

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report

Tuesday, April 3, 2012

11:00 AM

Conference Room C, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair Nixon called the meeting to order at 11:00 a.m.

Present 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Absent 1 - Member Gravenhorst

Others Present:

David Stolman, County Board Chair

Barry Burton, County Administrator

Amy McEwan, Deputy County Administrator

Judge Foreman, 19th Judicial Court

Bob Zastany, 19th Judicial Court

Joy Gossman, Public Defender

Gary Gordon, Finance and Administrative Services

Efren Heredia, Finance and Administrative Services

Michael Wheeler, Finance and Administrative Services

Patrice Sutton-Burger, Finance and Administrative Services

Kurt Schultz, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Keith Brin, Circuit Clerk

Jeff Burklin, Sheriff's Office

Matt Guarnery, Consultant

2. Pledge of Allegiance

Chair Nixon led the group in the Pledge of Allegiance.

3. Approval of Minutes**3.1 12-0400**

Minutes from March 27, 2012 and executive session minutes.

A motion was made by Member Durkin, seconded by Member Cunningham, to approve the minutes. Motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

4. Added to Agenda

There were no items added to the agenda. Amy McEwan, Deputy County Administrator, requested item 12-0354 be removed from the agenda.

5. Public Comment

There were no public comments.

6. Old Business

There was no old business to conduct.

7. New Business

SHERIFF**7.1 12-0354**

Joint resolution authorizing a contract with Telmate of Ontario, Oregon to provide secure inmate telephone and video visitation system services for the Lake County Jail.

- The current contract for inmate phone services has expired.
- Lake County desires to enter into a new contract with Telmate of Ontario, Oregon to provide inmate telephone and video visitation services for the inmates housed in the Lake County Jail.
- Lake County extended requests to eleven vendors, four proposals were received and interviews were conducted with three vendors.
- The telephone rates for inmate telephone calls remain the same; however, Lake County could see more revenue based on the proposed commission rate of 60 percent.
- The video visitation service provides operational efficiencies for the jail and potential benefits for family visitation.
- The upfront cost for installation for the video visitation system will be incurred by the vendor and the County will reimburse the cost over the initial two-year contract with revenue from the video visitations.

This item was removed from the agenda for more review.

Chair Nixon requested to move items 7.4 and 7.5 to the top of the agenda.

7.4 12-0385

Joint resolution to enter into a contract with AECOM Services of Illinois, for Architectural, Engineering and Consulting services for the Phase 3 Justice Agency Master Plan Implementation and Project Delivery Study in the amount of \$1,596,300.

- In March of 2008, the Lake County Board formed the Judicial Facilities Review Committee (JFRC) to evaluate and guide the long term capital construction needs.
- In 2009 and 2010, the JFRC conducted the Phase 1 Study which was an in depth review of the justice system operations and opportunities for efficiencies within the system.
- In 2011, JFRC began Phase 2 to develop of both short term solutions to immediate space needs and a Long Term Facilities Master Plan to provide a roadmap for justice system facility expansion for the next twenty years.
- In November of 2011, the JFRC recommended that more detailed analysis was required to determine the most fiscally responsible long term plan for justice agency facility expansion.
- To accomplish this, Lake County issued Statement of Interest #12020 that included the County's desire to establish a relationship with an Architectural, Engineering and Consulting team for the development of the Phase 3 Justice Agency Master Plan Implementation and Project Development Plan and future work associated with this plan.
- Notices were sent to 150 firms; responses were received from eight firms.
- In accordance with Section 5-101 (3) of the Lake County Purchasing Ordinance and the Local Government Professional Services Selection Act, a Selection Committee evaluated all firms, then selected and interviewed four firms.
- AECOM Services of Illinois, was determined to be the most qualified and negotiations were conducted. It is in the best interest of the County to enter into a contract with AECOM in the amount of \$1,596,300.
- The scope of services include Architectural, Engineering and Consulting services required for completion of the Phase 3 Justice Agency Master Plan Implementation and Project

Development Plan. The scope of services include program validation, schematic design services, operational impact analysis, implementation schedule and phasing plan, budget development and all other services ancillary to completing the study.

Presented by Matt Guarnery, Consultant.

Judge Foreman, 19th Judicial, and Joy Gossman, Public Defender, came before the committee to express their appreciation, and inform the committee that this recommendation was a unanimous decision at the Judicial Facilities Review Committee.

