

Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351



Meeting Minutes - Final

Thursday, April 9, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/3N5tcr9>

Financial & Administrative Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

1. Call to Order

Chair Frank called the meeting to order at 8:32 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent 1 - Member Hewitt

**Electronic Attendance: Member Maine, due to employment reasons*

Other Attendees

In Person:

Carissa Casbon, Board Member

James Klimt, Finance

Gina Tuczak, Finance

Kurt Woolford, Stormwater Management

Jo Gravitter, State's Attorney's Office

Michael Wheeler, Finance

Steve Spagnolo, State's Attorney's Office

Patrice Sutton, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Lacey Simpson, County Administrator's Office

Melanie Nelson, State's Attorney's Office

Eric Rinehart, Lake County State's Attorney

Kevin Quinn, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Sandy Hart, County Board Chair

Michele Esser, Health Department

Ann Maine, Board Member

Dominic Strezo, Planning, Building and Development

Shane Schneider, Division of Transportation

Austin McFarlane, Public Works

Michael Wheeler, Finance

Sharon Osterby, Stormwater Management

Chris Blanding, Enterprise Information Technology

Demar Harris, Workforce Development

Melanie Nelson, State's Attorney's Office

Caitlin Everett, Human Resources

Janna Philipp, County Administrator's Office
Jon Nelson, Division of Transportation
Mary Crain, Division of Transportation
Carl Kirar, Facilities and Construction Services
Heidie Hernandez, Enterprise Information Technology
Claudia Gilhooly, 19th Judicial Circuit Court
ShaTin Gibbs, Finance
Jim Chamernik, Sheriff's Office
Emily Karry, Public Works
Lawrence Oliver, Sheriff's Office
Christopher Hoff, Health Department
Abby Krakow, Communications
Christine Sher, Stormwater Management
Eric Waggoner, Planning, Building and Development
Mike Jeschke, Finance
Bob Glueckert, Chief County Assessment Officer
Steven Spagnolo, State's Attorney's Office
Tammy Chatman, Communications
Brea Barnes, Finance
Sonia Hernandez, County Administrator's Office
Alex Carr, Communications

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.18)

Member Maine entered the meeting at 8:33 a.m.

REPORTS

8.1 [26-0360](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of February 2026.

Attachments: [FSG - Feb 2026](#)
[Lake County Investment Portfolio Summary - February 2026](#)
[FSG Report 2.28.25](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.2 [26-0346](#)

Finance Monthly Report - February 2026.

Attachments: [Monthly Financial Report February 2026](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this report be approved. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

HEALTH & COMMUNITY SERVICES

8.3 [26-0301](#)

Joint resolution approving the Program Year 2026 Lake County Opioid Settlement Funds (OSF) funding recommendations of \$405,000.

Attachments: [PY2026 Opioid Memo FINAL](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.4 [26-0386](#)

Joint resolution approving an allocation of Lake County Opioid Settlement Funds (OSF) to the Lake County Health Department - Behavioral Health Services Division for stabilizing and sustaining substance use disorder services for uninsured residents and authorizing an emergency appropriation in the amount of \$292,672.

Attachments: [LCHD Opioid Memo FINAL.pdf](#)
[EA OSF HD](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.5 [26-0319](#)

Joint resolution approving the fourth amendment to the Program Year 2025 (PY25) United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

Attachments: [PY25 AAP 4th AMENDMENT](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.6 [26-0300](#)

Joint resolution approving the Program Year 2026 Video Gaming grant funding recommendations in the amount of \$841,100 and an emergency appropriation of \$16,100 from the Video Gaming Revenue Fund balance.

Attachments: [PY2026 Funding Recommendations Video Gaming.pdf](#)
[Emergency Appropriation VGR Grants Fund Balance 26-0300.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

PUBLIC WORKS & TRANSPORTATION

8.7 [26-0344](#)

Ordinance amending Chapter 52: Water Regulations, Chapter 53: Sewer Regulations, and Chapter 54: Pretreatment Regulations of the Lake County, Illinois, Code of Ordinances.

Attachments: [26-0344 Exec Sum Pretreat Ord](#)
[26-0344 Exec Sum Sewer Use Ord](#)
[26-0344 Exec Sum Water Reg Ord](#)
[26-0344 Ch 54 Pretreat Ord - DRAFT](#)
[26-0344 Ch 53 Sewer Use Ord - DRAFT](#)
[26-0344 Ch 52 Water Reg Ord - DRAFT](#)
[Ch 52 Ordinance - Water - Redline](#)
[Chapter 53 Sewer Ordinance - Redline](#)
[Chapter 54 Ordinance - Pretreatment - Redline](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.8 [26-0351](#)

Joint resolution authorizing a contract with Denler, Inc., Joliet, Illinois, in the amount of \$59,386.94 to provide for crack sealing of hot-mix asphalt pavement, where necessary, on various county highways and appropriating \$72,000 of Motor Fuel Tax funds.

Attachments: [26-0351 Bid Tabulation](#)
[26-0351 Vendor Disclosure](#)
[26-0351 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.9 [26-0352](#)

Joint resolution authorizing a contract with Everlast Blacktop, Inc., St. Charles, Illinois, in the amount of \$499,667.29 for annual hot-mix asphalt maintenance of various roads on the county highway system and appropriating \$600,000 of Motor Fuel Tax funds.

Attachments: [26-0352 Bid Tabulation](#)
[26-0352 Vendor Disclosure](#)
[26-0352 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.10 [26-0353](#)

Joint resolution authorizing a contract with Rausch Infrastructure, LLC, Des Plaines, Illinois, in the amount of \$2,152,618.82 for the Dilleys Road bridge rehabilitation at Mill Creek and appropriating \$2,584,000 of Matching Tax funds.

