

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, November 7, 2023**

**10:30 AM**

**or 10 minutes after the conclusion of the Health and Community Services Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at:**

**<https://bit.ly/3s4WtaJ>**

**Law & Judicial Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:**

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair’s discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Law & Judicial Committee (Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Cunningham called the meeting to order at 10:30 a.m.*

**2. Pledge of Allegiance**

*Chair Cunningham led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

*Other Attendees:*

*In Person:*

*Cassandra Hiller, County Administrator's Office*

*Gary Gibson, County Administrator's Office*

*Jakub Kukatka, Sheriff's Office*

*Jennifer Brennan, Communications*

*Jim Chamernik, Sheriff's Office*

*Jo Gravitter, State's Attorney's Office*

*Kristy Cechini, County Board Office*

*Larry Mackey, Health Department*

*Electronically:*

*Abby Krakow, Communications*

*Ashley Rack, Sheriff's Office*

*Claudia Gilhooley, 19th Judicial Circuit Court*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Jennifer Brennan, Communications*

*Katie Ladis, Sheriff's Office*

*Kevin Quinn, Communications*

*Lake County Board Office*

*Mark Pfister, Health Department*

*Matt Meyers, County Administrator's Office*

*Michael Wheeler, Finance*

*Patrice Sutton, Finance*

*Paul Frank, Board Member*

*RuthAnne Hall, Purchasing*

*Stacy Davis-Wynn, Purchasing*

*Tammy Chatman, Communications*

*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Cunningham stated everyone should continue to work together and pray for everything that is going on in the world.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business****CONSENT AGENDA (Items 8.1 - 8.3)****\*MINUTES\*****8.1 [23-1570](#)**

Committee action approving the Law and Judicial minutes from October 3, 2023.

**Attachments:** [L&J 10.3.23 Final Minutes](#)

**A motion was made by Vice Chair Roberts, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**8.2 [23-1564](#)**

Report from Joy Gossman, Public Defender, for the month of September 2023.

**Attachments:** [09-23 Main](#)

[09-23 Main PTR](#)

[09-23 JUV Main](#)

[09-23 JUV PTR](#)

**A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**8.3 [23-1566](#)**

Report from John D. Idleburg, Sheriff, for the month of September 2023.

**Attachments:** [Revenue Report SEPTEMBER 2023](#)

**A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**REGULAR AGENDA****\*STATE'S ATTORNEY'S OFFICE\*****8.4 23-1645**

Joint resolution authorizing the acceptance and execution of a Smart Prosecution - Innovation Prosecution Solutions grant awarded by the Bureau of Justice Assistance (BJA) to the Lake County State's Attorney's Office for forensic analysis software (GrayKey) that the Cyber Crimes Unit can utilize to extract data from electronic devices, including an emergency appropriation of \$59,629 in federal funds.

**Attachments:** [Grant Accounting Spreadsheet to FAS - Smart Prosecution FY23](#)

*Jo Gravitter, State's Attorney's Office, provided an overview of the two year grant for the GrayKey software for the Cyber Crimes Unit. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Danforth, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**\*SHERIFF'S OFFICE\*****8.5 23-1563**

Resolution Amending Chapter 95 of the Lake County Code of Ordinances (Smoke-Free Environment).

**Attachments:** [CHAPTER 95 SMOKE-FREE ENVIRONMENT rev 10 02 2023 CLEAN VE](#)  
[CHAPTER 95 SMOKE-FREE ENVIRONMENT rev 10 02 2023 REDLINE](#)

*Larry Mackey, Environmental Health Director, provided an overview of the Ordinance change to Chapter 95, Smoke-Free Environment. Discussion ensued.*

**A motion was made by Vice Chair Roberts, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**8.6 23-1567**

Joint resolution accepting the State Criminal Alien Assistance Program (SCAAP) grant from the U.S. Department of Justice, Office of Justice Programs (OJP) and authorizing an emergency appropriation in the amount of \$81,609.

