

# Lake County Illinois

*Winchester House Center  
1125 N. Milwaukee Ave.  
Libertyville, IL 60048*



## **Meeting Minutes - Final**

**Thursday, November 17, 2011**

**4:00 PM**

**Winchester House Center**

**Winchester House Advisory Board**

**1.0 Call to Order**

*Meeting called to order at 4:00 PM.*

**Present** 6 - Member Knight, Member Lamb, Member (Ike) Magalis, Member Mayer, Chair Olson and Member Schuette

**Absent** 2 - Member Calabresa and Member Lawlor

*Others Present: Barry Burton, Anne Wagner, Mary Stevens, Ryan Waller, Duane Larson, Craig Abbott, Bruce Adler*

**2.0 Approval of Minutes****2.1 11-1197**

Minutes from May 19, 2011.

*Motion made by Julie Mayer, seconded by Michael Knight to approve minutes from May 19, 2011. Motion carried by following vote: Aye 4- Olson, Mayer, Lamb, Knight.*

**approved**

**3.0 Added to the Agenda Items**

*None*

**4.0 Chair's Remarks**

*Ric Olson commended the County Board on their action privatizing Winchester House.*

**5.0 Member Remarks****6.0 Old Business**

*None.*

**7.0 New Business****7.1 Introduction to Health Dimensions Group**

*Craig Abbott of Health Dimensions Group (HDG) introduced the HDG staff.*

*Duane Larson detailed the transition plan and outlined the steps that have been taken thus far. He explained the creation of Staffing Dimensions of Libertyville (SDL), LLC.*

*Bruce Adler of Staffing Dimensions of Libertyville (SDL) explained the transition process for Lake County staff to SDL staff.*

**7.2 Management/Staff Agreement Overview**

*Ryan Waller handed out copies of the Advisory Board by-laws and samples of reports that will be given to the Advisory Board and the County Board on a monthly, semi-annual and annual basis.*

**8.0 Winchester House Financial Report**

*The financial report was presented by Mary Stevens.*

**9.0 Winchester House Administrator's Report**

*Anne Wagner reported on the results of Winchester House's recent survey by the Illinois*

*Department of Public Health and the status of Winchester House's contracts.*

**10. Adjournment**

*Meeting was adjourned at 5:17 PM.*