT Solution of Herndon, Virginia, in the amount of \$310,032.

Attachments: [26-0224 SOW](#)
 [26-0224 VDS](#)
 [26-0224 QUO](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.15 [26-0226](#)

Joint resolution authorizing a contract with Logicalis of Downers Grove, Illinois, in the amount of \$306,654 for the network hardware replacement project.

Attachments: [26-0226 QUO](#)
 [26-0226 VDS](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.16 [26-0235](#)

Joint committee action approving a Contract Modification for a contract with SHI of Somerset, New Jersey, in the amount of \$38,066.

Attachments: [26-0235 QUO](#)
 [26-0235 VDS](#)
 [26-0235 QUO 2](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.17 [26-0233](#)

Joint resolution approving an Acceptable Use Policy.

Attachments: [Acceptable Use Policy FINAL as APPROVED on 3-10-2026 \(26-0233\).pdf](#)
[Acceptable Use Policy - Proposed](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.18 [26-0234](#)

Joint resolution approving an Identification and Authentication Policy.

Attachments: [Identification and Authentication Policy FINAL as APPROVED on 3-10-202](#)
[Identification and Authentication Policy - Proposed](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Pedersen, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Finance

8.19 [26-0253](#)

Resolution authorizing Lake County to enter into agreements for temporary employee services with four staffing agencies for general administrative support to professional and credentialed positions.

Attachments: [Lancesoft Vendor Disclosure](#)
[2026-02-12 Contract 26115-4 LanceSoft Signature](#)
[Vastek Vendor Disclosure](#)
[2026-02-12 Contract 26115-3 Vastek Signature](#)
[Salem Group Vendor Disclosure](#)
[2026-02-12 Contract 26115-1 Salem Group FINAL Salem Signed](#)
[Actalent Vendor Disclosure](#)
[2026-02-13 Contract 26115-2 Actalent FINAL with Exhibits](#)
[Scoring Matrix for Board Approval](#)
[2025-12-16 RFP 26115 Temporary Employment Staffing Services FINAL](#)

Krista Kennedy, Contract Administrator, Finance, and Gina Tuczak, Chief Financial Officer, explained that this item is to authorize agreements for temporary employee services with four staffing agencies for general administrative support to professional and credentialed positions. Discussion ensued.

Vice Chair Parekh entered the meeting at 8:36 a.m.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.20 [26-0237](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2026 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [Mar-26 Carryovers Combined 3.1.26 Final](#)

Michael Wheeler, Budget Manager, Finance, explained that this item is to authorize emergency appropriations for Fiscal Year 2026 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

A motion was made by Member Hewitt, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.21 [26-0254](#)

Resolution authorizing an emergency appropriation in IMRF Fund (Fund 204) to fund pension benefits expenses of the Fiscal Year 2025 budget in the amount of \$265,570.49 from the Fund 204 fund balance.

Attachments: [26-0254 Spreadsheet Attachment 03.02.26](#)

Gina Tuczak, Chief Financial Officer, explained that this item is to authorize an emergency appropriation in the IMRF Fund (Fund 204) to fund pension benefits expenses for the Fiscal Year 2025 budget. Discussion ensued.

A motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.22 [26-0269](#)

Resolution authorizing an emergency appropriation in State's Attorney's Money Laundering Fund (Fund 765) for personnel and benefits costs in the Fiscal Year 2025 budget in the amount of \$2,540 from the Fund 765 fund balance.

Attachments: [Money Laundering - FY25 Labor Emerg Approp 02.19.26](#)

Gina Tuczak, Chief Financial Officer, explained that this item is to authorize an emergency appropriation in the State's Attorney's Money Laundering Fund (Fund 765) for personnel and benefits costs in the Fiscal Year 2025 budget.

A motion was made by Vice Chair Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.23 [26-0261](#)

Resolution authorizing an emergency appropriation in the Recorder Automation Fund (Fund 260) to fund personnel expenses of the Fiscal Year 2025 budget in the amount of \$16,500 from the Fund 260 fund balance.

Attachments: [Rec Auto Emerg Approp 2.13.26](#)

Gina Tuczak, Chief Financial Officer, explained that this item is to authorize an emergency appropriation in the Recorder Automation Fund (Fund 260) to fund personnel expenses for the Fiscal Year 2025 budget. Discussion ensued. Patrice Sutton, County Administrator, assisted in answering questions from the Committee.

A motion was made by Vice Chair Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.24 [26-0255](#)

Director's Report - Finance.

- Chief Financial Officer Approved Line Item Transfers.