**Attachments:** [FY22 SCAAP Grant Award Doc 15PBJA-22-RR-05378-SCAA](#)

*Jim Chamernik, Sheriff's Office Business Manager, introduced Sergeant Jakub Klata and provided an overview of the emergency appropriation for the State Criminal Alien Assistance Program grant.*

**A motion was made by Member Casbon, seconded by Member Knizhnik, that this**

**resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**8.7 [23-1568](#)**

Joint resolution accepting the Illinois State Opioid Response Criminal Justice Medication Assisted Recovery Integration Grant and authorizing an emergency appropriation in the amount of \$30,000.

**Attachments:** [IL SOR MAR Grant Executed 2023-2024 MOU #2024-13](#)

*Jim Chamernik, Sheriff's Office Business Manager, provided an overview of the Opioid Response Criminal Justice Medication Assisted Recovery Integration grant. Discussion ensued.*

**A motion was made by Vice Chair Roberts, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**8.8 [23-1571](#)**

Joint resolution approving an intergovernmental agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Deer Park (Deer Park) from January 1, 2024, to December 31, 2026, in the amount of \$4,374,889.53.

**Attachments:** [2024-2026 IGA Village of Deer Park Contract Rate Calculations](#)  
[2024 - 2026 Deer Park IGA for Contract Police Final](#)

*Jim Chamernik, Sheriff's Office Business Manager and Sergeant Jakub Klata provided an overview of the renewal contract for policing Deer Park. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Vice Chair Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

**\*9-1-1 CONSOLIDATION\***

**8.9 [23-1620](#)**

Joint committee action approving Contract Modification 4 with Crowe LLP, Oak Brook, Illinois to provide continued consultant services for the system implementation of a shared, scalable, integrated, enterprise family of public safety systems that includes computer aided dispatch (CAD), mobile data, records management systems (RMS) for law enforcement and fire / emergency medical services, and a jail management system (JMS) for the 9-1-1 Consolidation Implementation in the amount of \$319,200 with an

estimated 32 percent of that cost paid for by the Lake County Emergency Telephone System Board (LCETSB) in an estimated amount of \$103,000.

**Attachments:** [Modification 4 Crowe Signed \(10 05 2023\)](#)  
[Lake County Revised Task 5 Quote](#)  
[Crowe LLP 11 01 2023 vendor disclosure statement v6 FINAL \(002\)](#)

*Jim Hawkins, Deputy County Administrator, provided an overview of the contract modification for the continued consultant services for the enterprise software system.*

**A motion was made by Member Pedersen, seconded by Member Danforth, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

## 9. County Administrator's Report

*Cassandra Hiller, Assistant County Administrator, announced Integrated Case Management System (ICSMS) went live on October 30. Discussion ensued. Assistant County Administrator Hiller also announced the Opioid Coordinator will be starting November 27, contingent upon the background check.*

## 10. Executive Session

**A motion was made by Member Danforth, seconded by Member Casbon, that the Committee go into executive session. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

### 10.1 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

**A motion was made by Member Danforth, seconded by Member Hewitt, that this discussion be postponed to the next Executive Session. The motion carried by the following voice vote.**

### 10.1 [23-1606](#)

A

Committee action regarding periodic review of closed session minutes.

**A motion was made by Member Danforth, seconded by Member Hewitt, that the minutes be postponed until the next Executive Session. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Member Pedersen

**Recuse:** 1 - Vice Chair Roberts

**11. Member Remarks and Requests**

*Chair Cunningham thanked Cassandra for her services with Lake County and wished her well with her future endeavor.*

**12. Adjournment**

*Chair Cunningham declared the meeting adjourned at*

**Next Meeting: November 28, 2023**

*Minutes prepared by Kristy Cechini.*

*Minutes were approved on November 28, 2023, by the Law and Judicial Committee.*