Attachments: [26-0353 Bid Tabulation](#)
[26-0353 Vendor Disclosure](#)
[26-0353 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.11 [26-0354](#)

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$303,290.71 for the resurfacing of various roads in the Cuba Township Road District, which will be improved under the Illinois Highway Code for a total of 2.10 miles.

Attachments: [26-0354 Bid Tabulation](#)
[26-0354 Vendor Disclosure](#)
[26-0354 Location Map 1](#)
[26-0354 Location Map 2](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.12 [26-0355](#)

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$110,418.90 for the resurfacing of various roads in Shields Township, which will be improved under the Illinois Highway Code for a total of 0.39 miles.

Attachments: [26-0355 Bid Tabulation](#)
[26-0355 Vendor Disclosure](#)
[26-0355 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.13 [26-0357](#)

Joint resolution authorizing a contract with CTI, Itasca, Illinois, to upgrade existing audio-video components to enable a more standardized and seamless functionality for all users hosting meetings at the Lake County Division of Transportation main conference room at a cost of \$49,419.

Attachments: [26-0357 Contract](#)
[26-0357 Vendor Disclosure](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.14 [26-0232](#)

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2026 for the Lake County Division of Transportation (LCDOT) capital funds for previously approved projects, additional revenue and interest that have been received for the previous fiscal year, and for project related reimbursement revenue from outside agencies and the related expense.

Attachments: [FY25 to FY26 Carryover Project Listing Final](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.15 [26-0240](#)

Joint resolution authorizing an emergency appropriation of \$41,043.83 for the Nippersink Creek Project by the Stormwater Management Commission (SMC), funded through the Federal Emergency Management Agency's Hazard Mitigation Grant Program (HMGP) and administered by the Illinois Emergency Management Agency (IEMA).

Attachments: [EA Nippersink](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

TECHNOLOGY

8.16 [26-0225](#)

Joint resolution authorizing a contract renewal of Oracle's cloud environment support services with TD Synnex DLT Solutions of Herndon, Virginia, in the amount of \$247,640.88.

Attachments: [26-0225 QUO](#)
[26-0225 SOW](#)
[26-0225 VDS](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.17 [26-0347](#)

Joint committee action approving a contract modification with Tyler Technologies, Inc. of Yarmouth, Maine, for the conversion of Tyler EnerGov Crystal Reports documents to Microsoft SQL Server Reporting Services (SSRS), in an amount not to exceed \$85,050.

Attachments: [26-0347-VDS](#)
[26-0347-Amendment](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

8.18 [26-0348](#)

Joint resolution authorizing a contract renewal for Cisco SmartNet services with Logicalis of Downers Grove, Illinois, in the amount of \$423,841.

Attachments: [26-0348 QUO](#)
[26-0348 VDS](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Parekh

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Finance

8.19 [26-0372](#)

Resolution authorizing the creation of the Stormwater Management Project Expense Match (PEM) Fund (Fund 781), authorizing the transfer of project expense match revenue from Stormwater Management Fund (Fund 212) fund balance in the amount of \$2,526,406.68 to the new PEM Fund, and authorizing an emergency appropriation in the amount of \$1,545,960 to establish the new fund's FY26 budget while reducing the Stormwater Management Fund's FY26 budget by \$335,960 to account for transferred FY26 expenses.

Attachments: [PEM Fund Creation and Related Budget Amendments](#)

Gina Tuczak, Chief Financial Officer, and Kurt Woolford, Executive Director, Stormwater Management Commission, explained that this item is to authorize the creation of the Stormwater Management Project Expense Match Fund. This item also includes a transfer of project expense match revenue from the Stormwater Management Fund to the newly created Fund, as well as an emergency appropriation to establish the new Fund's Fiscal Year 2026 budget. Discussion ensued.

Vice Chair Parekh entered the meeting at 8:41 a.m.

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.20 [26-0407](#)

Resolution authorizing the reallocation of Fiscal Year (FY) 2024 capital in the amount of \$46,276,796 in FY 2025 for one-time use of funding reserves for long-term capital needs through an emergency appropriation and authorization of transfer of fund balance from the General Fund (Fund 101) to the General Fund Capital Improvement

Program Fund (Fund 106).

Attachments: [Capital Allocation LIT FY 25](#)

Gina Tuczak, Chief Financial Officer, explained that this item is to authorize the reallocation of Fiscal Year 2024 capital in Fiscal Year 2025 for the one-time use of funding reserves for long-term capital needs. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.21 [26-0370](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2026 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [April-26 Carryovers - Combined 4.3.26 final](#)

Michael Wheeler, Budget Manager, explained that this item is to authorize emergency appropriations for Fiscal Year 2026 in various funds for certain project, items, and activities budgeted in the prior year and not completed.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

8.22 [26-0165](#)

Presentation and discussion regarding Fund Balance Reserve Policy changes.

Gina Tuczak, Chief Financial Officer, provided a presentation regarding proposed changes to the Fund Balance Reserve Policy. Discussion ensued. The Committee provided direction to create the fund balance policy, to be brought back for review and further direction.

8.23 [26-0409](#)

Director's Report - Finance.

Attachments: [Finance Director's Report LITs at 3-28-2026](#)

Gina Tuczak, Chief Financial Officer, provided an update regarding line item transfers approved under her authority.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

A motion was made by Member Clark, seconded by Member Vealitzek, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Hewitt

The Committee entered into Executive Session at 9:31 a.m.

10.1 [26-0013](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

The Committee returned to Regular Session at 9:37 a.m.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Frank declared the meeting adjourned at 9:38 a.m.

Next Meeting: April 30, 2026

Meeting minutes prepared by Theresa Glatzhofer.