- Receipt of Certificate of Achievement from the Government Finance Officers Association (GFOA).

Attachments: [Finance Director's Report LITs at 2-28-2026](#)
[Certificate of Achievement for Excellence in Financial Reporting](#)

Gina Tuczak, Chief Financial Officer (CFO), provided an update regarding line item transfers approved under her authority. CFO Tuczak also noted that the County received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).

Facilities and Construction Services

8.25 [26-0206](#)

Facilities and Construction Services Annual Update.

Attachments: [26-0206 2026 FCS Presentation 05Mar26](#)

Carl Kirar, Facilities and Construction Services Director, presented the Facilities and Construction Services annual update. Discussion ensued.

County Administration

8.26 [26-0283](#)

Resolution authorizing the conveyance of property owned by Lake County ("County"), located at 105 East Illinois Route 83 in Mundelein, Illinois, to the Illinois Department of Transportation ("IDOT") for its Illinois Route 60/83 improvement project.

Attachments: [Fee take and easement areas - Lake County](#)
[County of Lake - Legal Descriptions](#)
[TE - County of Lake - 0261](#)
[Lake County Quit Claim deed 2-10-26](#)
[Receipt - County of Lake - 2-25-26](#)

Matt Meyers, Deputy County Administrator, and John Christensen, Principal Assistant Attorney, State's Attorney's Office, explained that this item is to authorize the conveyance of property owned by Lake County to the Illinois Department of Transportation (IDOT) for the Illinois Route 60/83 improvement project. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.27 [26-0302](#)

Ordinance abating the tax heretofore levied for General County Purposes for the Tax Year 2025 and Collected in Fiscal Year (FY) 2026 to authorize a property tax abatement in support of the Illinois Department of Commerce and Economic

Opportunity (DCEO) Energy Transition Community Grant Program in the amount of \$587,516.86.

Patrice Sutton, County Administrator, and Betsy Brandon, Assistant to the County Administrator, explained that this item is to authorize a property tax abatement in support of the Illinois Department of Commerce and Economic Opportunity (DCEO) Energy Transition Community Grant Program. Discussion ensued.

A motion was made by Vice Chair Parekh, seconded by Member Hewitt, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.28 [26-0304](#)

Resolution Approving an Emergency Appropriation of \$2,000,000 to Establish a Federal Funding Contingency Reserve from the General Fund Fund Balance.

Patrice Sutton, County Administrator, explained that this item is to approve an emergency appropriation to establish a federal funding contingency reserve from the General Fund fund balance. Discussion ensued.

A motion was made by Vice Chair Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Nay: 1 - Member Maine

8.29 [26-0236](#)

Resolution approving a Remote Work Policy.

Attachments: [Remote Work Policy FINAL as APPROVED on 3-10-2026 \(26-0236\).pdf](#)
[Remote Work Policy - Proposed](#)

Patrice Sutton, County Administrator, and Matt Meyers, Deputy County Administrator, explained that this item is to approve a Remote Work Policy for County employees. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.30 [26-0284](#)

Resolution committing Lake County's economic development opportunity funds in the amount of \$2,000,000, to Solarge for the sole purpose of Superfund site environmental clean-up and/or site preparation activities related to the proposed development at 1831 N. Pershing Road in Waukegan, Illinois.

Matt Meyers, Deputy County Administrator, explained that this item is to commit Lake County's economic opportunity funds to Solarge for the sole purpose of Superfund site environmental clean-up and/or site preparation activities related to the proposed development in Waukegan.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

A motion was made by Member Hewitt, seconded by Member Clark, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh and Member Vealitzek

Not Present: 1 - Member Pedersen

The Committee entered into Executive Session at 10:12 a.m.

10.1 [26-0014](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 [26-0015](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

The Committee returned to Regular Session at 10:20 a.m.

11. Regular Session (for action on Executive Session items)

11.1 [26-0290](#)

Committee action authorizing settlement authority for Case Number 221021W001.

A motion was made by Member Vealitzek, seconded by Member Maine, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.2 [26-0216](#)

Committee action approving the Financial and Administrative Committee Executive Session minutes from January 29, 2026.

Items 11.2 and 11.3 were voted on together.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.3 [26-0217](#)

Committee action approving the Financial and Administrative Committee Executive Session minutes from February 5, 2026.

Items 11.2 and 11.3 were voted on together.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

12. Member Remarks and Requests

There were no Member remarks or requests.

13. Adjournment

Chair Frank declared the meeting adjourned at 10:21 a.m.

Next Meeting: April 2, 2026

Meeting minutes prepared by Theresa Glatzhofer.