A motion was made by Member Durkin, seconded by Member Cunningham, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

7.5 12-0384

Joint resolution to enter into a contract with Robison Guarnery, Inc., Gurnee, Illinois for Owner's Representative services for the Phase 3 Justice Agency Master Plan Implementation and Project Delivery Study in the amount of \$230,500.

- In 2011, the Judicial Facilities Review Committee (JFRC) recommended that more detailed study was required to determine the most fiscally responsible plan for justice agency facility expansion for both short and long term expansion needs
- Lake County requires additional staff support to manage the Phase 3 Justice Agency Master Plan Implementation Plan and Project Development Study and desires to enter into a contract for Owner's Representative services.
- The team of Robison and Guarnery has been determined to be uniquely qualified to deliver Owner's Representative services based on previous experience providing both project management and architectural services on Lake County Justice Agency projects since the early 1990's. Some examples of this experience include the Law Library Plaza Deck Expansion, the Pedestrian and Prisoner Walkway, First Floor Remodeling of the Main Courthouse, Branch Courts in Round Lake Beach and Park City, the Probation Department Remodeling and the Public Defender's Office Remodeling.
- Lake County has a prior satisfactory relationship with Robison Guarnery Inc. and these services are in accordance with Lake County Purchasing Ordinance Article 5-101(3) and the Local Government Professional Services Selection Act (50 ILCS 510/1 et seq).
- The scope of services includes Owner's Representative services for project representation, project management, presentations, strategic long term capital planning, budget development and validation, design evaluation and constructability analysis and all other representative services ancillary to completing the study.

Presented by Gary Gordon and Kurt Schultz, Finance and Administrative Services.

A motion was made by Member Carey, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote.

Aye: 5 - Vice Chair Cunningham, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Not Present: 1 - Member Calabresa

7.2 12-0376

Joint resolution authorizing the purchase of in-car printers from Advanced Public Safety, Deerfield Beach, Florida for the Sheriff's Office in the amount of \$33,400.64.

- There is a need to purchase twenty eight in-car printers for the Sheriff's Office to support

electronic ticketing.

- The printers are configured with a computer chip that permits printing of traffic tickets through the Electronic Ticketing software developed by Advanced Public Safety Inc. (APS) which is integrated with the VisionAIR jail application and Court Records Information Management System (CRIMS).
- The Purchasing Agent consulted with an ad hoc review group and determined that this purchase is exempt from bidding on the basis of sole source.
- This purchase will cost \$33,400.64.

Presented by RuthAnne Hall, Finance and Administrative Services and Jeff Burklin, Sheriff's Office.

A motion was made by Member Carey, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee.

Motion carried by the following vote:

Aye: 5 - Vice Chair Cunningham, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Not Present: 1 - Member Calabresa

EMERGENCY TELEPHONE SAFETY BOARD

7.3 12-0348

Joint resolution authorizing a contract with Fatpot Technologies, Bountiful, Utah, for Inter-Regional Computer Aided dispatch Interface for the Emergency Telephone Safety Board (ETSB) in the estimated amount of \$585,100.

- Lake County desires to enter into a contract for the Lake County Emergency Telephone System Board (ETSB) and recognizes the opportunity to enhance communications and public safety, enhance efficiency, minimize risk and errors, assist in productivity, optimize the day to day activities and use of resources; including but not limited to; instant interoperability, total situational awareness, true mobility, coordinated multi-agency response, greater homeland security and enhanced public safety.
- Lake County extended Request for Proposals (RFP) to seventy-two potential vendors and four proposals were received and evaluated, by the ETSB Technical Committee.
- Fatpot Technologies is recommended as the firm that best meets the needs of the County based on the RFP evaluation criteria.
- The contract authorizes, the Purchasing Agent to negotiate and enter into a two-year agreement with three additional one-year renewal options that will cost ETSB an estimated annual amount of \$585,100 to be paid from account 910-9000010-85070.

Presented by Jeanine Thompson, Emergency Telephone Safety Board.

A motion was made by Member Cunningham, seconded by Member Carey, that this resolution be approved and referred on to Financial and Administrative Committee.

Motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

19TH JUDICIAL FACILITIES

8. Executive Session

9. County Administrator's Report

Amy McEwan, Deputy County Administrator, reminded the committee of the Robert W. Depke Juvenile Justice Complex tours on April 9.

10. Adjournment

A motion was made by Member Cunningham, seconded by Member Durkin, to adjourn at 11:23 a.m. The motion carried by the following vote:

Aye: 6 - Vice Chair Cunningham, Member Calabresa, Member Carey, Member Durkin, Chair Nixon and Member Wilke

Minutes prepared by Barbara Allen.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee